



AGENDA
TOWN OF PARACHUTE
BOARD OF TRUSTEES SPECIAL MEETING
JANUARY 15, 2015

(A) ROLL CALL

(B) PLEDGE OF ALLEGIANCE

(C) APPROVE AGENDA

(D) CONSENT AGENDA

- (1) APPROVAL OF MINUTES FROM THE:
 - DECEMBER 11, 2014, REGULAR BOARD MEETING
 - DECEMBER 18, 2014, SPECIAL BOARD MEETING
- (2) APPROVAL OF DECEMBER 2014, EXPENDITURES

(E) PUBLIC COMMENTS ON ITEMS NOT SUBJECT TO PUBLIC HEARING

The Board of Trustees welcomes you and thanks you for your time and concerns. If you wish to address the Board of Trustees, this is the time set on the agenda for you to do so. When you are recognized, please step to the podium, state your name and address then address the Board. Your comments will be limited to **three (3) minutes**. The Board may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and provide direction to the appropriate member of Town Staff for follow-up. Thank you.

(F) DEPARTMENTAL REPORTS:

- (1) Mayor and Board of Trustees Mayor and Trustees
 - a. Notification of Resignation from the Planning and Zoning Commission by: Mary (Candy) Allbee
 - b. Notification of Resignation from the Board of Trustees by: JohnYadloski
- (2) Town Manager Monthly Update Stuart McArthur, Town Manager
- (3) Town Planner Report (Comprehensive Plan) Davis Farrar, Town Planner
- (4) Police Department Monthly Update Cary Parmenter, Police Chief
- (5) Public Works Monthly Update Mark King, Director of Public Works
- (6) Code Enforcement Monthly Update Derek Wingfield, Community Development Specialist

(G) BOARD OF TRUSTEES APPOINT A MEMBER OF THE BOARD TO THE PLANNING AND ZONING COMMISSION.

(H) BOARD APPROVAL OF RESOLUTION NO: 2015-01

A RESOLUTION OF THE TOWN OF PARACHUTE, COLORADO, DESIGNATING THE PLACES AND THE OFFICIAL NEWSPAPER OF GENERAL CIRCULATION WHERE THE POSTING OF PUBLIC NOTICES OF PUBLIC MEETINGS, AND OF ORDINANCES, AND OTHER ACTIONS TAKEN BY THE BOARD OF TRUSTEES.

STAFF: S. DENISE CHIARETTA, TOWN CLERK

(I) BOARD APPROVAL OF ORDINANCE NO: 678

AN ORDINANCE OF THE TOWN OF PARACHUTE, COLORADO AMENDING CHAPTER 7.10 OF THE PARACHUTE MUNICIPAL CODE CONCERNING THE APPOINTMENT AND COMPENSATION OF THE CLERK OF THE PARACHUTE MUNICIPAL COURT.

STAFF: STUART S. McARTHUR, TOWN MANAGER

(J) EXECUTIVE SESSION

C.R.S. 24-6-402(4)(e), for determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators;

(K) CORRESPONDENCE:

THANK YOU FOR 2014 DONATIONS

AMERICAN LEGION POST #78 JOHN SCALZO

LIFT UP

ADVOCATE SAFE HOUSE

(L) MOTION TO ADJOURN



AGENDA ITEM

CONSENT AGENDA

- (1) APPROVAL OF MINUTES FROM THE:
 - DECEMBER 11, 2014, REGULAR BOARD MEETING
 - DECEMBER 18, 2014, SPECIAL BOARD MEETING
- (2) APPROVAL OF DECEMBER 2014, EXPENDITURES

**TOWN OF PARACHUTE
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
December 11, 2014**

Meeting called to order at 6:30 p.m. by Mayor Roy McClung

ACTION MINUTES:

(A) ROLL CALL

TRUSTEES PRESENT:

Norman Feck, Timothy Olk, Juanita Williams and John Yadloski

Trustee Tom Rugaard arrived at 6:36 p.m.

TRUSTEES ABSENT:

John Loschke

STAFF PRESENT:

Town Manager Stuart McArthur, Town Clerk Denise Chiaretta, Administrative Assistant Colleen Kyle, Public Works Director Mark King, Chief of Police Cary Parmenter, Community Development Specialist Derek Wingfield, Town Attorney Ed Sands, Town Planner Davis Farrar

(B) PLEDGE OF ALLEGIANCE

(C) CONSENT AGENDA:

- (1) APPROVAL OF MINUTES FROM THE:
- NOVEMBER 13, 2014, REGULAR BOARD MEETING
- (2) APPROVAL OF NOVEMBER 2014, EXPENDITURES

MOTION NO. 1:

Moved and seconded by Trustees Williams/Olk to approve Consent Agenda that includes the Minutes from November 13 Meeting, and November expenditures.

Motion passed unanimously.

(D) PUBLIC COMMENTS ON ITEMS NOT SUBJECT TO PUBLIC HEARING

There were none.

(E) DEPARTMENTAL REPORTS:

(1) Mayor and Board of Trustees.....Mayor and Trustees

Mayor McClung stated that he spoke to CIRSA about the Board of Trustees doing exit interviews with employees that have terminated. CIRSA told him it was not a good idea as it could get the town into a law suit.

(2) Town Manager Monthly Update.....Stuart McArthur, Town Manager

Town Manager McArthur introduced Lynn Stroud to the Board –She was contracted back in September for cleanup of accounting, Town Manager McArthur has asked her to hire on with the Town and she has agreed as of January 1st, 2015. Lynn has also been working with Town Clerk Chiaretta in the municipal court for last couple of months and has been doing a great job.

Lynn Stroud gave small introduction of herself to the Trustees.

Town Manager McArthur gave small overview of the revenues for 2014. The beginning of the year was stronger than the last quarter has been and is directly a result of the oil and gas industry.

