



# MEETING PLAN

<b>Name:</b>	Colorado DRIVES County Governance Committee		
<b>Meeting Date:</b>	March 7, 2018	<b>Organizer:</b>	Chris Hochmuth
<b>Meeting Time:</b>	9:30 a.m. – 11:00 a.m.	<b>Location:</b>	<b>Go To Meeting</b> 1(224) 501-3212 Access Code - 192-674-829  <a href="https://global.gotomeeting.com/join/192674829">https://global.gotomeeting.com/join/192674829</a>

## 1. Purpose of Meeting

The purpose of this County DRIVES Governance Committee meeting is to review recommendations regarding procedural and programming changes that will be necessary for implementing Colorado DRIVES. The Committee receives updates and reports from the DRIVES Working Groups and makes decisions as appropriate. An open discussion forum is afforded to all attendees. Finally, all action items are identified and an updated status is given to all in attendance.

## 2. Attendance at Meeting

Invited	Position	✓	Invited	Position	✓
Mike Dixon	Chair-DOR		Sheila Reiner	Member-Mesa	
Matt Crane	Member-Arapahoe		Sara Rosene	Member-Grand	
Jean Alberico	Member-Garfield		Bo Ortiz	Member-Pueblo	
Krystal Brown	Member-Teller		Garland Wahl	Member-Washington	
Mike Hartman	Attending - DOR		Heidi Humphreys	Attending - DOR	



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Amanda Ross	Attending-Kit Carson		Lacie Allen	Attending-Delta	
Cindi Wika	Attending-OIT		Linda Shelton	Attending-Denver	
Codie Winslow	Attending-Douglas		Lorri Dugan	Attending-DOR	
Dayton Harbo	Attending-OIT		Maren Rubino	Attending-DOR	
Diana Hall	Attending-Boulder		Noelle Peterson	Attending-DOR	
Dylan Ikenouye	Attending-DOR		Pam Nielsen	Attending-Larimer	
Eric Deffenbaugh	Attending-Fast		Paul Nadeau	Attending-OIT	
Eric Shannon	Attending-DOR		Sharon Roberts	Attending-OIT	
Frank Dean	Attending-Fast		Tamsin Totays	Attending-Adams	
Heidi McKenna	Attending- DOR		Terri Krupke	Attending-OIT	
Jackie Campbell	Attending-Mesa		Tessa Borklund	Attending-Delta	
Jina Dunn	Attending- DOR		Tiny Zapfe	Attending-Douglas	
Katya Eremich	Attending- DOR		Tony Anderson	Attending-DOR	
Kevin Kihn	Attending- DOR		Tony Frazzini	Attending-Denver	
Kimberly Corell	Attending-DOR		Victoria Gallegos	Attending-Arapahoe	
Kristin O'Bryan	Attending-DOR				



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## 3. Meeting Agenda

1. Call to Order/ Role Call (Mike Dixon)
2. Approval and/or Corrections of Previous Meeting's Minutes (Mike Dixon)
3. Working Group Reports
  - DRIVES System Letters and Forms Working Group Report (Bo Ortiz / Tony Anderson)
  - DRIVES Requirements Clarification and Implementation Working Group Report (Matt Crane / Tony Anderson)
4. Old Business
  - Site Survey Update (Cindi Wika)
  - Deployment of Scanner and Bar Code Readers Schedule Update (Cindi Wika)
  - Rollout 2 Conversion Records (Tony Anderson)
5. New Business
6. New Assignment of Action Items (Tony Anderson)
7. Public Testimony
8. Next Meeting (Tony Anderson)
9. Adjourn

## 4. Minutes

## 5. Old Business

**Action items log is located in the shared Google Drive folder "County DRIVES Governance Committee – Action Items"**



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6. Next Meeting					
<b>Date:</b>	March 21, 2018	<b>Time:</b>	11:00 a.m. – 12:00 p.m.	<b>Location:</b>	GoToMeeting 1(224) 501-3212 Access Code: 192-674-829  <a href="https://global.gotomeeting.com/join/192674829">https://global.gotomeeting.com/join/192674829</a>
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