

MINUTES OF BOARD OF DIRECTOR MEETING
VALLEY SANITATION DISTRICT

February 10, 2016
5:00 PM

A meeting of the Board of Directors of the Valley Sanitation District was held on this date at Centennial Lutheran Church, West Belleview Avenue and South Lowell Boulevard. Present for this meeting were board members:

Phyllis Gooden	Connie Kucharski	Mary Alice Ledbetter
Rick Boggs	Wilbur Hall	

In addition to the board, Pat Fitzgerald, Platte Canyon Water and Sanitation District, was in attendance.

A motion was made by Wilbur Hall and seconded by Connie Kucharski to approve the minutes. The motion passed.

The following bills were presented to the board for their approval. A motion was made by Connie Kucharski and seconded by Rick Boggs to pay the bills. The members of the board approved paying the bills.

2. APPROVAL OF BILLS:

1. Patricia B. Harris, wages	\$ 454.10
2. Financial Agent (FICA, Taxes)	156.80
3. Utility Notification Center of Colorado	80.08
4. Platte Canyon Water & Sanitation District	4,333.50
5. SDA Membership	376.93
6. Patricia B. Harris – Stamps	49.00
	<u>\$ 5,716.98</u>

3. RECEIPTS:

Arapahoe County Taxes	\$ 1,354.95
City and County of Denver	<u>1,151.48</u>
Total	\$ 2,506.43

4. FINANCIAL ACCOUNTING OF DISTRICT:
WELLS FARGO BANK:

Checking account balance: \$ 6,801.90

__5. COLOTRUST: February Deposit - \$ 1,439.99
Income Earned - \$59.48
Balance - \$ 160,558.85
Interest - .42%

__6. AGENDA ITEMS:

- a. The 2016 Budget was discussed regarding expenditures budgeted and the outstanding projects that will possibly use the reserve funds. Phyllis asked about the outstanding revenue item from Englewood. Pat Fitzgerald said that although the revenue amount is fully accounted for in the budget, the funds will not be paid to Valley Sanitation District until the full amount is paid to Englewood. However, Pat said that a partial payment of \$15,000 will be released from Englewood. Phyllis questioned the admin fees on the Platte Canyon bill. Pat said that most of the fees for this month are to Tony at Platte Canyon for coordination with Dewberry Engineering.

Pat Fitzgerald said that Mr. Dalton, Platte Canyon assistant manager, is working to get Valley on a Clean Water Conservation Board's eligibility list for a Clean Water Revolving Fund loan. Platte Canyon is also working researching the possibility of obtaining a grant from a state agency to relocate a portion of the District's outfall sewer that is located in a land fill on property owned by Francis Kent. When Dewberry Engineering comes up with a final proposal, Platte Canyon plans to meet with Colorado Department of Health and Environment to see if they can find the funds to relocate the sewer. If a loan is necessary, the electorate will need to vote to incur the debt and raise the revenue necessary to retire the debt. Alternatives for generating the needed revenue include an increase in the District's sewer service surcharge and an increase in the District's property tax mill levy.

Notification of the public about the condition of, and needed improvement to, the outfall sewer will be necessary. A Valley Sanitation newsletter can be printed in the next couple of months explaining the situation. Currently, there are only two sources of revenue; the surcharge being added to the bills and property taxes.

Pat Fitzgerald will prepare a newsletter draft for the March meeting.

- b. Addendum to the Pre-Treatment Agreement: This addendum defines responsibilities regarding FOGs (Fats, Oils, Grease) and POGs (Petroleum Oil, Grease and Sand). Traps have to be inspected. Englewood will continue to inspect the traps. Pat recommended that the agreement not be signed until Valley Sanitation has a chance to look at it.

There was no further business and the meeting was adjourned at 6:00 PM. The next meeting will be Wednesday, March 9, 2016, 5:00 pm, Centennial Lutheran Church.

Submitted by: Patricia B. Harris
District Manager
February 18, 2016