Does the Board have any interest in pursuing an Energy Museum in down town Parachute? The Board agreed to continue exploration of the idea.

Town Manager McArthur has spoken with CDOT regarding changing the signal light on C.R. 300 and Cardinal Way, because people are using Grand Valley Way to miss the light and pulling out on C.R. 300 from Grand Valley Way which is not safe due to the fencing on the bridge.

A meeting was held on December 4th, which included representation from the Grand Valley Parks Association, Parachute / Battlement Mesa Chamber of Commerce, the Historical Society, and other organizations talking about Grand Valley Days and Oktoberfest, working with Parachute and Battlement Mesa together on projects, not just one group.

(3) Police Department Monthly Update.....Cary Parmenter, Police Chief

Chief Parmenter stated that they are still taking applications for new police officer.

a. 3.2 Beer Off Premises License Renewal

Applicant: Rocky Mt. C Stores

D.B.A. Parachute Shell

Location: 200 County Road 215
Parachute, CO 81635

Mayor McClung asked Town Clerk Chiaretta if the application was in order and fees were paid.

Town Clerk Chiaretta stated that they were.

MOTION NO.2:

Moved and seconded by trustee Williams and Olk to renew the license for Rocky Mt. C Stores.

Motion passed with Trustees Williams, Olk and Feck voting yes and Rugaard and Yadloski abstaining.

b. Liquor License Renewal Application Hotel Restaurant

Applicant: JKLMN LLC
D.B.A. Shommys
Location: 0028 Cardinal Way
Parachute, CO 81635

Mayor McClung asked Town Clerk Chiaretta if the application was in order and fees were paid.

Town Clerk Chiaretta stated that they were.

MOTION NO. 3:

Moved and seconded by trustees Olk and Feck to approve the renewal of Shommys liquor license.

Motion passed with trustees Olk, Williams and Feck voting yes and trustees Yadloski and Rugaard abstaining.

(4) Public Works Monthly Update.....Mark King, Director of Public Works

Mark informed the Board that most of the new water meters have been installed and..they should be working first part of 2015.

Christmas lights have been put up at the Rest Area and some at town hall. Hopefully there will be more funds next year to make Town Hall more festive.

(5) Code Enforcement Monthly Update.....Derek Wingfield, Community Development Specialist

Community Development Specialist Wingfield informed the board that his public nuisance case moving forward, Judge will be making ruling on the case in January.

Two permits have been issued, 4 sign permits went out, and this month have had quite a few building permits and the website is moving forward.

(F) PRESENTATION OF THE UPDATE TO THE COMPREHENSIVE PLAN PROCESS / SCHEDULE

STAFF: STUART McARTHUR, TOWN MANAGER
DAVIS FARRAR, TOWN PLANNER
DAVE MICHAELSON, RPI CONSULTING

Town Planner Farrar explained to the Trustees that for some small communities the best would like to revitalize the downtown area. Need to rely on Towns guidance, don't write plans, facilitate them. Debate is part of the process, will go with what Town and public think is appropriate. 7 -10 people is the target for the steering committee, the meetings will be open to public.

Town Planner Farrar stated that the Trustees can call him anytime with questions. He will come before the Board once a month with updates on how the project is going.

Town Planner Farrar also wants to add that a Community Survey for Parachute and Battlement Mesa. Hard copies will be available, but will mainly be done online. Wants to make sure public is engaged.

Mayor McClung added that the Board needs to sit down and make sure that we have not over 12 on the committee to represent the broader community and keep continuity in process, and make sure that they are making commitment to stay involved.

First meeting should occur after holidays, maybe after first of year or mid-January.

Mayor McClung moved to Item I on the agenda.

(I) BOARD CONSIDERATION OF MEMO OF UNDERSTANDING BETWEEN THE TOWN OF PARACHUTE AND THE BATTLEMENT MESA SERVICE ASSOCIATION AND APPROVE MAYOR TO SIGN AGREEMENT

A MEMORANDUM OF UNDERSTANDING IS MADE AND ENTERED INTO BETWEEN THE TOWN OF PARACHUTE, COLORADO, A HOME RULE MUNICIPAL CORPORATION, AND BATTLEMENT MESA SERVICE ASSOCIATION, A COLORADO NON-PROFIT CORPORATION

STAFF: STUART McARTHUR, TOWN MANAGER

Town Manager McArthur explained to the Board that by entering into this M.O.U. with the Battlement Mesa Service Association it would establish a working relationship regarding the development of the update to the Town's comprehensive plan.

MOTION NO. 4:

Moved and seconded by Trustees Rugaard / Yadloski to enter into the Memorandum of Understanding with the Battlement Mesa Service Association and approve the Mayor's signature.

Motion passed unanimously.

(H) PUBLIC HEARING ON THE 2015 BUDGET

STAFF: STUART McARTHUR, TOWN MANAGER

Mayor McClung called the public hearing to order at 7:10 p.m.

Town Manager McArthur gave an overview of the Proposed Budget that was presented to the Board in October there have been a few changes made. Reduced garbage fund by \$2,000; Police records room is also being budgeted.

Dave Devaney stated that he understands that there were some funds allotted for design of facility, for future events for community. Town Manager McArthur stated that the Funds are in the budget and, if approved tonight, he wants to make most effective use of those dollars, there are other donations that have been added and as funds are available donations will be distributed.

Town Manager McArthur explained that the three Resolutions are to set the mill levy, adopt the 2015 budget, and appropriate funds for 2015.

Mayor McClung closed the public hearing at 7:30 p.m.

