

Phillips County Commissioner Meeting
May 19, 2016

The board met in work session prior to the regular meeting with Road & Bridge Manager Mike Salyards and Matt Meusborn, Phillips County CDL tester.

The meeting was called to order at 9:00 am by Commissioner Don Lock, chair, and opened with the Pledge of Allegiance. Also present were Commissioners Harlan Stern and Joe Kinnie, and County Administrator Randy Schafer.

Stern made a motion, seconded by Kinnie, to approve the minutes from May 11, 2016 as presented. Motion carried.

The board met with Human Services Director Jackie Reynolds for regular business. The minutes for this portion of the meeting are maintained by the Department of Human Services.

Kinnie made a motion, seconded by Stern, to approve a step increase for Ann McConnell, Human Services Case Manager and to approve a step increase for Edna Cecilia Marquez, Human Services Case Manager. McConnell will move to HS Grade 67 Step 5 at an annual salary of \$34,582.12, \$2,881.84 per month, effective June 1, 2016. She received a satisfactory performance appraisal on December 31, 2015. Marquez will move to HS Grade 67 Step 2 at an annual salary of \$31,647.54, \$2,637.30 per month, effective June 1, 2016. She received a satisfactory performance appraisal. Motion carried.

The board approved an accounts payable batch for April.

Stern made a motion, seconded by Kinnie, to change the county policy regarding the timetable for new road employees to obtain a commercial driver's license (CDL) from 30 days to 60 days. Motion carried.

Stern made a motion, seconded by Kinnie, to approve hiring Ed Glennemeier as a seasonal road worker at an hourly rate of \$15, effective May 16, 2016. He will have 60 days (July 15) to obtain his CDL.

Kinnie made a motion, seconded by Stern, to accept a bid of \$300 for the county's wrecked pickup that is currently at the landfill. Motion carried.

Stern made a motion, seconded by Kinnie, to approve a step increase for Brenda Brandt. She will move to GN40 Grade 11 Step 8 at an hourly rate of \$13.33, effective June 1, 2016. Motion carried. She received a satisfactory performance appraisal.

The board met with Dragon's Wagon Preschool Director Marcia Walter and board member Kathleen Kropp. They expressed their thanks for use of the Event Center for their annual fundraiser. They requested use of the building on May 11, 2017. The board approved the use and waived the rental fee.

The board met with Ted Lindtveit from County Technical Services for our annual update. He reviewed our loss records with CAAP and CWCP. The county currently has a very low loss record in both pools.

The board met with Joy Schafer, Barb Wernsman, and Kathy Secrist from the Mobile Food Pantry program. Schafer will step down as the coordinator at the end of June and Secrist will assume those duties at that time. Wernsman and Wilma Lightsey will volunteer but will not serve as supervisors. The group expressed frustration at the micro-management from the Food Bank of the Rockies.

Schafer reviewed a zoning question regarding a potential domestic feedlot in the A1 zone.

Schafer provided a copy of state and federal requirements regarding a potential gun show in October at the Event Center.

The board reviewed the following report:

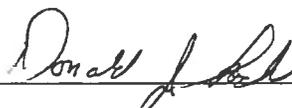
- April revenue

The board reviewed the following Event Center rentals:

- High Plains Radio
- Haxtun Conservation District

The meeting adjourned at 11:27 am.

Submitted by Randy Schafer
County Administrator



Donald J. Lock

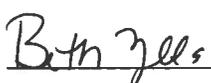


K. Joe Kinnie



Harlan Stern

Attest:



Beth Zilla, County Clerk