

Phillips County Commissioner Meeting

January 20, 2015

The meeting was called to order by Commissioner Chairman Harlan Stern and opened with the Pledge of Allegiance. Those present were Commissioners Harlan Stern, Joe Kinnie and Don Lock and County Administrator Randy Schafer.

Joe Kinnie made a motion to approve the minutes from the January 9, 2015 meeting. Don Lock seconded the motion. Motion carried.

The board met with Human Services Director Jackie Reynolds. The minutes for this portion of the meeting are maintained by the Department of Human Services.

A motion was made by Joe Kinnie, seconded by Don Lock, to approve a step increase for Brenda Krueger, Admin Assistant, who has completed her six month probationary period. She will be moved to HS Grade 55, Step 4 at an hourly rate of \$12.31, effective January 14, 2015. Motion carried. She received a satisfactory performance appraisal.

A motion was made by Don Lock, seconded by Joe Kinnie, to approve a step increase for Sheila Gift, Child Support Services Technician, who has completed her six month probationary period. She will be moved to HS Grade 60, Step 7, at an annual salary of \$30,558.90 (\$2,472.40/month), effective January 21, 2015. Motion carried. She received a satisfactory performance appraisal.

Assessor Doug Kamery met with the board and requested that the flat \$75/month salary increase for 2015 be given to his employee Heather Meakins in January. Randy explained that additional pay (flat raises) began in 2006 with the adopted policy that no additional pay be granted until an employee has worked one year for the county.

The board discussed the request but felt they needed to maintain the original policy. Heather will receive additional pay after she has completed her first year of employment just as all other employees in the past eight years.

A motion was made by Joe Kinnie, seconded by Don Lock, to approve the purchase of two large screens and two projectors plus accessory equipment from Scholl Oil & Transportation for the quoted price of \$22,046. Motion carried. The board will establish a rental price for use of the equipment.

The board again discussed how to handle long term employees who are on the pay scale, having been on Step 9 for three years. They looked at the example in Human services where several positions also have a senior level. To advance to that level they must meet the minimum qualifications and be recommended by their supervisor. The board tabled further consideration until Commissioner Kinnie is back after surgery.

A recommendation was received from Maintenance Supervisor Dan Waln to re-classify maintenance worker Forest Coronado to the position of Fairgrounds Complex Supervisor and be placed on GN 40 Grade 20, Step 3 with an annual salary of \$29,564.65 (\$2,463.72/month), effective January 1, 2015. A motion was made by Joe Kinnie, seconded by Don Lock to accept the recommendation. Motion carried. He received a satisfactory performance appraisal.

A motion was made by Don Lock, seconded by Joe Kinnie, to approve a step increase for Jeff Hickox, Sheriff's Deputy, who has completed his six month probationary period. He will be moved to GN 40 Grade 20, Step 3 at an annual salary of \$30,156.66 (\$2,513.06/month) effective January 1, 2015. Motion carried. He received a satisfactory performance appraisal.

A motion was made by Don Lock, seconded by Joe Kinnie, to approve an amendment to the East Phillips County Ambulance Service license and add the following drivers:

John Wolener, Erin LeBlanc, Robert McGahey, and Ashley Vance.

Motion carried.

The board reviewed the draft supplemental budget for 2014 which will be advertised for public hearing.

Brandon Kroskob met with the board to request permission to serve alcohol at his wedding reception scheduled at the Event Center on May 16, 2015. The board approved the request as long as he supplies the required liquor liability insurance and the additional liquor deposit.

The board was notified by Cheyenne County Commissioner Rod Pelton that the Ports to Plains Alliance was not open to having the High Plains Highway Coalition seek membership in their organization.

The board reviewed the following Event Center rentals:

- Farm Service Agency
- Jordan Stone
- Ag Power
- Duanna Bradley
- Dania Morales
- Pete Fagerlin
- Holyoke High School

Commissioner Joe Kinnie noted that he would be having foot surgery on January 27 and would not be able to attend the January 30th meeting.

The meeting was adjourned at 2:30 pm.

Submitted by Randy Schafer
Phillips County Administrator



Harlan Stern

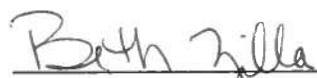


Donald J. Lock



K. Joe Kinnie

Attest:



Beth Zilla, County Clerk