

RECORD OF PROCEEDINGS

MINUTES OF SPECIAL BOARD MEETING OF THE BOARD OF DIRECTORS OF ESTES VALLEY RECREATION AND PARK DISTRICT

*Friday, April 13, 2018 – 12 p.m.
Estes Valley Community Center Conference Room
660 Community Drive, Estes Park, CO 80517*

Present: Stan Gengler, Ron Duell, Marie Cenac, Dave Kiser
Absent: Ken Czarnowski (*Excused Absence*)
Staff: Tom Carosello, Heather Drees
Others: Chuck Jordan (RLH Engineering, Inc.) Les Fernando (A&P Construction)

Prior notice of this meeting was given by posting a notice at the Town of Estes Park's Municipal Building, the Estes Park Public Library, Estes Valley Recreation and Park District's Administration Office, the Larimer County Clerk's Office in Estes Park, and the Boulder County Clerk's Office in Boulder.

The meeting was called to order at 12:01 p.m.

Board Vice President Duell called the meeting to order.

CONSENT AGENDA

The consent agenda for the meeting included:

- A. Board Minutes:
 - 1. March 20, 2018 Regular Board Meeting
- B. Trails Committee Minutes:
 - 1. None
- C. Senior Advisory Committee:
 - 1. None
- D. Staff Reports:
 - 1. Golf Operations
 - 2. Recreation Operations
 - 3. Community Center Operations
 - 4. Golf Maintenance
 - 5. Parks/Trails Maintenance
 - 6. Marina Operations
 - 7. Campground Operations
 - 8. Human Resources
 - 9. Marketing and Communications
 - 10. Financial Reports
 - 11. Paid Bills

Moved by Stan Gengler, seconded by Marie Cenac, to approve the consent agenda with corrections to the March 20, 2018 Regular meeting minutes (striking second sentence on page 3 "~~is tracking, e asked if the District should increase its amount of reserves with the addition of the new community center.~~")

No further discussion. Ayes – 3 Motion carried unanimously.

APPROVAL OF REGULAR (ACTION) AGENDA

Moved by Marie Cenac, seconded by Stan Gengler, to approve the regular (action) agenda as presented.

No discussion. Ayes – 3 Motion carried unanimously.

CITIZEN & BOARD COMMENTS

Citizen Comments: None

Board Comments:

Board Member Gengler thanked both Ken Czarnowski and Marie Cenac for their years of service on the Board of Directors. Executive Director Tom Carosello also thanked them for their hard work and dedication over the years.

Board President Czarnowski closed the Citizen & Board Comments portion of the meeting.

ADMINISTRATIVE REPORTS

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Executive Director Report

Tom Carosello, Executive Director, supplied a written report prior to the meeting.

Mr. Carosello supplied a written report which included, recent developments at the Community Center, updates on the following: Stanley Park Master Plan Re-evaluation, Stanley Bike Park, Fall River Trail, and the Estes Valley Recreation and Park Foundation. In addition to his report Mr. Carosello reported that there is new management at the Bureau of Reclamation (B.O.R.), and staff has been adjusting accordingly and briefly spoke about the need of NEPA studies for future projects.

Discussion: Board Member Gengler asked what would happen in the case of an emergent situation, in regard to reporting to the B.O.R's new management. Mr. Carosello replied staff would be able to proceed with repairs but would need to report the situation immediately to the Bureau. Board President Czarnowski explained why the B.O.R would most likely require NEPA studies for future projects, stating it is a way of protecting themselves from future legal issues.

Board Member Cenac asked for an update on the old recreation building at Stanley Park. Mr. Carosello reported that EVICS has visited the building, to see if they could possibly use it for their offices. Matt Enrietta headed the visit and disclosed the known issues with the building, including the troubles with the heating system. EVICS has not given the District a definite answer to date.

Board President Czarnowski asked why the cart path on hole 10 at the Estes Park Golf Course was not replaced with asphalt or concrete. Mr. Carosello replied he did not know why, but would ask John Feeney, Golf Maintenance Manager.

Finance Director Report

Mary Davis, Finance Director, supplied a written report prior to the meeting.

Mary Davis, Finance Director was unable to attend the meeting, Executive Director Tom Carosello briefly reviewed the status of the year-to-date actual vs. budgeted revenues and expenses, and cash flow. Mr. Carosello also gave an overview on the 2017 Audit, and Safety Inspection that had just taken place.

Discussion: Board Member Cenac asked if the Safety Inspection had made any recommendations regarding the pool deck. Mr. Carosello replied yes, the inspector would recommend adding more "grit" to the pool deck finish, even though the current finish passed inspection. Board Member Gengler asked if we could add mats along the pool deck until the deck is refinished. Mr. Carosello replied yes, and staff has increased the use of mats when the school uses the pool.

Board Member Czarnowski stated that he thinks Marketing and Communications Manager Dawn Wilson is doing a really good job. Mr. Carosello agreed and stated that they might need to get her some help soon.

OLD BUSINESS

None

NEW BUSINESS

None

FURTHER BUSINESS

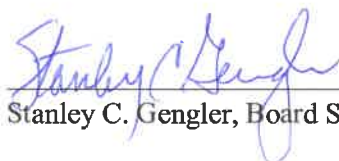
Meetings to Schedule

- **Special Board Meeting:**
2017 EVRPD Audit Presentation – T.B.D
- **Next Regular Board Meeting:**
Tuesday, May 15, 2018 – 7:00 p.m. – Estes Valley Community Center Classroom
- **Trails Committee Meeting:**
Tuesday, June 5, 2018 – 6:00 p.m. – Estes Valley Community Center Classroom
- **Senior Advisory Committee Meeting:**
Wednesday, May 9, 2018 – 10:00 a.m. – Estes Valley Community Center Conference Room

Meeting adjourned at 7:30 p.m.



Ken Czarnowski, Board President



Stanley C. Gengler, Board Secretary