

Colorado Historical Records Advisory Board

May 25, 2005 12:25PM

Philip S. Miller Library
100 South Wilcox
Castle Rock, CO 80104

Quarterly Meeting Minutes

Call to Order:

Terry Ketelsen, Colorado Historical Records Advisory Board (CHRAB) coordinator, brought the quarterly meeting of the CHRAB to order at 12:25 at the Philip S. Miller Library in Castle Rock, CO.

Roll Call:

Board members present:

Joel Barker
Dr. Richard Ellis
Johanna Harden
Duncan McCollum
Terry Ketelsen
Jay Trask

Board members absent:

Christine Bradley
Sharon J. Englert
Dr. James Hansen II
Robin Theobald

Guests:

None

Welcome:

Johanna Harden welcomed the board to the Philip S. Miller Library and the Douglas County History Research Center.

Jay Trask was asked to act as secretary for the meeting.

Minutes of the 15 September 2004 meeting:

The minutes were corrected to read "Colorado Fuel and Iron" on page 2.

Joel Barker moved to approve the corrected minutes.

Johanna Harden seconded the motion.

Minutes submitted by Johanna Harden, as corrected, were approved unanimously.

Old business:

A) NHPRC funding.

Terry Ketelsen reported on the current situation with the federal budget and the lack of funding for the NHPRC. The NHPRC staff appear optimistic on the future of their agency, and believe that at least some of their funding will be restored. There are several projects that are at risk if the funding is lost.

B) Grant Status

1) Cable Center, Denver, CO

Terry Ketelsen reported that the Cable Center never responded to questions that the Board had about their project. The grant was rejected by the NHPRC.

2) Bessemer Historical Society, Pueblo, CO

Jay Trask reported that the NHPRC has conditionally approved funding the Bessemer Historical Society's grant upon a revision of the budget.

C) Archives 101

Terry Ketelsen discussed that part of CHRAB's mission is to assist with workshops. Johanna Harden reported on the recent Archives 101 workshop sponsored by the Colorado Association of Libraries. Instructors from the 2005 event would be willing to assist with future workshops.

Terry Ketelsen and Johanna Harden will meet to further discuss CHRAB's role in Archives 101.

New Business:

A) Potential Grants Projects – Home Lake Veterans Center in San Luis Valley

The Home Lake Veterans Center contains the extensive records from this nursing home for veterans. Many of the outbuildings are filled with records, and are in danger of being destroyed. A survey should be conducted of the materials.

B) CHRAB Website

The CHRAB website is in need of revision. It needs to be more user friendly, and provide more information. A list of board members, meeting times, and grants issued in Colorado should be included on the site. The CHRAB board priorities should be clearly listed on the site. Board members should provide links to their respective institutions.

Terry Ketelsen will begin updating the website and send it out to the board members.

C) Additional workshops

NHPRC requires the CHRAB board to assist with 6 conferences. The board discussed CHRAB's role in the conferences. CHRAB will work with local institutions to schedule an event and pay to bring in an expert on the topic. Several possible topics and locations were discussed. Dr. Richard Ellis mentioned that it was important to have some of the conferences in the western part of the state. The suggested locations include Durango, Craig, Steamboat Springs, Meeker, Walsenburg, Trinidad, Ouray, Burlington and Cheyenne Williams.

One of the required six events will be the Archives 101 workshop. The board agreed to provide two workshops on Preserving the Recent Past, with one on the Western Slope and one in the Front Range. The final three workshops will focus on preserving photographs, with two on the Western Slope and one in the Front Range. Some potential speakers were mentioned including Dr. James Hansen II and Karen Jones. Johanna Harden volunteered to assist/possibly teach the Preserving the Recent Past workshops.

D) Ute Tribe Archives Project

NHPRC has been providing funding for Native American initiatives, primarily in the West. Very little work has been done in the West. Dr. Richard Ellis has worked extensively with the Ute tribes in Colorado, and would like to assist in a project to create an

archives for the tribe. The project would be an attempt to gather reproductions of all material related to the Ute, including, but not limited to, federal records, photographs, diaries, state records, into a single repository at the Museum of the Ute. The project would pay for salaries, travel and the necessary equipment to capture the material. The Ute tribe would probably be able to put some money towards the project. Terry Ketelsen will contact Mike Meier from the NHPRC to see if this type of project would be possible.

E) Strategic Plan Review

Due to budget issues, much of the CHRAB Strategic Plan has changed. The board needs to revise the plan in 2006. The current priorities are: Preservation, Education, Collaboration, and Electronic Records. The board has worked towards their goal in all of the priorities except Electronic Records. The board members need to examine the current priorities so that we can begin the revision process.

F) Library of Congress Digitization Projects

Terry Ketelsen reported that he attended a series of workshops sponsored by the Library of Congress (LC) concerning digitization. The LC is looking to create a granting program similar to the Institute of Museum and Library Services. The workshops were basic, but in the future the program might prove useful.

Meeting Adjourned

Tour of the Douglas County History Research Center

Johanna Harden provided the board with a tour of the Douglas County History Research Center.