

**TOWN OF BOW MAR, COLORADO BOARD OF TRUSTEES**  
**MINUTES OF THE REGULAR MEETING**  
**June 18, 2018**

CALL TO ORDER: The regular meeting of the Board of Trustees of the Town of Bow Mar was called to order on Monday, June 18, 2018 by Mayor Feldkamp. The meeting was held at Columbine Valley Town Hall, 2 Middlefield Road, Columbine Valley, CO 80123. A quorum was declared present at 7:00 p.m.

PRESENT:

Mayor	Tom Feldkamp
Trustees	David Wadsworth
	Marsha Dennis
	Margo Ramsden
	Jane Carlson
	Doug Champion
	Steve Fabricant
Clerk	Sue Blair
	Angie Kelly

Public Comment:

Lee Guthrie & Rick Pilgrim addressed the Board regarding BMOI transferring the ACC process to the Town. Due to BMOI being a 501c7, they should not be controlling the ACC approvals or enforce the ACC regulations. BMOI would like to transfer these responsibilities to the Town. BMOI did research changing their designation to a 528 but this would be costly and more difficult. The current BMOI ByLaws allow for this transfer to take place. Also, BMOI will amend the Bylaws to remove the ACC language, if the transfer happens. Mayor Feldkamp has talked with the Town Attorney. The BMOI members who currently serve as the ACC would be willing to serve for the Town ACC. Further investigation will take place regarding the possibility of ACC going to the Town.

Darrin Hinton addressed the Board about changing the parking at the beach gate. Mr. Hinton feels that with the long radius stop signs and the number of pedestrians in the area, it would be unsafe to remove the 'no parking' signs along Lakeshore at the beach gate. Mr. Hinton does not feel the few parking spaces gained by removing the signs is worth the safety risk for pedestrians.

Eric Bow with Zayo addressed the Board about Sprint wanting to put in a small cell tower. Sprint is looking at the corner of Bow Mar and Prospect, on the public right of way land. Zayo is representing Sprint on the project and has been made aware of the Town regulations regarding cell towers. They feel they will meet the required criteria. Mayor Feldkamp noted that the Town cannot prohibit this from happening but can require Sprint to meet the specifications set forth in the Town's Wireless Policy. Mayor Feldkamp asked Mr. Bow if there were other sites being discussed but Mr. Bow noted that this was the only site he was aware of. Also, Mayor Feldkamp asked Mr. Bow to look into the light poles at the Belleview circle as a possible alternate placement to help hide the tower. The tower will be a 4G tower but will be 5G ready. The proposed total height of the tower is 30' with a 20" base. The exact specs and design will need to come to the Town for approval.

Board of Adjustment Hearing: Trustee Dennis moved to open Board of Adjustment hearing. Upon a second, by Trustee Fabricant, a vote was taken and the motion carried. Trustee Carlson introduced the variance request for a 3-foot variance on the west side of the lot at 4900 Wagon Trail Road, to construct a garage addition. The homeowner noted that he has worked to try to minimize the variance by shifting the garage north and notching out a part of the garage. The immediate neighbors have signed off on this plan. Mayor Feldkamp moved to approve the 3-foot variance request. Upon a second by Trustee Ramsden, a roll call vote was taken.

Fabricant – yes  
Dennis – yes  
Ramsden - yes

Feldkamp - yes  
Wadsworth – recused as he is a neighbor

Trustee Dennis moved to close the Board of Adjustment hearing. Upon a second, by Trustee Fabricant, a vote was taken and the motion carried.

Consent Agenda:

Approval of Minutes –Trustee Dennis moved to approve the minutes from the May 21, 2018 meeting as presented. Upon a second by Trustee Champion, a vote was taken and the motion carried unanimously.

Approval of Treasurer’s Report and Payments – Trustee Dennis outlined the Treasurer’s report. Trustee Dennis noted CRS gave the Town a customer appreciation discount of \$1500 for election expenses. Trustee Champion moved to approve the Treasurer’s Report and Payment of Claims as presented by Trustee Dennis. Upon a second by Trustee Ramsden, a vote was taken and the motion carried unanimously.

Commissioners Reports:

Public Safety – Trustee Wadsworth noted he is starting the IGA negotiations with Columbine Valley.

Chief Cottrell reviewed his report. Chief noted that the body camera policy and the records retention policy are being updated and revised. Chief reported that 19 notices were issued for recreation vehicle violations. Chief asked that the shrubs at Ridge Trail and Bow Mar Drive need to be cut back as they are blocking the sight line. It was also noted that the ‘no parking’ sign at the beach is twisted and bent up. Chief asked that the Town purchase bags to cover the ‘no parking’ signs if there are going to be instances in which they will not be enforced. Upon discussion, it was decided that the ‘no parking’ signs will remain and will be enforced. It is also important to note that residents do not have the authority to tell visitors it is ok to park in the ‘no parking’ areas. Tickets will be issued.

Finance – Trustee Dennis reviewed the finance report provided to the Trustees.

For the month of May, the total revenues were 70% of the year-to-date budgeted amount while operating expenses were at 23%. General government was 35% of budget, public safety 41%, parks and rec 28%, and public works 1%.

Total year-to-date operating surplus was \$369,665 and the net non-recurring income (building permits/road impact fees less building inspection expense) of \$68,749 results in a total year-to-date surplus of \$438,414.

