
**Columbine Water and Sanitation District
Special Meeting**

Friday, May 6, 2016
The Egg and I
2630 W Belleview Avenue
Littleton, Arapahoe County, Colorado
7:30 A.M.

**AGENDA
Friday, May 6, 2016**

1. Call To Order/Declaration of Quorum
2. Directors Matters/Disclosure Matters
 - a. Oaths of Office for Newly-Elected Directors
 - b. Elect Officers
3. Approval of/Additions To/Deletions From the Agenda
4. Public Comment For Matters Not on Agenda
5. Approval of Minutes
 - a. Consider Approval of March 4, 2016 Special Meeting Minutes
6. Legal Matters
 - a. Willowcraft Manor Sewer Line Extension
 - b. Rules and Regulations
 - c. District Standards and Specifications
 - d. Tap Permits
7. Other Business
8. Adjournment

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF THE

COLUMBINE WATER & SANITATION DISTRICT

Held: March 4, 2016 at 7:30 a.m. at The Egg and I, 2630 W.
Bellevue Avenue, Littleton, Colorado 80123.

Attendance:

A special meeting of the Board of Directors of the Columbine Water & Sanitation District was scheduled in compliance with the laws of the State of Colorado, with the following directors in attendance:

Lee Schiller
Steven Nichols
Paul Robinson
Brian Mackey

Steve Reister was absent (*absence excused*)

Also present were: Pat Fitzgerald, District Manager, and Jennifer L. Ivey, Icenogle Seaver Pogue, P.C.

Call to Order:

Director Schiller, noting the presence of a quorum, called to order the special meeting of the Board of Directors of the Columbine Water & Sanitation District.

Director Matters/Disclosure
Matters:

None.

Approval of/Additions
To/Deletions From the Agenda

After review and discussion, and upon motion, second and unanimous vote, the Board approved the agenda with the addition of Item 6(c) regarding the location of regular meetings for 2016.

Public Comment For Matters
Not on Agenda:

There were no public comments regarding items not on the agenda.

Approval of Minutes:

After discussion, upon motion of Director Mackey and second of Director Robinson, the Board unanimously approved the

RECORD OF PROCEEDINGS

December 4, 2015 regular meeting minutes for the Columbine Water & Sanitation District with revisions to the spelling of Director Mackey's name.

Legal Matters – Regular Special District Election Update: Ms. Ivey reported that the May 2016 Regular Special District Election was canceled and the following directors were re-elected by acclamation:

Brian Mackey Four (4) year term

Stephen A. Reister Four (4) year term

Paul Robinson Four (4) year term

Legal Matters – Affirmation of Posting Place: After discussion, upon motion of Director Robinson and second of Director Mackey the Board unanimously affirmed its posting place for public meetings in accordance with Section 24-6-402(2)(c), C.R.S. as set forth in its 2016 Annual Administrative Resolution.

Legal Matters – Location for Regular Meetings: After discussion, upon motion of Director Robinson and second of Director Mackey, the Board unanimously determined to hold regular meetings the first Friday of March, June, September and December at 7:30 a.m., at The Egg and I, 2630 W. Belleview Avenue, Littleton, Colorado 80123.

Financial Matters – Financial Statement and Claims: Mr. Fitzgerald reviewed with the Board claims for payment in the last quarter. Upon motion of Director Mackey and second of Director Robinson the Board unanimously approved the claims. Mr. Fitzgerald advised that some of the District's concrete mains are deteriorating, and indicated he will bring to the Board a plan for lining in place some of that pipe.

Financial Matters – 2015 Audit: Mr. Fitzgerald and Ms. Ivey reviewed with the Board the 2015 Audit. After discussion and review, and upon motion of Director Robinson and second of Director Mackey, the Board unanimously approved the audit of the 2015 financial statements and directed that they be filed in accordance with Colorado law

RECORD OF PROCEEDINGS

Other Business:

Mr. Fitzgerald advised the Board regarding the issues that were discovered during the inspection of the Willowcroft Manor Sewer Main Extension prior to final acceptance. Mr. Fitzgerald advised that his staff has been working with representatives of Taylor Morrison of Colorado, Inc. and will be meeting with them to further discuss the remediation and repair efforts next week and will report to the Board thereafter. Ms. Ivey discussed with the Board its rights and remedies under the Application and Agreement for Sewer Line Extension entered into for this project.

Adjournment:

There being no further business to come before the Board, and upon motion of Director Nichols, second of Director Robinson and unanimous vote, the meeting was adjourned.

Secretary of the Meeting