(J) BOARD CONSIDERATION OF RESOLUTION NO. 2014-27

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE TAX YEAR 2015 TO HELP DEFRAY THE COST OF GOVERNMENT FOR THE TOWN OF PARACHUTE, COLORADO, FOR THE 2015 BUDGET YEAR

STAFF: STUART McARTHUR, TOWN MANAGER

MOTION NO. 5:

Moved and seconded by Trustees Rugaard / Olk to adopt Resolution NO. 2014-27

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE TAX YEAR 2015 TO HELP DEFRAY THE COST OF GOVERNMENT FOR THE TOWN OF PARACHUTE, COLORADO, FOR THE 2015 BUDGET YEAR.

Motion passed unanimously.

(K) BOARD CONSIDERATION OF RESOLUTION NO. 2014-28

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING THE BUDGET FOR THE TOWN OF PARACHUTE, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2015, AND ENDING ON THE LAST DAY OF DECEMBER 2015, ESTIMATING THE AMOUNT OF MONEY NECESSARY TO BE RAISED BY THE TAX LEVY, BASED ON THE SAID BUDGET SO ADOPTED; ESTIMATING THE AMOUNT OF MONEY TO BE DERIVED FROM OTHER REVENUE SOURCES; AND SETTING THE TOTAL ESTIMATED EXPENDITURES FOR EACH FUND FOR THE TOWN OF PARACHUTE, COLORADO

STAFF: STUART McARTHUR, TOWN MANAGER

MOTION NO.6:

Moved and seconded by Trustees Rugaard/Feck to adopt Resolution NO.2014-28

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING THE BUDGET FOR THE TOWN OF PARACHUTE, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2015, AND ENDING ON THE LAST DAY OF DECEMBER 2015, ESTIMATING THE AMOUNT OF MONEY NECESSARY TO BE RAISED BY THE TAX LEVY, BASED ON THE SAID BUDGET SO ADOPTED; ESTIMATING THE AMOUNT OF MONEY TO BE DERIVED FROM OTHER REVENUE SOURCES; AND SETTING THE TOTAL ESTIMATED EXPENDITURES FOR EACH FUND FOR THE TOWN OF PARACHUTE, COLORADO

Motion passed unanimously.

(L) BOARD CONSIDERATION OF RESOLUTION NO. 2014-29

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH BELOW, FOR THE TOWN OF PARACHUTE, COLORADO, FOR THE 2015 BUDGET YEAR

STAFF: STUART McARTHUR, TOWN MANAGER

MOTION NO. 7:

Moved and seconded by Trustees Yadloski / Rugaard to adopt Resolution NO. 2014-29

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH BELOW, FOR THE TOWN OF PARACHUTE, COLORADO, FOR THE 2015 BUDGET YEAR.

Motion passed unanimously.

(M) BOARD CONSIDERATION OF RESOLUTION NO. 2014-30

RESOLUTION SUPPORTING THE GRANT APPLICATION FOR A GRANT FROM THE COLORADO STATE DEPARTMENT OF LOCAL AFFAIRS FOR THE RECONSTRUCTION OF THE PARACHUTE PARK BOULEVARD PHASE II

STAFF: STUART McARTHUR, TOWN MANAGER

MOTION NO. 8:

Moved and seconded by Trustees Rugaard/Olk to adopt Resolution NO. 2014-30

*BOARD CONSIDERATION OF RESOLUTION NO. 2014-30
RESOLUTION SUPPORTING THE GRANT APPLICATION FOR A GRANT FROM THE COLORADO STATE DEPARTMENT OF LOCAL AFFAIRS FOR THE RECONSTRUCTION OF THE PARACHUTE PARK BOULEVARD PHASE II*

Motion passed unanimously.

(N) PRESENTION TO THE BOARD OF TRUSTEES: NEW TOWN WEBSITE

STAFF: STUART McARTHUR, TOWN MANAGER
DEREK WINGFIELD, COMMUNITY DEVELOPMENT SPECIALIST

Community Development Specialist Wingfield informed that board that the website is coming along well, he is trying to get information on the site as request come in, the site is set to go live December 31, 2014

Community Development Specialist Wingfield stated that their platforms are a little more constrictive, but more easily manageable, he then gave a small website overview for Board.

(O) EXECUTIVE SESSION

No Executive Session was called.

(P) CORRESPONDENCE / OTHER MATTERS

**Request from the Grand Valley Fire Protection District
Would like to be notified to be at all future meetings.**

(Q) MOTION TO ADJOURN

MOTION NO. 9;

Moved and seconded by Trustees Rugaard/Olk to adjourn.

Motion passed unanimously.

Meeting adjourned at 7:50 p.m.

Mayor

Town Clerk

The preceding Action Minutes were prepared in accordance with the Town of Parachute Board of Trustees Rules of Order and Procedure, General Rules 9.9. These Minutes contain a record of actions that were TAKEN at the meeting, not a transcript of what was said by members of the Board, staff or other parties present. A recording of the meeting is available for review in the Town Clerk's Office for thirty days after the meeting.

*Note: If you have corrections to the minutes that are minimal (incorrect spelling etc.), **please contact the Town Clerk the day prior to the meeting**. A corrected copy of the minutes will then be prepared for approval by the Board of Trustees.*

**TOWN OF PARACHUTE
BOARD OF TRUSTEES
SPECIAL MEETING
DECEMBER 18, 2014**

Meeting called to order at 6: 30p.m. by Mayor McClung

ACTION MINUTES:

(A) ROLL CALL

TRUSTEES PRESENT: Norm Feck, John Loschke, Timothy Old, Tom Rugaard

TRUSTEES ABSENT: John Yadloski

STAFF PRESENT: Town Manager Stuart McArthur and Town Clerk Denise Chiaretta
Town Attorney Edward Sands

(B) PLEDGE OF ALLEGIANCE

(C) COMMENTS FROM CITIZEN NOT ON THE AGENDA
There were none

(D) DISCUSSION OF THE MUNICIPAL COURT OF THE TOWN OF PARACHUTE

Staff: STURAT S. MCARTHUS, TOWN MANAGER
CARE' MCINNIS, MUNICIPAL COURT JUDGE
ED SANDS, TOWN ATTORNEY

Care' commented to the board to look at things from the municipal judge's position. When a person leaves and a new person is hired she feels that it would be beneficial to the court for the judge to have a say in who is appointed, she stated that the town manager is stating that if she appoints she will have to come up with funds as she is not using an employee that is already an employed. The court should be allowed to appoint someone that has training in the court system using funds that are already budgeted for the court.

