Purpose of Meeting

The purpose of this DRIVES County Governance Committee meeting is to review recommendations regarding procedural and programming changes that will be necessary for implementing Colorado DRIVES. The Committee receives updates and reports from the DRIVES Working Groups and makes decisions as appropriate. An open discussion forum is afforded to all attendees. Finally, all action items are identified and an updated status is given to all in attendance.

Attendance

<table>
<thead>
<tr>
<th>Member</th>
<th>Organization</th>
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<th>Member</th>
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<tbody>
<tr>
<td>Chuck Broerman – Chair</td>
<td>El Paso County</td>
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<td>Linda Shelton</td>
<td>Denver County</td>
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<td>Mike Dixon – Vice Chair</td>
<td>DOR-DMV</td>
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<td>Susan Bailey</td>
<td>Morgan County</td>
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<td>Nathan Ruybal</td>
<td>Conejos County</td>
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<td>Flavio Quintana</td>
<td>DOR-DMV</td>
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<td>Beverly Wenger</td>
<td>Yuma County</td>
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<td>Elaine Hill</td>
<td>OIT</td>
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<td>Jean Alberico</td>
<td>Garfield County</td>
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Meeting Agenda

1. **Call to Order** – Chair 9:00 am
   a. Roll Call – Chris Hochmuth 9:00 – 9:05 am
   b. Approval of previous meeting’s minutes 02-20-2019 and 03-08-2019 9:05 – 9:10 am

2. **Old Business**
   a. **OIT Update** – Elaine Hill 9:10 – 9:45 am
      i. Network Redundancy – John Baker
   b. **DOR Update** – 9:45 – 9:55 am
      i. Production Support – Ted Trujillo
      ii. Training – Noelle Peterson
      iii. Vehicle Services Section – Adam Wilms
      ● December SOT Update
      ● Preemie Update
   iv. Budget – Ryan Reather
      ● FY’20 Budget Timeline
         1) Governance Committee Engagement Timeline
   c. **Sub-Committee and Working Group Update** – 9:55 – 10:20 am
      i. Requirements, Clarification & Implementation – Pam Nielsen
      ● Equipment requests
      ● Requirements, Clarification and Improvement Sub-Committee Charter
      ii. Financial Advisory Working Group – Kimberly Corell
   d. **DRIVES / FAST Update** – Eric Deffenbaugh - 10:20 – 10:40 am

3. **New Business** –Chair 10:40– 10:55 am
   a. Policy around County Users access deletion by OIT – Elaine Hill
   b. Business to create a fact sheet regarding renewal cards – Adam Wilms and Eric Deffenbaugh
      i. Explanation of why there might be a difference of information on printed renewal card vs. what is in DRIVES
ii. Explanation why the information in DRIVES is inaccurate
iii. Known registration renewal card issues and status of resolution
   c. VSS /Fast update Counties on April Renewals being held for programming – Adam Wilms
   d. Review Policy regarding bus seats vs. Capacity to ensure compliance with C.R.S.—Adam Wilms
   e. Inability to process Open Credits in DRIVES (Jefferson & Denver or Larger issue) – Michelle Martinez and/or Kimberly Corell
   f. ELT NMVTIS title error SQR – Adam Wilms
   g. Production Support presentation on Process for tracking open Customer Issues – Sonia Sandoval/Product Support Team
   h. Outstanding Hardware Helpdesk Tickets – Cindi Wika
      i. Morgan County Printer issue

4. Open Discussion – Chair 10:55 – 11:05 am

5. Public Testimony – Chair 11:05 – 11:10 am

6. Assignment of Action Items – Chair 11:10 – 11:15 am
   a.

7. Next meeting – Chair 11:15 – 11:17 am

8. Adjourn - Chair
## Next Meeting

<table>
<thead>
<tr>
<th>Date:</th>
<th>April 3, 2019</th>
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<tbody>
<tr>
<td>Time:</td>
<td>9:00 a.m. – 11:00 a.m.</td>
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<td>Location:</td>
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<tr>
<td><strong>Go To Meeting</strong></td>
<td>1 (872) 240-3311</td>
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<td>Access Code – 288-969-941</td>
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