



Date: April 17, 2018
Location: DoubleTree by Hilton Durango
 501 Camino Del Rio
 Durango, CO 81301

Time: 1:30 PM – 3:30 PM
 Chair: Sheriff Steve Nowlin
 Vice Chair: Judi Burk

Conference Call: CATPA Conference Phone

Attending Board Members

- | | |
|--|---|
| <input checked="" type="checkbox"/> Lovre Brajkovic, Insurance Rep. | <input checked="" type="checkbox"/> Robert Pace, Insurance Rep. |
| <input checked="" type="checkbox"/> Sheriff Steve Nowlin, Law Enforcement Rep. | <input checked="" type="checkbox"/> Chief Duane Oakes, Law Enforcement Rep. |
| <input checked="" type="checkbox"/> Jason Juarez, Insurance Rep. | <input type="checkbox"/> Jess Redman, District Attorney Rep. |
| <input checked="" type="checkbox"/> Judi Burk, Insurance Rep. | <input type="checkbox"/> Deborah Vela, Insurance Rep. |
| <input type="checkbox"/> Cory Amend, DOR | <input type="checkbox"/> Toren Evers-Mushovic, Consumer Rep. |
| <input checked="" type="checkbox"/> LTC Barry Bratt, CDPS | |

Attending CATPA Office Staff

- | | |
|--|---|
| <input checked="" type="checkbox"/> Robert Force, Director | <input checked="" type="checkbox"/> Kenya Lyons, Grant Manager |
| | <input checked="" type="checkbox"/> Krystal Cook-Matson, Grant Specialist |

Public Attendees

- | | |
|--|---|
| <input checked="" type="checkbox"/> Bill Johnson, CATI President | <input checked="" type="checkbox"/> Devin Chapman, New Mexico ATPA Director |
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Call to Order

The meeting was called to order at 1:30 p.m.

Introductions

Board members, CATPA staff and public attendees introduced themselves.

Agenda Amendments

- Bob Pace motioned to approve the Agenda.
- Sheriff Nowlin seconded the motion.
- There was no discussion of Agenda Amendments.
- **Motion Passed (unanimous)**

Public Comment

Devin Chapman informed the Board that he has been appointed the director of the New Mexico ATPA.

Standing Business

Approval of CATPA Board Minutes from March 16, 2018

- Bob Pace motioned to approve the minutes as presented.
- LTC Barry Bratt seconded the motion.



- There was no discussion.
- **Motion Passed (unanimous)**

CATPA Financial Reports

Operating Budget Report

Director Force provided a Grant Budget Report to the board. As of today, the CATPA office has expended \$301,051.37 or 67.8% of its total budget. There is a balance remaining of \$142,948.63 or 32.2%. It was mentioned by Director Force that the CATPA Office is on track to spend the majority of its money. Director Force informed the Board that CATPA staff are looking at encumbrances and projections to ensure that all funds will be spent prior to June 30, 2018.

Director Force informed the Board that CATI requested a budget increase in the amount of \$8,000 that was approved by electronic vote by the Board on April 10, 2018. This increase is coming from the \$55,000 uncommitted balance bringing the total amount uncommitted to \$47,000.

- Bob Pace made a motion to approve the budget as presented.
- Lovre Brajkovic seconded the motion.
- **Motion Passed (unanimous)**

Grantee Budget Report

Grant Manager Kenya Lyons presented the FY2018 Grant Budget Report to the Board. Grant Manager Kenya Lyons informed the Board that all Grantees 2nd Quarter Financial Requests have been processed. Grant Manager Kenya Lyons informed the Board that third quarter (January-March 2018) Financial Requests from the Grantees are due on April 30, 2018.

Grant Manager Kenya Lyons informed the Board that the CATI Budget increase was approved by electronic vote by the board on April 10, 2018. The amendment has been submitted and signed by EDO. The \$8,000 increase is for additional training/travel costs associated with the CATI Conference. Bob Pace asked why the modification needed to have approval. Grant Manager Kenya Lyons informed the Board that the modification needed approval as it was for additional monies.

Grant Manager Kenya Lyons informed the Board that ATTIC, BATTLE and CBI are not where they should be percentage wise. ATTIC/BATTLE have RQS's in accounting awaiting approval. Grant Manager Kenya Lyons has been in contact with the project director, Captain Mason, for both ATIC/BATTLE to ensure both grantees are on track to spend their budgets. Grant Manager Kenya Lyons informed the Board that CATI will be spending all their funds as the majority of their expenditures pertain to the CATI Conference. Grant Manager Kenya Lyons informed the Board that the replacement at the Attorney General's Office will be starting on May 7th. The individual's name is Sarah.

- Bob Pace made a motion to approve the grantee budget as presented.
- Lovre Brajkovic seconded the motion.
- **Motion Passed (unanimous)**



Old Business

CATPA Sunset Review – House Transportation Committee (03/07/2018)

Director Force informed the Board that the CATPA Sunset Review went in front of the Appropriations Committee this morning and passed with a 7-0 vote. The Bill will now go onto the Senate Floor for approval. It is anticipated that there will not be any issues with the Bill passing the Senate Floor. Once it's passed the Senate Floor it will move to the Governor's Office for signature.

- **Information – No Action Taken**

Chief's and Sheriff's Meeting

Director Force informed the Board that there was a meeting held on April 12, 2018 at Camp George West with Chief's and Sheriff's. There was approximately 55 Chief's and Sheriff's that attended the meeting. Director Force was very pleased with the outcomes that came from holding the meeting. Director Force informed the Board that over the next year there will be regional meetings with Chief's and Sheriff's to address the concerns brought up in the April 12, 2018 meeting. Director Force gave kudos to Chief Packard for his part in the meeting.

- **Information – No Action Taken**

Award of Valor for Detective Flick

Director Force informed the Board that the Award of Valor for Detective Micah Flick will be presented to Rachel Flick on Wednesday, April 18th at the Banquet. In addition, Director Force informed the Board that CATI was renaming their award in memory of Micah Flick.

New Business

American Family Refund

Director Force informed the Board that American Family has requested a refund for overpayment of the CATPA Fee for 2017 Assessments. The refund is due to American Family amending several of their 2017 Assessments. The total amount of the refund requested by American Family Insurance Company is \$8,990.50.

- LTC Barry Bratt made a motion to allow the American Family Refund.
- Judi Burk seconded the motion.
- Bob Pace abstained.
- **Motion Passed (unanimous)**

Next Meeting

June 21, 2018 from 1:30 PM to 3:30 PM
CATPA Office
710 Kipling Street, Suite 106
Lakewood, CO 80215

Adjourn

The meeting was adjourned at 2:13 p.m.
