

Moffat County Board of County Commissioners  
221 W Victory Way Suite 130 Craig, CO 81625

February 4, 2020

**In attendance:** Ray Beck, Chair; Donald Broom, Vice-Chair; Don Cook, Board Member; Erin Miller, Deputy Clerk & Recorder; Rebecca Tyree; Vickie Huyser; Jayne Morley; Shauana Merrill; Sandy Chamberlain; Jeff Comstock; Roy Tipton; Paul James; Annette Norton; Mindy Curtis; Ryan Hess; Melody Villard; Joshua Carney; Lennie Gillam; Jan Rogers; Tammie Thompson-Booker; Ryan Booker; Mindy Newell, Haley Garey, Angel Marchbanks; Mason Siedschlaw

Call to Order  
Pledge/Opening Prayer

Broom made a motion to approve the agenda as presented. Cook seconded the motion. Motion carried 3-0.

**Consent Agenda -**

Review & Sign the following documents: (see attached)

Approve minutes:

- a) January 21
- b) 2020-12: Transfer of Intergovernment Funds for the month of February
- c) 2020-13: Resolution for Transfer of Payroll Warrants
- d) 2020-14: Resolution for Payment of Warrants for the month of December 2019
- e) 2020-15: Transfer of Payment of Warrants for the month of February
- f) Memo of Understanding between the Library & Department of Human Services
- g) Memo of Understanding between the BOCC & Department of Human Services
- h) Core Services/Substance Abuse services contract addendum w/M. Flannery
- i) Vital Statistics services agreement with NW CO Health
- j) Land Use Application for CNCC/MRH Replat #2
- k) Office Lease agreement w/ Northwest Colorado Health Partnership for 580 Pershing Street

Cook made a motion to approve the consent agenda; items A-K. Broom seconded the motion. Motion carried 3-0.

**Public Comments, General Discussion & BOCC Reports:**

**BOCC:**

General Discussion was held among the Board:

✓ **Broom:**

- Announced that the BOCC would be hosting a Colorado Wolf Regulation forum and discussion at the Pavilion on February 10, 5:30-7:30 pm. This is supposed to be a non-political discussion, just facts based on existing state regulations.

✓ **Cook:**

- Has been working on a bill to present to the State Legislators to backfill the loss of our property taxes when the power plant and mines close.

## ✓ Beck:

- AGNC Legislative conference calls every Thursday. As of week four there are 350-360 bills that have been introduced.
- Aviation and Aerospace Coalition tour in Denver w/CNCC and AGNC
- Club 20 Legislative meetings in Denver
- Just Transition Advisory Council/Keystone Policy Center meetings in March in Craig and Hayden
- Beck discussed how he had distributed an informational letter regarding Open Hearts Advocates to several state representatives and to the Attorney General's office for possible funding sources. Meghan Francone has been in touch with a representative from the AG's office.

**Public Comment:**

- **Jayne Morley:** Thanked Commissioner Cook for his work on his bill. Thinks it is very important to be ahead of the game when it comes to the power plant and coal mine closures.
- **Vickie Huyser:** Commented on how she feels that while Open Hearts Advocates is a wonderful organization and does great work, it seems like the same clients keep circling through and that the problems originate at the judicial level.

Commissioner Beck asked City Council members Paul James and Ryan Hess to comment from the City Council view. They had seen the same presentation two weeks ago and had asked to see a budget before proceeding. James feels like it is something that is very valid, that cannot be let go, but they are asking for a lot of money. It might make more fiscal sense to have another organization to take the program over from the hospital. Hess said they have discussed with the City Attorney, Sherman Romney, to add a \$10 to \$15 surcharge to City issued municipal tickets; that money would be earmarked for Victim's Assistance.

**Anita Cameron (by phone) - Northwest Loan Fund Director**

- CO Office of Economic Development and International Trade –  
Community Development Block Grant/Business Loan Funds Application  
(see attached)

Ms. Cameron described the history and processes for the Community Development Block Grant/Business Loan Funds program. This program is for small business (low to moderate income) loans and community development. The interest rate is prime plus 2%; Eagle, Garfield, Grand, Jackson, Moffat, Pitkin, Rio Blanco, Routt & Summit counties are eligible for this grant/loan program. The block grant program request for this year is \$500,000.

Cook made a motion to approve the Community Development Block Grant/Business Loan Funds Application. Broom seconded the motion. Motion carried 3-0

## Staff Reports:

### Department of Human Services – Annette Norton

- Quarterly report (see attached)
- Request waiving bid for Core Services/Mental Health services contract addendum w/J. Adams (see attached)

Norton's voice was not in good working order, so it was decided that her quarterly report would be presented at the next meeting.

Norton did have to request waiving the bid process for Core Services/ Mental Health services contract addendum w/Jacquelyn Adams. Adams is the primary therapist for DHS clients, and additional funds are needed to complete her contract. Broom made a motion to approve the contract addendum w/Jacquelyn Adams. Cook seconded the motion. Motion carried 3-0.

### Finance Department Director, Mindy Curtis

Bid recommendation for Financial Government Software (see attached)

Curtis discussed the Request for Proposal process that has been in place to select a new accounting software program because the current program (EDEN – which we have used since 2002) will not be enhanced/supported by the parent company, Tyler Technologies. A lot of third party software is utilized by the various County departments in conjunction with the EDEN program. The County has been looking for an integrated system that would help us to be able to cut down on all of these extra programs, which would save on maintenance fees. 24 software companies were contacted about the bid process; eight companies responded to the Request for Proposal, only two companies actually submitted proposals. One was from BW Consulting for AccuFund Software and the other was Tyler Technologies for Munis Software. In reviewing these proposals, BW Consulting's was inconclusive and was hard to understand what total cost of product would be. Munis Software demonstrations were held over a two day period with staff from various departments. The capabilities of Munis are in line with the RFP we requested; a comprehensive system that connects the most government software components and functions available to the county's needs. Once fully implemented, it will help to eliminate repetitive workflow, manual calculations, paper shuffling and other time consuming tasks. Munis is an advanced computer government management system with integrated county functions within one system. It allows the county to receive consistent information on a continual updated basis within multiple interactive workflows.

Current Yearly Budgeted Maintenance Cost, including 3<sup>rd</sup> party products to achieve workflow, is \$81,600.

Munis' proposal with yearly Maintenance Costs is \$58,921 or a budgetary savings of \$22,679.

The original budget for the software replacement is \$575,000 the Munis proposal is \$476,772 or \$98,228 savings. There may additional savings in the travel costs, as these are for travel required on site. We may be able to reduce with webinar or other streaming trainings.

Commissioner Beck asked for comments on the process from committee members and staff that were present in the audience.

Cook made a motion to approve the bid from Tyler Technologies for \$476, 772. Broom seconded the motion. Motion carried 3-0.

## Adjournment:

Beck adjourned the meeting at 9:31 am.

The next scheduled BOCC meeting is Tuesday, February 18, 2020

Submitted by:

Erin Miller, Deputy Clerk and Recorder

Approved by: Ray Beck

Don Wood

Donald Brown

Approved on: February 18, 2020

Attest by: Erin Miller