Trustee Williams asked if the judge had to swear that she had hired the court clerk. Judge McInnis stated that no she had to swear if she actually hired the court clerk.

Town Attorney Sands stated that the home rule charter stated the town manager may appoint the court clerk but Parachute has an ordinance that states the judge shall appoint the court clerk.

Trustee Feck asked about the wages, if a part time court clerk was hired would the wages be taken away from the employees already budgeted to pay a part time clerk.

Judge McInnis stated she is not asking for more funds

There was more general discussion on what is the judge's responsibility.

Judge McInnis stated that she would like the authority to appoint the court clerk.

Town Attorney stated that the Town Charter states that the Town Manager may appoint the Court Clerk but the Town has an Ordinance that states the Municipal Judge appoints the Court Clerk

Judge McInnis was asked if she would be willing to appoint Denise Chiaretta as her Court Clerk.

She stated that she would be willing and Denise stated she would be willing to be the court clerk.

There was discussion about a having an ordinance drafted for the January meeting so the Home Rule Charter and the Towns Ordinance did not conflict.

(E) EXECUTIVE SESSION

No executive session was called.

(F) MOTION TO ADJOURN

Moved and Seconded by Trustee Loschke / Williams

Mayor

ATTEST:

Town Clerk

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Board, staff or other parties present. A recording of the meeting is available for review in the Town Clerk's Office for thirty days after the meeting.

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DRAFT

DECEMBER 2014 EXPENDITURES

Payee or Description	Check Amount
Payflex Reimbursement CDM Ref# 34	\$583.46
Payflex CDM Ref # 35	\$2,099.57
STATE OF COLORADO - HUTF TRANSFER	\$3,936.13
Payflex Heath Hub Ref # 36	\$2,621.06
Payflex Heath Hub Ref # 37	\$477.06
Wells Fargo-A/W Credit Card Machine Fees	\$257.61
Gift Card Purchases	\$207.90
12/15 Paylocity Payroll Fee	\$90.00
12/15 Paylocity Payroll Fee Employee Auto Pay	\$25,214.09
12/15 Paylocity Payroll Liability Withdrawal	\$8,347.09
12/15 Paylocity Payroll Fee	\$121.00
12/15 Paylocity Employee Auto Pay	\$27,192.21
12/15 Paylocity Payroll Liability Withdrawal	\$8,989.01
ACCUTEST LABORATORIES	\$216.00
ADVOCATE SAFEHOUSE PROJECT	\$500.00
AFLAC	\$753.39
B & B PLUMBING	\$488.58
BATTLEMENT MESA HARDWARE LLC	\$88.55
CARTOGRAPHIC EDGE INC	\$6,250.00
CEBT	\$16,143.00
CIRSA	\$29.04
COLO ASSO OF CHIEFS OF POLICE	\$100.00
COLORADO SPRINGS DODGE	\$53,044.00
COMCAST CABLE	\$142.85
DAN LARUE	\$10.04
DEPENDABLE WASTE SERVICES	\$4,575.00
EMEDCO INC.	\$597.34
FARNSWORTH GROUP, INC.	\$7,230.00
FIKES WEST, INC.	\$57.00
FIRE AND POLICE PENSION ASSOC.	\$1,677.00
GALLS, AN ARAMARK CO., LLC	\$142.95
GRAND RIVER HOSPITAL DISTRICT	\$1,000.00
GRAND VALLEY EDUCATIONAL FOUNDATION	\$1,000.00
HARLEY WALKER	\$2.30
HUDDLESTON-BERRY ENGINEERING & TESTING	\$1,300.00
JEAN'S PRINTING	\$94.16
KANSAS CITY LIFE INS.	\$840.38
KONICA MINOLTA	\$785.15
LAW ENFORCEMENT ALLIANCE FOR DEFENSE	\$28.00
LIBERTY NATIONAL LIFE INSURANCE CO.	\$151.70
LIFT-UP	\$500.00
MESA COUNTY HEALTH DEPT.	\$40.00
NEVE'S UNIFORMS, INC.	\$112.97
ORCHARD TRUST COMPANY, LLC	\$2,310.03
RICOH USA, INC	\$37.25

