



Date: January 18, 2018

Time: 1:30 PM – 3:30 PM

Location: CATPA Office
 710 Kipling Street, Suite 106
 Lakewood, CO 80215

Chair: Tonia Rumer
 Vice Chair: Sheriff Steve Nowlin

Conference Call: CATPA Conference Phone

Attending Board Members

- | | |
|--|---|
| <input checked="" type="checkbox"/> Tonia Rumer, Insurance Rep. | <input checked="" type="checkbox"/> Robert Pace, Insurance Rep. |
| <input checked="" type="checkbox"/> Sheriff Steve Nowlin, Law Enforcement Rep. | <input checked="" type="checkbox"/> Chief Michelle Tovrea, Law Enforcement Rep. |
| <input checked="" type="checkbox"/> Jason Juarez, Insurance Rep. | <input type="checkbox"/> Jess Redman, District Attorney Rep. |
| <input checked="" type="checkbox"/> Judi Burk, Insurance Rep. | <input checked="" type="checkbox"/> Carole Walker, Insurance Rep. |
| <input checked="" type="checkbox"/> Cory Amend, DOR | <input checked="" type="checkbox"/> Toren Evers-Mushovic, Consumer Rep. |
| <input checked="" type="checkbox"/> LTC Barry Bratt, CDPS | |

Attending CATPA Office Staff

- | | |
|--|---|
| <input checked="" type="checkbox"/> Robert Force, Director | <input checked="" type="checkbox"/> Kenya Lyons, Grant Manager |
| | <input checked="" type="checkbox"/> Krystal Cook-Matson, Grant Specialist |

Public Attendees

- | | |
|---|---|
| <input checked="" type="checkbox"/> Scott Mehle, CATI | <input checked="" type="checkbox"/> Mike Greenwell, CMATT |
|---|---|

Call to Order

The meeting was called to order at 1:35 p.m.

Introductions

Board members, CATPA staff and public attendees introduced themselves.

Agenda Amendments

- LTC Barry Bratt motioned to approve the Agenda.
- Sheriff Steve Nowlin seconded the motion.
- There was no discussion of Agenda Amendments.
- **Motion Passed (unanimous)**

Public Comment

None

Standing Business

Approval of CATPA Board Minutes from December 21, 2017

On Page 4 of the minutes there is a typo with John Henry's name.

- Sheriff Steve Nowlin motioned to approve the minutes as amended.
- Cory Amend seconded the motion.
- **Motion Passed (unanimous)**



CATPA Financial Reports

Operating Budget Report

Director Force provided a detailed report to the Board of the 2018 Operating Budget indicating the administrative budget is on-track. Director Force explained that this report provides a summary of year-to-date expenditures for all Grantees and the CATPA Office. As of today, a total of \$207,169.33 or approximately 46.66% has been spent leaving a balance of \$236,830.67 available for expenditures. Director Force explained to the Board that the majority of the CATPA Office expenditures occur within the personnel and consulting services line items. It is anticipated that an additional \$15,000.00 will be sent in consulting services for a total amount for the year being \$64,000.00. It was asked what the red and black bolded numbers represent on the detailed report. Director Force informed the Board that the red indicated expenditures and the black bolded indicated the remaining balance. It was discussed that the presentation of the report could be slightly different making it easier to understand the information being provided. For next months' report there is going to be a column for determining how far within the cycle the grantees' are as well as a change in the way the information is going to be laid out on the report (award, payment, and balance/remainder).

- LTC Barry Bratt made a motion to approve the budget as presented.
- Judi Burk seconded the motion.
- **Motion Passed (unanimous)**

Grantee Budget Report

Grant Manager Kenya Lyons presented the FY18 Grant report for the 1st and 2nd quarters which ended on December 31, 2017. Kenya Lyons informed the Board that grantees have until January 31, 2018 to submit reimbursement requests for the 2nd quarter. The last payment made to BATTLE was for October 2017 as the grant states that invoices should be submitted at a minimum of quarterly. Grant Manager Kenya Lyons explained to the Board that the majority of CBI's award would probably be expended in March-April as CBI has a quality assurance contract with their vendor rather than a time and materials contract. Grant Manager Kenya Lyons informed the Board that there are two grantees being monitored closely which include BATTLE and ATICC. Kenya Lyons informed the Board that CMATT is on task and projected to spend all their monies.

