

## Phillips County Commissioner Meeting

January 9, 2017

The board met at 8:00 a.m. in a work session with Dr. Dennis Jelden to discuss the Ambulance Service provided in Phillips County. The group discussed holding a meeting between the county and the two hospitals and ambulance services to discuss how to improve service.

The meeting was called to order at 9:00 am by Commissioner Chair Don Lock, and opened with the Pledge of Allegiance. Also present were Commissioners Harlan Stern and Joe Kinnie, County Administrator Randy Schafer and County Clerk Beth Zilla.

Kinnie made a motion, seconded by Stern, to approve the minutes from December 30, 2016 as presented. Motion carried.

The board changed the January 19<sup>th</sup> meeting to January 20<sup>th</sup>.

The board approved the accounts payable batch for the month of December.

The board met with Landfill Supervisor Bill Andrews to discuss:

- Road and Bridge usage of dirt from landfill
- Standard Operation Procedure request from Fire Chief Stacey Reuter
- Ensimerger took crushed concrete in the amount of \$272.00. Discussed payment vs hauling 3 loads to Julesburg.
- Time line for Implementing the Level 1 Recommendations from the Integrated Solid Waste and Materials Management.
- Andrews handed out a fee chart from Mark McMullen for training on how to handle hazardous material etc.
- Andrews presented a Rodent Control Standard Operating Procedure

The board held a conference call with Kendra Plumb to discuss the purchase of a 12 passenger van to be used primarily for Phillips County 4-H. A memorandum of understanding will need to be approved to determine use and care for the vehicle.

Stern made a motion, seconded by Kinnie, to approve the Emergency Manager Grant Administrator and Contractual Agreement between Phillips County Commissioners and Bob Heldenbrand in the amount of \$1733.33 per month. Motion carried.

Kinnie made a motion, seconded by Stern, to approve the following payroll step increases:

- Forrest Coronado, Fairgrounds Maintenance Supervisor, will move to GN40, Grade 20 Step 4 at \$30,756.11 per year, \$2,563.01 per month, effective January 01, 2017
- Toby Thompson, Assessor appraiser, will move to GN Grade 25, Step 5 at \$34,024 per year, \$2,835.33 per month, effective January 01, 2017
- Laura Schroetlin, Administrative Assistant, will move to GN Grade 26, Step 6 at \$35,920.83 per year, \$2,906.22 per month, effective January 01, 2017
- Jeff Hickox, Deputy Sheriff, will be moved to GN40, Grade 26, Step 3 at \$34,628.79 per year, \$2,885.73 per month, effective January 01, 2017.

Motion carried. All employees had a satisfactory performance appraisal.

Kinnie made a motion, seconded by Stern, to approve vacation carryover that must be used by March 31, 2017 for the following employees:

- Deanna Jarrett 13.75 hours
- Randy Schafer 56 hours
- Laura Schroetlin 23.75
- **Val Danielson 7.5 hours pay out**
- Diane Rahe 1 hour
- **Jill Anderson 3 hours payout**
- **Jordan Fleharty 4.75 hours payout**
- **Sara Kumm 5 hours payout**
- Kerri Doleshall 26.25 hours
- Jeff Thomas 0.5 hours
- Kevin Scott 12 hours
- Steve Triplette 1 hour
- Jim Freemyer 2 hours
- **Mike Salyards 16 hours plus 40 hours payout**

Motion carried.

The board reviewed a response from Alan Chapman from CTSI. Attorney Al Wall was present to review CDL requirements for the operation of county heavy equipment on the roadways.

The board reviewed the monthly report from the Mobile Food Bank submitted by Kathy Secrist for the month of January 2017.

- Total served 9057 lbs. of food
- 128 families served
- 32 volunteers

Stern made a motion, seconded by Kinnie, to offer rent office space to the Holyoke Recreation Director in the Resource Center for a monthly cost of \$150. Motion carried.

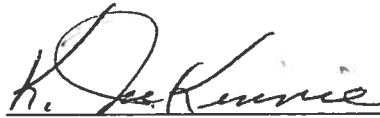
The board reviewed the monthly Treasurers report.

The board reviewed the following Event Center Rental Agreements:

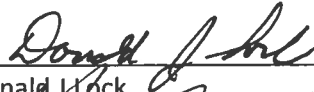
- Pioneer Seed
- Holyoke FFA, Shauna Brown
- Melissa Memorial Hospital
- CHS

Meeting adjourned by Chairman Don Lock at 11:18 am.

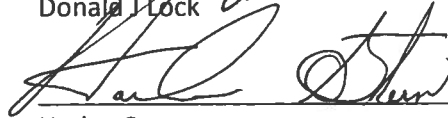
Submitted by Beth Zilla  
County Clerk



K Joe Kinnie

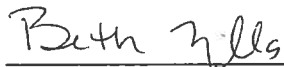


Donald J Lock



Harlan Stern

Attest:



Beth Zilla, County Clerk