RICOH USA, INC.	\$148.96
RIVER BRIDGE REGIONAL CENTER INC.	\$1,000.00
RSVP	\$1,000.00
SAFELITE FULFILLMENT, INC.	\$246.85
SAM'S CLUB	\$39.99
TOWN OF PARACHUTE - PETTY CASH	\$92.73
VERIZON WIRELESS	\$478.53
WELLS FARGO BUSINESS	\$139.99
WELLS FARGO BUSINESS	\$693.20
WELLS FARGO BUSINESS CARD	\$78.20
WORLD HUMOR ORGANIZATION	\$1,800.00
LOWES PROSERVICES	\$3,395.71
AIRGAS USA, LLC	\$219.26
ALLY	\$2,162.63
ALLY	\$3,081.96
ALPHA CARD	\$28.98
ALSCO	\$160.28
AUSTIN CIVIL GROUP, INC.	\$829.70
BATTLEMENT MESA METROPOLITAN DISTRICT	\$11,748.00
CENTRAL DISTRIBUTING	\$235.36
CHEMA TOX LABORATORY INC	\$64.33
COLORADO MT. NEWS MEDIA	\$16.70
COMCAST CABLE	\$152.35
DESKTOP CONSULTING, INC.	\$107.50
ED BOZARTH	\$161.85
EVOQUA WATER TECHNOLIGIES LLC	\$310.20
FEDEX FREIGHT	\$28.56
FIKES WEST, INC.	\$57.00
FIRE AND POLICE PENSION ASSOC.	\$1,677.00
GALLS, AN ARAMARK CO., LLC	\$1,181.00
GRAND JUNCTION PIPE & SUPPLY	\$5,602.45
HOLY CROSS ENERGY	\$238.11
JEAN'S PRINTING	\$214.14
MESA COUNTY HEALTH DEPT.	\$40.00
MICRO PLASTICS	\$84.79
Millennium Harvest House Hotel	\$0.00
MOUNTAIN PEST CONTROL	\$104.00
NEVE'S UNIFORMS, INC.	\$112.97
ON-SITE SAFETY INC.	\$50.00
ORCHARD TRUST COMPANY, LLC	\$2,455.87
PARACHUTE AUTO PARTS & SUPPLY	\$329.29
PARACHUTE SERVICE	\$44.27
PATTON PRINTING CO.	\$53.68
PINNACOL ASSURANCE	\$6,778.00
PRO FORCE LAW ENFORCEMENT	\$359.90
QUILL CORPORATION	\$948.36
R & S SALES & WELDING SERVICE	\$12.00

R&L ACCOUNTING, LLC	\$4,743.20
SANDS LAW OFFICE, LLC	\$3,492.42
SCHAEFFER'S MFG. CO.	\$987.52
STEVEN A. NOFZIGER	\$325.00
STUART S. MCARTHUR	\$135.39
UNCC	\$36.72
UNIVAR USA INC.	\$452.28
USA BLUE BOOK	\$97.48
WEST PARK TRUCK EQUIPMENT	\$225.00
WITMER PUBLIC SAFETY GROUP	\$3,685.96
ZEE MEDICAL INC.	\$399.98
Millennium Harvest House Hotel	\$600.00
RMWEA	\$450.00
AUSTIN CIVIL GROUP, INC.	\$4,741.00
BATTLEMENT MESA HARDWARE LLC	\$129.64
BUREAU OF RECLAMATION	\$4,859.75
CASELLE INC	\$525.33
CENTURY LINK	\$913.16
GALLS, AN ARAMARK CO., LLC	\$491.00
KONICA MINOLTA	\$744.62
L.A.W.S.	\$20,509.11
PARACHUTE/BATTLEMENT CHAMBER COMMERCE	\$5,361.00
PAYFLEX SYSTEMS, USA INC.	\$150.00
RICOH USA, INC.	\$148.96
RIFLE AMERICAN LEGION, POST 78	\$2,500.00
RIFLE ANIMAL SHELTER	\$150.00
SWALLOW OIL COMPANY	\$2,379.84
THE DAILY SENTINEL	\$649.82
VJ's OUTLAW RIBBS	\$456.06
XCEL ENERGY	\$3,673.07
GARFIELD COUNTY	\$263.33
TOTAL PAYMENTS	\$293,424.16



AGENDA ITEM

DEPARTMENTAL REPORTS:

- (1) Mayor and Board of TrusteesMayor and Trustees
 - a. Notification of Resignation from the Planning and Zoning Commission by:
Mary (Candy) Allbee
 - b. Notification of Resignation from the Board of Trustees
by: JohnYadloski
- (2) Town Manager Monthly Update..... Stuart McArthur, Town Manager
- (3) Town Planner Report (Comprehensive Plan)Davis Farrar, Town Planner
- (4) Police Department Monthly Update Cary Parmenter, Police Chief
- (5) Public Works Monthly Update Mark King, Director of Public Works
- (6) Code Enforcement Monthly UpdateDerek Wingfield, Community Development
Specialist

Mary C. Allbee

321 W FIRST STREET ▪ PARACHUTE, CO 81635 ▪ 970-985-5915

December 12, 2014

Mr. Roy McClung
Mayor
Town of Parachute, CO
222 Grand Valley Way
Parachute, CO 81635

**SUBJECT: NOTIFICATION OF RESIGNATION FROM THE PLANNING AND ZONING COMMISSION
AND THE GARFIELD COUNTY SENIOR ADVISORY BOARD OF THE TOWN OF PARACHUTE**

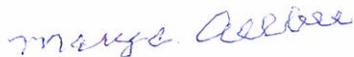
Dear Roy,

It is with deep sadness that I must inform you of my need to resign from the Planning and Zoning Commission of the Town of Parachute and the Garfield County Senior Advisory Board effective immediately. My current health does not allow me to perform the functions of the role to the extent that I desire.

I have enjoyed my time spent serving on these Boards. I very much appreciate the trust the Board had in me to appoint me to these Boards.

I love the Town of Parachute and wish you well.

Regretfully yours,



Mary C. Allbee

SSMc

John E. Yadloski

418 W FIRST ▪ STREET P.O. 333 ▪ PARACHUTE, CO 81635 ▪ 970-985-5915

January 5, 2014

Mr. Roy McClung
Mayor
Town of Parachute, CO
222 Grand Valley Way
Parachute, CO 81635

SUBJECT: NOTIFICATION OF RESIGNATION FROM THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE

Dear Roy,

It is with deep sadness that I must inform you of my need to resign from the Board of Trustees of the Town of Parachute effective immediately. My current health does not allow me to perform the functions of the role to the extent that I desire and the Town deserves from a member of the Board.

I have enjoyed my time spent on the Board.

I love the Town of Parachute and wish you well.

Regretfully yours,

John E. Yadloski

SSMc





Town of Parachute

A Safe Place to Land

Stuart S. McArthur, Town Manager

Integrity • Respect • Teamwork • Pride • Innovation • Diversity

222 Grand Valley Way • Parachute, CO 81635 • (970) 285-7630

DATE: January 15, 2015
TO: Board of Trustees
FROM: Stuart S. McArthur, Town Manager
SUBJECT: TOWN MANAGER MONTHLY REPORT – JANUARY 2015

The purpose of this memo is to report to the Board of Trustees the activities of the Town during the past month.