- LTC Barry Bratt made a motion to approve the grantee budget as presented.
- Judi Burk seconded the motion.
- **Motion Passed (unanimous)**

Grantee Update

Grant Manager Kenya Lyons informed the Board that the Attorney General's Office is going to have some cost savings due to David Cosson's leaving. It was mentioned that the Attorney General's Office is going to pay the new individual the same salary as David was being compensated for. The Attorney General's office is hoping to be able to move fast on this vacant position having it only be vacant a month or two at the most. The Attorney General's office is already looking into training opportunities for this new individual and the investigator. Grant Manager Kenya Lyons is working with all project directors to ensure that the funds allocated to grantees' are going to be spent. It was noted that the project directors are being more proactive this year. The project directors have already begun submitting budget modifications requests unlike last year when this didn't occur until May.



BATTLE & ATICC Budget Modifications

Director Force informed the Board that the BATTLE and ATICC Budget Modifications have been postponed until the February 15, 2018 Board Meeting.

- **Information – No Action Taken**

CATI Budget Modification

Kenya Lyons informed the Board that CATI has approximately \$18,000 in cost savings in their consulting services line item. CATI has submitted a budget modification for the Boards' approval to move these cost savings funds from the consulting services line item into the supplies/operating line item. CATI would like to use some of these funds to award additional scholarships to the CATI Conference April 15, 2018 through April 19, 2018. Currently, CATI has 120 scholarships awarded and a waiting list established. CATI would like to award additional scholarships to those on the waiting list using the excess \$18,000.00. It was discussed that the scholarship award covers the cost to attend the conference and lodging. The individuals and their respective agencies are still responsible for transportation and per diem for the attendee(s). As of today, CATI has projected \$105,000 in expenditures for the CATI Conference. In addition to the additional scholarships being award for the CATI Conference, CATI would like to send an additional five (5) people (sworn personnel) making the total number of people attending the Cellular and Wi-Fi Analysis training to 10 (ten) individuals. CATI would also like to send ten (10) individuals to the Rolling Surveillance 1 and Rolling Surveillance 2 courses being offered at Westminster Police Department in May 2018. The Rolling Surveillance 1 course is \$555 per person for a total of \$5,550.00 and the Rolling Surveillance 2 course is \$575 per person for a total of \$5,750.

- Sheriff Steve Nowlin made a motion to approve the CATI Budget Modification as presented.
- LTC Barry Bratt seconded the motion.
- **Motion Passed (unanimous)**

Puffer Week

Carole Walker informed the Board that Puffer Week will be January 22, 2018 through January 28, 2018. Carole Walker informed the Board that CAAT will be using social media and other media sources to promote Puffer Week. On social media, Carole Walker informed the Board that they have a campaign called "Thiever" that is mirroring the popular dating app "Fever". Individuals will be able to use the Thiever App and swipe right to select a vehicle to steal and swipe left to discard the vehicle as being not ideal for auto theft. In addition, the auto theft ad that the Board has previously viewed will be aired on FOX 31 at various times during Puffer Week. Carole Walker briefed the Board that there will also be a billboard campaign in February 2018. It was discussed that there is a need to have PSA's done in Spanish to accommodate the growing population of Latino's that reside in Colorado. It was asked if any of the media campaigns were being offered in other languages besides English. Carole Walker informed the Board that there wasn't enough money in the current budget to target the Latino community this year, but that it was something that they were adding to their Grant Application for the FY2019 year.



Old Business

Colorado Trends in Auto Theft (2016 – 2017)

Director Force informed the Board that the state is seeing an overall increase of 7% in Auto Theft statewide from 2016 to 2017. There were 1,300 more vehicles stolen in 2017 than in 2016. Director Force provided detailed reports showing the number of vehicles stolen in each of the 6 regions of Colorado from 2014 to 2017. Director Force informed the Board that there were 10,938 stolen vehicles in 2011 making this the all-time low for Colorado. In 2015, auto thefts increased substantially by 22% and have gradually increased in the years' following. Director Force provided the Board with reports that break-down auto theft in the six regions of Colorado. The area that contributed to the overall increase for 2017 occurred within the Denver Metro area (Gold Camp) and Pikes Peak regions. Director Force briefed the Board on four possible factors that could be contributing to the increase in auto theft in Colorado. These four factors are 1) the legalization of marijuana, 2) the population increase, 3) change in offender behaviors (opioids, harder drugs), and 4) an increase in violent crime related to auto theft. LTC Barry Bratt informed the Board that the calculations on the Auto Theft Trends for 2015 and 2016 are not calculated correctly. Director Robert Force will correct and re-distribute.

