

## Phillips County Commissioner Meeting

April 30, 2015

The meeting was called to order by Commissioner Chairman Harlan Stern and opened with the Pledge of Allegiance. Those present were Commissioners Harlan Stern, Joe Kinnie and Don Lock, County Administrator Randy Schafer, and County Clerk Beth Zilla.

Don Lock made a motion, seconded by Joe Kinnie to approve the minutes from the April 20, 2015 meeting, as presented. Motion carried.

The board approved a batch of accounts payable for the month of April.

Don Lock made a motion, seconded by Joe Kinnie, to purchase a Minolta MSP3500 Laser Printer and workstation from HOV services in the amount of \$2,373.00. The funds from the Surcharge account are to be used to pay for this. Motion carried.

The board met with County Sheriff Rob Urbach to discuss the part-time position at the communication center. The 2010 Crown Victoria is ready to be sold.

The board met with Landfill Supervisor Bill Andrews to discuss the processed wood fees. The first round of processed wood disposal cost the county approximately \$4,800. Bill would like to use the same process again to see if he cut the cost. Bill mentioned Paoli's free clean up days will be May 8<sup>th</sup> and 9<sup>th</sup> and the County will be June 6<sup>th</sup> and 7<sup>th</sup>.

Don Lock made a motion, seconded by Joe Kinnie, to approve the repair of the landfill 4420 JD tractor (the radiator, air conditioner and seat), not to exceed the amount of \$3,326.29. Motion carried.

The board met with Brett Gerk to discuss his Event Center rental. He would like to rent the Homesteaders' Park as well as the Event Center September 16-20. He is aware of the upcoming Pedal the Plains event and is willing to work with them. He plans to serve alcohol at his event. The board approved his application as long as he provides the alcohol deposit and the certificate of insurance. No special event permit will be required.

The board met with Human Services Director Jackie Reynolds and case workers Lori Lundgren and Audrey Edwards. The minutes for this portion of the meeting will be maintained by the Department of Human Services.

The board reviewed the bids presented by local banks for a lease-purchase agreement. A motion was made by Joe Kinnie, seconded by Don Lock, to pursue a lease-purchase agreement with First Pioneer National Bank at an interest rate of 1.96% plus a \$100 origination fee. Motion carried.

A motion was made by Joe Kinnie, seconded by Don Lock, to authorize and indemnify fair board members Pam Haynes and Austin Tharp to sign the entertainment contract for the 2015 Phillips County Fair. Motion carried.

A motion was made by Joe Kinnie, seconded by Don Lock, to authorize County Emergency Manager Bob Heldenbrand to act as grant administrator and to sign the financial reports for the Emergency management grant. Motion carried.

A motion was made by Joe Kinnie, seconded by Don Lock, to approve the request to hire Melissa Castillo as a permanent part-time secretary for the administration office. She will be placed on GN Grade 16 Step 1 at an hourly rate of \$12.29. Motion carried. She will be eligible for a step increase in six months with a satisfactory performance appraisal.

A motion was made by Don Lock, seconded by Joe Kinnie, to approve the request to hire Brady Heinz as a part-time employee for the Phillips County Weed and Pest District at an hourly rate of \$10. Motion carried.

The board reviewed response to insurance coverage questions regarding the transportation of fair sale livestock.

The board held a phone conference call with the Yuma County Commissioners regarding transportation legislation SB272.

The board discussed draft language for rental of the entire Event Center and large portions of the fairgrounds. Additional language will be brought back next meeting for consideration.

A motion was made by Joe Kinnie, seconded by Don Lock, to approve two (2) Roadway Occupancy agreements for Highline Electric Assoc:

- Diagonal crossing at the intersection of County Roads 8 and 17 with electric line
- Installation of a transformer with pad and meter in the County Road 17 county right-of-way 2,350' north of the intersection of County Roads 17 and 8 and no greater than 45" west of the east right-of-way line

Motion carried.

The board decided to set the rental rate for the southeast corner office at the Resource Center at \$400 per month.

The board met with Joe Hall and Dorothy Ortner from the Phillips County Arts Council to discuss their office space in the Event Center.

The board met with the local newspapers for their monthly briefing.

Joe Kinnie made a motion and Don Lock seconded to approve the sale of a 1999 ambulance in the amount of \$5,000.00. Motion carried.

The board met with Tori Korf on her rental agreement for the event center. She plans to serve alcohol at their event. The board approved her application as long as she provides the alcohol deposit and the certificate of insurance. No special event permit will be required.

The board reviewed the following reports.

- Revenue
- Expenditures
- R&B Revenue and Expenditures
- Cash Transactions.

The board reviewed the following Event Center Rentals:

Grainland Coop

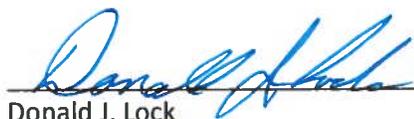
The board reviewed the following Mobile Food Pantry report:

Total Products	9,209 pounds plus bread and produce
Households served	190
Children (1-18)	181
Adults (19-59)	202
Seniors (60+)	102
Total Individuals	485
Volunteers	34

The meeting adjourned at 2:50 p.m.

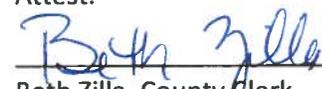
Submitted by Beth Zilla  
Phillips County Clerk

  
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Harlan Stern

  
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Donald J. Lock

  
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K. Joe Kinnie

Attest:

  
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Beth Zilla, County Clerk