1. Sales tax report showing current month sales tax and comparing the last three years is a hand out. Sales tax from 2013 to 2014 is up 1.11%. Amounts received exceeded 2014 budget by 5.62%.
2. The financial report reflecting budget status for year-end 2014 projection is being provided as a handout.
3. Winter Fest is scheduled for the last weekend of January 2015. The Town provided copies of the flyer for distribution to the community; is offering \$175.00 in cash prizes for the Parade of Lights; and Mayor McClung is participating as co-Grand Marshall for the parade.
4. A meeting is scheduled for January 12th regarding next year's events for Grand Valley Days and Oktoberfest. Invited to the meeting are representatives of most of the civic organizations in the community.
5. I attended a meeting at the BLM regarding the Previously Issues Leases from the Thompson Divide west. I had a conversation with the representative from the Carbondale area that is protesting exploration in the Thompson Divide. He assured me that they have no intent or desire to negatively impact us by addressing any of the other leases.
6. A meeting with the BLM regarding the Roan Plateau is scheduled for tomorrow (01/16/2015).
7. Town Hall hours have been changed effective this week. In order to increase customer service we will now be open from 7:30 a.m. to 5:30 p.m. from Monday through Thursday. We will be open from 7:30 to 11:30 a.m. on Fridays.
8. As president, I gave a presentation at the Parachute / Battlement Mesa Area Chamber of Commerce yesterday at the quarterly general membership meeting. The concept of moving the Chamber to new heights and functioning as a real chamber was positively accepted by the membership.

9. The Board of Directors of the Chamber met last month to initiate a strategic plan for the Chamber. More information is forthcoming.
10. January issue of the Town's newsletter has been distributed. You should have all received a copy in the mail.
11. I have met with WPX regarding their plans for 2015. They have asked me not to publically state anything until after their CEO releases their next year's plan. Reps from WPX will attend next month's meeting to formally make a presentation to the Board of Trustees.
12. We are working with Wells Fargo Bank to increase our service form them, to consolidate our accounts, change our purchasing card program, etc.
13. Comprehensive plan is progressing. You will hear more of it from Davis Farrar, Town Planner.

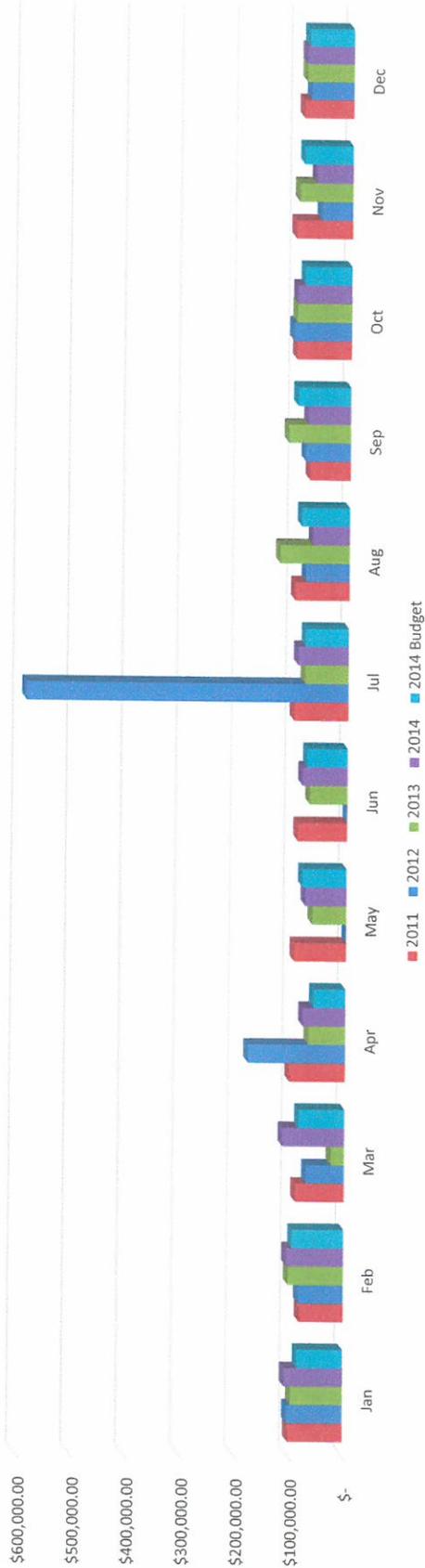
If you have questions or concerns, contact me at 970.285.7630 or stuartmc@parachutecolorado.com.