- **Information – No Action Taken**

Vehicle Crimes Conference Resolution (Version 2) - CATI

Director Force presented to the Board a resolution to the Vehicle Crimes Conference that listed three conditions. These three conditions included 1) no more than 3 CATPA funded sponsorships may be utilized to assist other state and country representatives to attend the Colorado Vehicle Crimes Conference, 2) other state and country representatives would be required to attend or facilitate a scheduled information sharing forum with Colorado, and 3) CATI would provide a written report to the CATPA office identifying benefits and challenges found during the information sharing. Director Force informed the Board that it was hard to find data on the number of stolen vehicles from other states that are recovered in Colorado and vice versa. From the data that was available, Director Force was able to determine that approximately 3% of the cars stolen out of Colorado are recovered in other neighboring states. Director Force advised the Board that this amount could be more; however, the NAIC database doesn't contain a field for location. When entering a stolen vehicle into CCIC database a location is required; however, when the vehicle is recovered often times the record is deleted instead of being cleared out of the system. This could be due to the dispatchers not having enough time to properly clear the transaction out of the system because of their call volume, lack of training and other duties. LTC Barry Bratt asked that Data Integrity be a topic of discussion during the February 2018 Board Meeting. After much discussion amongst Board members on the Proposed Resolution, the Board determined that the CATI Executive Board should establish a policy on the use of CATPA funds to sponsor out-of-state and out-of-country attendees. Under the first conditional proposal, the Board discussed the variance of limiting sponsorships to a percentage of grant funding for scholarships (e.g. 3%, 5%, etc.), percentage of supportive scholarships (e.g. 25%, 50%, etc.), or some other limitation/guidelines. The Board also discussed information/data pertaining to quantifying how many Colorado stolen vehicles are transported or recovered out-of-state/country and how many stolen vehicles are recovered in Colorado from out-of-state/country. The CATPA Board Members felt that it was best for CATI to set a policy and provide it as part of CATPA Grant Requirements.

- **Resolution Died – No Action Taken**



Retraction of Resolution for Use of CATPA Funds for ALPRs

Director Force briefed the Board on a Resolution that was established in July 2016. Since adoption of the Resolution, CATPA has learned that database centralization capabilities of Numerica Corporation is the best alternative for criminal justice information sharing. Numerica has completed Colorado Bureau of Investigations Criminal Justice Information Audit and most of CATPA's partnerships are using Numerica. The existing Resolution has been found to be over-restrictive and burdensome to grantees in changing or integrating to the Vigilant vendor from other vendors currently used. After a discussion amongst the Board members, it was agreed that this resolution should be retracted.

- Cory Amend made a motion to approve the Retraction of Resolution for Use of CATPA Funds for ALPRs as presented.
- LTC Barry Bratt seconded the motion.
- **Motion Passed (unanimous)**

New Business

April Board Meeting Date Change (April 19th to April 17th)

Director Force requested that the date of the April 19th Board meeting be changed to April 17th. This Board meeting is held in conjunction to the CATI Conference. It would be more reasonable to have it on Tuesday, April 17th while members are already at the CATI Conference instead of on Thursday, April 19th when the CATI Conference ends at noon requiring members to stay later and possibly cause them to have to stay an additional night in Durango.

- Sheriff Steve Nowlin made a motion to approve the April Board Meeting Date Change as presented.
- LTC Barry Bratt seconded the motion.
- **Motion Passed (unanimous)**

Change in State Travel Policy

Director Force informed the Board that there has been an additional change to the State Travel Policy. Under the new policy, all travel reimbursement requests must be submitted to accounting within thirty (30) days (no longer 7 days) of the last date of travel.

- **Information – No Action Taken**

Board Member Term and Applications

Director Force briefed the Board that Tonia Rumer and Carole Walker's terms on the Board will be ending on February 1, 2018. Director Force informed the Board that both of these positions have been posted on the Governor's website. As of today, two individuals have applied for the positions. Director Force asked the Board members to review their resumes', applications, etc. that were included in the Board Package and be able to provide insight at the next board meeting. Director Force informed the Board Members that pursuant to the Board's By-Laws, Vice Chair Sheriff Steve Nowlin will be taking the position of Board Chair on February 1, 2018. Director Force also informed the Board that Chief Michelle Tovrea's first term ended on January 1, 2018. Chief Michelle Tovrea has agreed to serve a 2nd term on the Board. Sheriff Steve Nowlin presented Tonia Rumer and Carole Walker with certificates of appreciation for their hard work and dedication to the CATPA Board. The certificates of appreciation were read aloud to the Board. As a token of appreciation both Tonia Rumer and Carole Walker were presented with a gift from the Board members.

- **Information – No Action Taken**



Unfinished Business

Next Meeting

February 15, 2018 from 1:30 PM to 3:30 PM

ATICC Conference Room

690 Kipling Street, 2nd Floor

Lakewood, CO 80215

Note: This is a secure building therefore Board Members will have to be escorted to the conference room, by CATPA staff.

Adjourn

The meeting was adjourned at 3:40 p.m.