The Town has received \$100,084 in property tax and road mil funds from Arapahoe and Jefferson County. Expenses of note are \$5,343 for general clerk services after a \$1,500 customer appreciation discount and \$4,222 for the election. This brings the total cost of the election to \$15,700. This is the first election we have had the ability to track the cost of the clerk for an election. The audit will be presented and discussed in July.

Building – Trustee Carlson reported that the Town received \$3,746.25 in permit fees, \$680 in license fees, \$962.56 in transportation fees. The total collected was \$5388.81. Trustee Carlson noted that 20 projects have been completed so far this year. The yard of concern at the last meeting has been mowed and their intent is to demo in July. They will keep the yard mowed moving forward. Discussion took place regarding landscape ordinances and it was noted that the Town Attorney should be consulted for possible new ordinances, especially if the Town is taking ACC enforcement.

Parks and Recreation – Trustee Champion reviewed his report and noted the homeowner request to spray the wild flowers in Mary’s Meadows (near the manhole). The Board agreed that the wild flowers should not be sprayed. The electrical repair at the Sheridan circle needs an inspection and the meter will be installed once that is complete.

Public Works – Trustee Fabricant reviewed the report distributed to the trustees. Bids were received for the 2018 road work and Metro Pavers came in as the low bid for the main scope of work. This work is on Larkspur and Redwood, as noted in the 9-year plan. The cost for this work is \$283,201. Also, in the bid documents was the replacement of three culverts on Larkspur and Redwood. Likely only one of them will need to be replaced but the bid does include all three, just in case. The bid for this work was around \$12,000 and should come down to \$4,235 with only one culvert replaced. Additionally, the bids included work on Pinyon for partial replacement and a 2” overlay. This work will be an additional \$87,155. Finally, the bids included maintenance work on Bow Mar Drive for crack sealing to take place. This will prolong the life of the road. The cost is \$29,000. Trustee Dennis moved to approve the Metro Pavers road work at a cost of \$283,201 as well as the maintenance work for \$29,000. Upon a second by Trustee Champion, a vote was taken and the motion carried unanimously.

Further, a bid was received from JBS Pipeline to clean culverts: the work being reviewed will be the 10 worst culverts on Larkspur and Redwood. The proposal is that these will be cleaned once and then the homeowners take back responsibility. It has always been the responsibility of the homeowner to clean the culverts but this work is not being completed.

Trustee Fabricant also updated the Trustees on the pot hole work needed on Prospect. Xcel is responsible for the repair and they have been notified to fix the issue. It was also asked that the Clerk review all street cut permits for the last 24 months to ensure that all patches are done properly by Xcel.

Intergovernmental Affairs – Trustee Ramsden followed up on trash and noted that the issues seem to be resolved. It seems there was some confusion about the schedule. DRCOG had not have their monthly meeting yet.

Clerk’s Comments – Ms. Blair noted the next meeting will be July 16<sup>th</sup>. Ms. Blair also reviewed the situation and response from the homeowner needing to care for their unkept yard.

Mayor’s Report – Mayor Feldkamp noted that SB-1 passed, giving \$500m in road funding to the state. Bow Mar will get approximately \$10,000 of this. The transportation initiative will be on the November ballot, with the .62 tax. Mayor Feldkamp also noted that the IGAs between Bow Mar and Columbine Valley were in discussion. The Police IGA is being reviewed for another 5 years and the Building IGA is being reviewed with relation to the benefit being more measurable. Mayor Feldkamp explained Initiative 66 in that a group is trying to get a bill passed to limit growth in the area to 1% every year, hoping to keep housing prices down. the Metro Mayors were against this measure.

Old Business:

Update From Traffic Management Committee – Trustee Ramsden explained that the committee reviewed the traffic data already prepared and discussed possible next steps. The committee is wanting to hold a Town Meeting to discuss the traffic findings as well as gather opinions on the situation. Discussion will take place at the meeting about the traffic and if people feel it is a problem as well as possible solutions if a traffic problem is identified. The traffic data did find that nearly 1/3 of the traffic coming through Bow Mar are not residents. The information about the meeting will be in the bulletin.

New Business:

BMOI Report - discussed during public comment.

Discussion Regarding ‘No Parking’ Signs At The Beach: This was discussed during the Public Safety report.

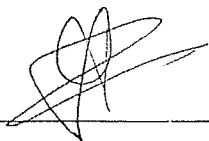
Review Bids and Consider Approval for 2018 Road Improvements: This was discussed during the Public Works report.

Review and Consider Approval for Construction Contract: This was discussed during the Public Works report.

Approval of the Arapahoe County Transportation Forum IGA: Mayor Feldkamp explained that Arapahoe County sent an IGA regarding the disbursement of funds. The IGA is essentially to determine the party responsible for tracking down funds available for the Town: the County will take this responsibility. While this mostly applied to DRCOG money and Bow Mar sees no DRCOG money, the IGA is not imperative to the Town but requested by the County. Trustee Dennis moved to approve the IGA with Arapahoe County. Upon a second by Trustee Fabricant, a vote was taken and the motion carried.

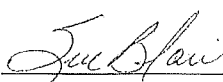
Discuss Architectural Control Committee: this was discussed during public comment.

Adjournment – There being no further business, the meeting was adjourned at 9:04 p.m.



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Tom Feldkamp, Mayor



Sue Blair, Town Clerk