**Town of Parachute
Sales Tax Trend Analysis - 2014**

Month Received	Actuals											
	2011	2012	2013	2013 YTD 2014	2014	2014 Budget	% Over / Under	YTD % Compared to 2013	Actual Compared to Budget			
Jan	\$ 100,445.96	\$ 102,462.53	\$ 95,706.59	\$ 95,706.59	\$ 107,541.87	\$ 84,265.30	27.62%					
Feb	\$ 81,081.96	\$ 82,967.67	\$ 101,588.06	\$ 101,588.06	\$ 104,702.30	\$ 94,650.26	10.62%					
Mar	\$ 89,465.87	\$ 70,051.54	\$ 25,564.29	\$ 25,564.29	\$ 113,904.74	\$ 84,196.66	35.28%					
Apr	\$ 102,176.60	\$ 178,676.32	\$ 67,891.55	\$ 67,891.55	\$ 78,277.62	\$ 58,664.26	33.43%					
May	\$ 95,085.52	\$ -	\$ 62,753.99	\$ 62,753.99	\$ 75,764.05	\$ 80,858.25	-6.30%					
Jun	\$ 90,603.01	\$ -	\$ 69,165.79	\$ 69,165.79	\$ 82,490.46	\$ 73,825.47	11.74%					
Jul	\$ 99,265.65	\$ 589,205.31	\$ 79,877.98	\$ 79,877.98	\$ 92,727.04	\$ 78,808.10	17.66%					
Aug	\$ 99,092.47	\$ 79,785.87	\$ 127,189.55	\$ 127,189.55	\$ 67,447.53	\$ 88,572.25	-23.85%					
Sep	\$ 74,409.25	\$ 82,319.43	\$ 113,405.91	\$ 113,405.91	\$ 77,887.19	\$ 97,012.54	-19.71%					
Oct	\$ 100,010.41	\$ 105,816.61	\$ 100,377.26	\$ 100,377.26	\$ 99,147.71	\$ 85,622.97	15.80%					
Nov	\$ 103,113.77	\$ 57,266.18	\$ 97,548.24	\$ 100,377.26	\$ 67,147.25	\$ 88,769.96	-24.36%					
Dec	\$ 90,418.70	\$ 77,708.49	\$ 85,800.99	\$ 97,548.24	\$ 86,001.23	\$ 81,753.98	5.20%					
Total	\$ 1,125,169.17	\$ 1,426,259.95	\$ 1,026,870.20	\$ 1,041,446.47	\$ 1,053,038.99	\$ 997,000.00	1.11%	5.62%				

* There is a two month delay of when sales tax paid and when received by the Town.

Sales Tax Trend



Parachute Police Department
Office of the Chief
222 Grand Valley Way
P.O. Box 100 Parachute, CO 81635-0100

Telephone (970)285-7630 ext. 114
Facsimile: (970)285-9146

Police Chief
Cary L. Parmenter



December, 2014

Calls for service in December, 2013: **312**

Calls for service in December, 2014: **477**

On December 29, the Colorado Association of Chiefs of Police (CACP) and the County Sheriffs of Colorado (CSOC) conducted an audit and inspection of the Police Department. This was part of the recertification for the Police Departments' Professional Standards Accreditation which expires every five years.

I began this process back in May, 2014 reviewing the department's policies and procedures ensuring that the standards met the State of Colorado's. After revamping a few policies and creating a few new ones that covered issues such as body worn cameras for the officers and social media, I submitted the standards to the State for their review. In November their review was complete, with a few questions and suggestions. Adjusting to the State's suggestions we completed the review of the policies and a date was set for the onsite inspection.

On December 29th after meeting with Chief Greg Knott of the Basalt Police Department and Deputy Chief Michael Nordine of the Grand Junction Police Department for several hours, I was informed that the Parachute Police Department was in compliance with the State Standards and would recertify our Accreditation. We will be presented the Accreditation at the February Board Meeting.

We are still accepting applications for the open position; we have listed the opening on several web sites hoping to reach a broader audience. As of January 5th we have received only 6 applications, four of which have vetted out during the background checks. One is not certified and I am still working on the last one.

In 2015 the Police Department is changing its logo and shoulder patch; we are bringing back the old design. Those that remember the design remember it was in the shape of a parachute.

The shoulder patch that we have been wearing was redesigned in 1994 to a more modern style police patch with the parachute in the patch over mountains.

Liquor License: None

Thank You

Cary L. Parmenter

Cary Parmenter
Police Chief

PARACHUTE POLICE DEPARTMENT

POLICE ACTIVITY BLOTTER FOR DECEMBER 2014

DATE	SUMMARY
12/04/14	Domestic Violence Officers responded to a report of domestic violence. An arrest warrant was issued for Travis Tennell, 28, of Parachute. Tennell was arrested by Garfield County Sheriff's Office on 12/07/14 and booked into the Garfield County Jail for Assault in the Third Degree and Domestic Violence.
12/04/14	Criminal Trespass Officers investigated a report of that someone had broken into a parked car in front of 124 Hill Ct. During the investigation the resident reported that it appeared someone had entered a window of the residence and had left muddy footprints. The resident did not think there was a property loss.
12/05/13	Trespass H Dentistry reported that a person had trespassed on the property overnight. Officers investigating thought it was most likely a transient but extra patrol was initiated.
12/05/14	Criminal Mischief Town of Parachute Public Works employees reported graffiti and damage to a pad lock on the Rest Area dumpsters.
12/06/14	DWAI Rosario Bernal-Gonzalez, 37, of Glenwood Springs was arrested and booked into the Garfield County Jail for Driving a Vehicle While Ability Impaired by Alcohol or Drugs, Open Alcoholic Beverage Container in Vehicle and Speed.
12/08/14	Theft The Comfort Inn and Suites reported a theft from the cash drawer. Caleb Dresser, 18, of Parachute was issued a summons for Theft \$50-\$300.
12/09/14	Missing Person-Juvenile Officers took a report of a missing 17 year old male juvenile. The juvenile was located a short time later and returned to his home.
12/12/14	Open Container in Vehicle Brice Osborne, 21, of Rifle was issued a summons for Open Alcoholic Beverage in Vehicle and Open Marijuana Container in Motor Vehicle-Prohibited.

PARACHUTE POLICE DEPARTMENT

12/13/14

DUI

Amanda Goodwin, 35, of Parachute was charged with Driving Vehicle While Under the Influence of Alcohol or Drugs. She was booked into the Garfield County Jail.

12/18/14

Open Container-Marijuana

Frank Ohlinger, 28, of Parachute was issued a summons for Open Marijuana Container-Motor Vehicle Prohibited and Driving in a Passing Lane Where Prohibited.

12/19/14

Disturbance

Brittany Fox, 24, of Battlement Mesa and Brooke Reed, 25, of Parachute were issued summons in Parachute Municipal Court for Harassment and Disorderly Conduct after Officers received a report of a disturbance and altercation on Wildrose Lane.

