

Town of Stratton Board of Trustees Meeting
918 Colorado Ave.
May 14, 2020

Town of Stratton Board of Trustees meeting was held on May 14, 2020 at the Stratton Activity Center. The meeting was called to order at 7:00 p.m. by Town Clerk, Melanee Johnson. The Pledge of Allegiance followed. In attendance Trustees: Matt Brachtenbach, Sonia Huppert, Nicki Lueck, Arlan Tanner, and Ben Weber. No trustees were absent.

Town Employees present were: Town Clerk Melanee Johnson and Asst. Town Clerk Kati Huppert, maintenance staff Wayne Herrick and Lonnie Spurlin and Attorney Stan Kimble. Librarian Janice Salmans was absent.

Guests present: Amy Martel and Tycie Lueck

APPOINT MAYOR PRO-TEM

Sonia Huppert made a motion, seconded by Matt Brachtenbach, to appoint Arlan Tanner as Mayor Pro-Tem for this meeting. All approved, motion passed.

GUEST COMMENTS

Amy Martel asked if the Board was full and if not how many open seats are there. The Board told her that there are two open seats, one Trustee position and the Mayor position. Amy is going to ask a couple people to join because she does not want to see an open seat. Amy also thanked the Board for their service to the Stratton community.

BUILDING PERMITS

James Taylor turned in a building permit to build a Tuff Shed.

EMPLOYEE REPORTS

Wayne Herrick reported that the last month has been very full. Wayne and Lonnie have put in 5 outside meters and have at least 5 left. Wayne has been draining and cleaning the pool and also noticed that about 6 fence poles will need replaced at the pool. We have these at the shop and they can do that.

Lonnie Spurlin reported that the storage unit on Colorado has the dirt built up making the water runoff go towards the grocery store and the sidewalk. Lonnie is wondering if there is anything the Town can do about it. Melanee Johnson said she was told they were supposed to be building a retaining wall, but will look into it and also research water drainage in Town. Lonnie said that the weeds are getting sprayed downtown even though it doesn't look like it, there is a community service worker doing the spraying. The John Deere is back and fixed, there was a leak in the steering.

Melanee reported that the paperwork for the Community Building was signed and that May is the last month for utilities. Aspen Leaf is purchasing banners for the High School Seniors and Wayne agreed to have the maintenance staff hang them up. Melanee has been attending 3 webinars a week about the effects of COVID-19, openings and closings, and financial information during this time. Melanee gave stats on the late notices the last 5 months and May is the most letters that have been sent out with a total of 43 and 6 of those 43 are still delinquent accounts from April. This results in \$645.00 that the Town is missing in revenue. There have been a lot of houses in Town that have sold, but Town Hall has

not been notified to switch account info. Thermometers have been ordered for the staff health screenings. These screenings will be performed at the beginning and end of every shift. There is a separate thermometer for the office staff, library staff, and maintenance staff. Melanee and Kati worked hard upstairs for a couple weeks and got a lot done/organized and threw a lot away. Melanee's husband Bob came and put up the Plexiglas partition and it will be a permanent fixture. Town Hall opening by appointment only is going ok. It's a pretty even split between people calling for an appointment and people just coming in. We passed the 2nd step in the grant process. There is one step left in the process. A customer called and asked if they could rent just the tables and chairs since they can't rent the building and the wedding scheduled for June was moved to August.

CONSENT AGENDA AND BILLS PAYABLE

Matt Brachtenbach made a motion, seconded by Ben Weber, to approve the Consent Agenda containing minutes from the April 9, 2020 meeting, bills payable and financial reports from April 8, 2020 thru May 11, 2020 and the Employee reports. All approved, motion passed.

NEW BUSINESS

Appoint Mayor:

This topic was tabled until the next meeting.

Appoint Board Position:

This topic was tabled until the next meeting.

Approve Audit Contract with Hancock Froese & Company:

Matt Brachtenbach made a motion, seconded by Sonia Huppert, to ratify the approval of the audit contract with Hancock Froese & Company. All approved, motion passed.

Approve County Town Hall Re-Opening Plan:

Sonia Huppert made a motion, seconded by Ben Weber, to ratify the approval of the Town Hall re-opening plan. All approved, motion passed.

EXECUTIVE SESSION

A motion was made by Matt Brachtenbach and seconded by Sonia Huppert to go into Executive Session for Personnel Matters Allowed under C.R.S. Section 24-6-402 (4) (f) at 7:48pm. Town Clerk Melanee Johnson, Asst. Clerk Kati Huppert, and Attorney Stan Kimble were invited into session. Brachtenbach-yes, Huppert-yes, Lueck-yes, Tanner-yes, Weber-yes, motion passed. Executive Session ended at 8:11pm with no action or motions made during session.

Library Plan:

A motion was made by Sonia Huppert, seconded by Ben Weber, to furlough Sherry Monroe and Margie Borden without pay due to budget constraints due to the COVID-19 pandemic. Brachtenbach- yes, Huppert- yes, Lueck- yes, Tanner- yes, Weber- yes, motion passed.

A motion was made by Sonia Huppert, seconded by Matt Brachtenbach, to reduce Janice Salmans' hours to 3 hours two times per week due to budget constraints during the COVID-19 pandemic and will be paid only for those hours worked. Brachtenbach- yes, Huppert- yes, Lueck- yes, Tanner- yes, Weber- yes, motion passed.

Ben Weber made a motion, seconded by Matt Brachtenbach, to extend Kati Huppert's part time employment indefinitely. Brachtenbach- yes, Huppert- abstained, Lueck- yes, Tanner- yes, Weber- yes, motion passed.

OLD BUSINESS

Pool Plans:

The Board will reevaluate and make a decision regarding this summer's status of the pool at the June 11, 2020 meeting.

Request for Added Agenda Items or Work Session Topics

Work Session Topic

Street Mapping & Planning w/ Jim McCormick

Topic was tabled until further notice.

There being no further business to come before the Board, Sonia Huppert made a motion, seconded by Ben Weber, to adjourn the meeting at 8:33 pm. All approved, motion passed.

Arlan Tanner (Mayor Pro-Tem)

Melanee Johnson (Town Clerk)