

Phillips County Commissioner Meeting Minutes

May 9, 2018

The board met with Road and Bridge Supervisor Mike Salyards prior to the regular commissioner meeting to for a work session.

The meeting was called to order at 9:00 a.m. by Chairman Joe Kinnie and opened with the Pledge of allegiance. Also present were County Commissioners Don Lock and Harlan Stern, County Administrator Randy Schafer, County Clerk Beth Zilla and from the public, Terry Hofmeister.

The board approved a batch of accounts payable for the month of April.

Lock made a motion, seconded by Stern, to approve the minutes from the April 30, 2018 meeting as presented. Motion carried.

Lock made a motion, seconded by Stern, to approve the step increase request for William "JR" Myers. Myers will move to GN40 Grade 30 Step 2 at \$36,847.32/year (\$3,070.61/month) plus monthly additional pay of \$473, effective June 1, 2018. Motion carried. He received a satisfactory performance appraisal.

Stern made a motion, seconded by Lock, to approve the hiring request for Donnie Carrick as a part-time office worker in the Sheriff's Department (maximum 10 hours per week) at \$10.20 per hour. Motion carried.

Lock made a motion, seconded by Stern, to approve the step increase request for Sherman Kage. Kage will move to GN Grade 17 Step 2 at \$25,810.96/year, (\$2,150.91/month) plus monthly additional pay of \$473, effective May 01, 2018. Motion carried. He received a satisfactory performance appraisal.

The board met with Kerri Doleshall. Doleshall requested board direction for Harvest Park. The board agreed that the equipment lot should be sprayed with ground sterilant and the area to the west sprayed for broadleaf weeds. The Frenchman Creek bank where building supplies are located will also be sprayed.

The board met with Department of Human Services (DHS) Director Penny Verhoeff. This minutes from this portion of the meeting are maintained by DHS.

Lock made a motion, seconded by Stern, to accept the recommendation of the Planning Commission and approved two subdivision exemptions:

- Sale of approximately 5.53 acres in the SE¼ of Section 11, T6N, R44W from Bieber Farms to Chris W Bieber
- Sale of approximately 30 acres in the SW¼ of Section 34, T8N, R46W from Chris Mattson to Reed Jablonski

Motion carried.

The board met with Phillips County Economic Development (PCED) Director Trish Herman. Herman discussed PCED's participation in the Ogallala Commons Program. As the program will only provide partial funding for two interns during the upcoming summer, Herman asked if the county would contribute a car and gas to take two interns to Dumas Texas for orientation.

Lock made a motion, seconded by Stern, to provide a county vehicle and gas for PCED to take the interns to Dumas Texas for orientation on June 5th and 6th. Motion carried.

Schafer reported that Edwards Concrete is willing to complete the new concrete work on the coal bin roof. The county will first need to remove the top and prepare the site. The Maintenance Department can proceed to purchase sod and fill the area north of the courthouse.

Schafer gave an overview of the May 7th meeting at the county landfill with the Colorado Department of Public Health and Environment representatives. They selected public sites for locating wet monitoring wells. The final drilling will only include three sites. Drilling is scheduled to take place sometime between July and September.

The meeting adjourned at 11:30 a.m.

The meeting reopened at 1:00 p.m. Kinnie read the following statement as the board prepared to open bids:

We would like to thank you for attending the meeting today. We appreciate your interest in the Fairgrounds Pavilion Project. This will be a significant addition to our county facilities and we want and need a building that all Phillips County residents can be proud of.

Today we are opening bids for several additional projects in the pavilion. They include concrete work, electrical work, plumbing work, and carpentry work. Each bidder must have provided bid security in the amount of 5% of their bid. Each bidder must have acknowledged receipt of any amendments after the initial bid packets went on. Two amendments were issued. The first amendment was issued on April 25 and pertained to carpentry and plumbing. The second amendment was issued on May 4 and pertained to plumbing. We will be awarding the bids to the lowest responsive bidders meeting the county's specifications.

We may not be able to make any decisions today. If that is the case, we hope to have a decision sometime next week.

Maverick Steel is still in the process of completing the pavilion building. Their contract calls for completion by June 15 and they are currently on schedule. All contractors beginning work soon will need to coordinate their efforts with Maverick Steel to make sure efforts are not at cross purposes.

To speed up construction efforts the county contracted for the rough in work for the electrical service and the plumbing service. The water service will be in this week, which will allow the successful plumbing contractor to proceed with that effort. Sewer service will follow shortly. The electrical panels should go up in the next two weeks. The successful electrical contractor has several work items that can begin immediately, even without panels in place.

Once contracts are signed for a bid package, the bid sureties for the bidders on that package will be released.

Matt Brasby has been retained by the county as the Project Manager. He will oversee day to day construction issues.

Randy Schafer will represent the county in contractual issues, payment requests, and county support during construction.

Anticipated work timelines are as follows:

All four selected contractors should be able to begin work after contracts are signed and insurance certificates are provided. To assure everything is ready, the county will issue a notice to proceed to each contractor.

Are there any questions before we begin?

Bids were then opened for four (4) different work efforts for the Fairgrounds Pavilion and Education Center Project. The bids were:

- 1) Electrical project

Fetzer Electric	Original specifications	\$197,800
	Alternative specifications	\$169,450
	Simple clock	\$1,875
	Complex clock	\$6,750

- 2) Plumbing project
 - a) Precision Plumbing - \$78,600
 - b) Tom's Plumbing - \$69,900

- 3) Concrete project
 - a) Rojo Construction - \$102,094
 - b) Skarco, LLC - \$144,817.88

- 4) Carpentry project

Marvin Einspahr Construction - \$197,000
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Upon review, the Rojo Construction bid did not have bid surety as required so that bid was disqualified.

The following motions for acceptance of constructions bids will become effective after review and final recommendation from the project manager.

Stern made a motion, seconded by Lock, to accept the alternative bid of \$169,450 for the electrical project from Fetzer Electric. Motion carried. A decision on the clock will be made after the board has additional information.

Lock made a motion, seconded by Stern, to accept Marvin Einspahr Construction's \$197,000 bid for the carpentry project. Motion carried.


Stern made a motion, seconded by Lock, to accept Skarco, LLC's \$144,817.88 bid for the concrete project. Motion carried.

The decision on the plumbing bid was put off until the board receives a final recommendation from Brasby. Project Manager Matt Brasby will consult with the low bidders insuring that each bid coincides with the specifications.


The meeting adjourned at 1:45 pm.

Submitted by Beth Zilla
Phillips County Clerk

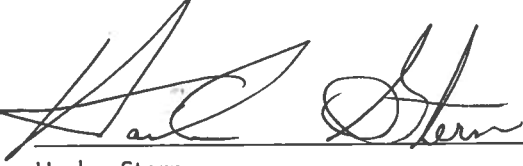
County Commissioners



K Joe Kinnie



Donald J Lock



Harlan Stern

Attest: 

Beth Zilla, County Clerk