



MEETING PLAN

Name:	Colorado DRIVES County Governance Committee		
Meeting Date:	February 20, 2019	Organizer:	Chris Hochmuth
Meeting Time:	9:00 a.m. – Noon	Location:	Go To Meeting 1 (872) 240-3311 Access Code – 288-969-941 https://global.gotomeeting.com/join/288969941

Purpose of Meeting

The purpose of this DRIVES County Governance Committee meeting is to review recommendations regarding procedural and programming changes that will be necessary for implementing Colorado DRIVES. The Committee receives updates and reports from the DRIVES Working Groups and makes decisions as appropriate. An open discussion forum is afforded to all attendees. Finally, all action items are identified and an updated status is given to all in attendance.

Attendance

<u>Member</u>	<u>Organization</u>	✓	<u>Member</u>	<u>Organization</u>	✓
Chuck Broerman – Chair	El Paso County		Linda Shelton	Denver County	
Mike Dixon – Vice Chair	DOR-DMV		Susan Bailey	Morgan County	
Nathan Ruybal	Conejos County		Flavio Quintana	DOR-DMV	
Beverly Wenger	Yuma County		Elaine Hill	OIT	
Jean Alberico	Garfield County				



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Meeting Agenda

1. **Call to Order** – Chair 9:00 am
 - a. Roll Call – Chris Hochmuth 9:00 – 9:05 am
 - b. Approval of previous meeting's minutes (02/06/19 & 02/15/19) 9:05 – 9:10 am

2. **Old Business**
 - a. OIT Update – Elaine Hill 9:10 – 9:20 am
 - b. DOR Update – 9:20 – 9:40 am
 - i. Production Support – Sonia Sandoval
 - ii. Training – Michelle Martinez
 - iii. Vehicle Services Section
 - a) Process to inform law enforcement about outages preventing renewals – Adam Wilms
 - b) December SOT update – Adam Wilms
 - c) Preemie Issue update – Adam Wilms
 - iv. Budget – Ryan Reather
 - c. Sub-Committee and Working Group Update – 9:40 – 9:55 am
 - i. Requirements, Clarification & Improvement – Pam Nielsen
 - a) Equipment requests
 - ii. Financial Advisory Working Group – Kimberly Corell
 - a) Revenue Accounting Rounding
 - b) Personalized Plate Rejection Processing
 - c) Cash Draw Closing
 - d. DRIVES / FAST Update – Eric Deffenbaugh – 9:55 – 10:20 am
 - i. Performance tracking reports
 - ii. FAST Preemie Project Plan Timeline
 - e. Other Entities
 - i. None

3. **New Business** – Chair 10:20 – 10:30 am

4. **Open Discussion** – Chair 10:30 – 10:40 am



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5. **Public Testimony** – Chair 10:40 – 10:45 am
6. **Assignment of Action Items** – Chair 11:35 – 11:40 am
7. **Next meeting** – Chair 11:40 – 11:45 am
8. **Adjourn** - Chair



MEETING PLAN

Next Meeting

Date:	March 6, 2019	Time:	9:30 a.m. – Noon	Location		Go To Meeting
						1 (872) 240-3311 Access Code – 288-969-941 https://global.gotomeeting.com/join/288969941

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