12/20/14

DUID

Andrew Kennedy, 36, of Grand Junction was arrested for Driving Vehicle While Under the Influence of Alcohol or Drugs, Driving a Defective Vehicle, Open Marijuana Container in Vehicle Prohibited and Possession of Drug Paraphernalia. Mr. Kennedy's vehicle was impounded and he was transported to the Garfield County Jail.

12/22/14

Criminal Trespass

There was a report of a trespass at 324 Laurel. There was property damage but it appeared that nothing was stolen.

12/22/14

Defrauding an Innkeeper

Parachute Inn reported that a resident of approximately 30 day skipped out on an \$838.00 bill. Officers are investigating.

12/27/14

Domestic Violence

Brian Fritze, 44, of Parachute was charged and arrested for Domestic Violence, False Imprisonment, Violation of a Restraining Order and Harassment (obscene language/gestures). He was transported to the Garfield County Jail.

39 Traffic Citations/Arrests were made in December 2014



Town of Parachute

222 Grand Valley Way Parachute, Colorado 81635

Phone: 970.285.7630

Fax: 970-285-0292

Mark King

Public Works Director

mking@parachutecolorado.com

MONTHLY REPORT FOR DECEMBER 2014

We had a water leak on South Railroad this month. The leak took several hours to locate but we were able to get the leak under control and with minimal disruption to the local businesses.

We have continued the installation of new water meters; the remaining meters to be installed are buried under homes and have proven to be a challenge to locate. We are anticipating the first reading the 15th of January and follow up with a reading the end of January to get our beginning numbers. It has been a long process with lots of man hours but well worth it in the end.

Christmas day brought more than just gifts and family to Parachute but also significant amount of snow that morning. We were out cleaning streets and sanding intersections most of the day and have continued throughout the end of the year. We continue having difficulties in the Tells Meadows area; due to the amount of cars parked on the streets. It makes it impossible to remove snow without upsetting some in the neighborhood. We are still removing piles of snow from the interior streets and the warmer temperature are certainly helping with the process as well.

The Cardinal Way street lighting project is progressing nicely and should be lit by the end of January. There was some cost differences from the original bid due to lighting that did not meet town code. The lighting that is being installed will not only meet code regulations but will look nice for years to come; not to mention a much safer well lit route for children to travel.

Upon completion of meter installation we will be giving the town shop a much needed facelift. We hope to be finished early spring.

Thank you for all the support in 2014.

If you have any questions you can call me at (970) 986-1821

Respectfully submitted,
Mark King

TOWN OF PARACHUTE

PO Box 100
222 Grand Valley Way, Parachute, CO 81635



Telephone: (970) 285-7630
Facsimile: (970) 285-9146

Community Development
Derek Wingfield

December 2014

- Code Enforcement
 - Creating Snow Removal postcards
 - Trial preparations
- Development
 - Several building permits were issued and several are under review
 - Remodel (1 commercial property)
 - New construction (1 commercial accessory building)
 - New construction (updating the Running Burrito/taco wagon)
 - Website design and update
 - Site is live www.colorado.gov/parachutecolorado
 - Domain migration is in the works
 - Yearly savings \$4,500
 - Pictures have been added
 - Still working on payment integration
 - Events
 - I have begun working on letters of support for 2015 event sponsorship
 - Working with area leadership on the planning for 2015 events

Derek Wingfield
Community Development

A handwritten signature in blue ink, appearing to be "Derek Wingfield", is written over a blue oval scribble.



AGENDA ITEM

BOARD APPROVAL OF RESOLUTION NO: 2015-01

A RESOLUTION OF THE TOWN OF PARACHUTE, COLORADO, DESIGNATING THE PLACES AND THE OFFICIAL NEWSPAPER OF GENERAL CIRCULATION WHERE THE POSTING OF PUBLIC NOTICES OF PUBLIC MEETINGS, AND OF ORDINANCES, AND OTHER ACTIONS TAKEN BY THE BOARD OF TRUSTEES.

**TOWN OF PARACHUTE
RESOLUTION NO. 2015- 01**

A RESOLUTION OF THE TOWN OF PARACHUTE, COLORADO, DESIGNATING THE PLACES AND THE OFFICIAL NEWSPAPER OF GENERAL CIRCULATION WHERE THE POSTING OF PUBLIC NOTICES OF PUBLIC MEETINGS, AND OF ORDINANCES, AND OTHER ACTIONS TAKEN BY THE BOARD OF TRUSTEES.

WHEREAS, C.R.S. §24-6-402 (2) (c) requires the Board of Trustees to designate annually the place or places for posting public notices of meetings to comply with the Colorado Open Meetings (Sunshine) Law; and

WHEREAS, C.R.S. § 31-16-105 permits the Town to publish ordinances which have been passed by title only, provided that copies of the enacted ordinances are posted in three (3) public places within the municipality.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO:

Section 1. That the following location is hereby designated as the place for posting of all notice of public meetings as required by C.R.S. § 24-6-402 (2) (c):

**Parachute Town Hall
222 Grand Valley Way**

Section 2. In addition to the above location, the following two locations are designated as places for posting of copies of ordinances which have been enacted by the Board of Trustees pursuant to the provisions for C.R.S. § 31-16-105:

**Garfield County Library
Parachute Branch
244 Grand Valley Way**

**U.S. Post Office
Parachute Branch
120 North Railroad Ave.**

Section 3. Notices and other information required to be published in a newspaper of general circulation within the Town of Parachute shall be made in the Citizen Telegram

PASSED, ADOPTED, AND APPROVED by a vote of ____ to ____ of the Board of Trustees of the Town of Parachute, Colorado, at its regular meeting held at the Town of Parachute, Colorado, on the 15th day of **January, 2015** and approved by the Mayor on the 15th day of **January 2015**.

**BOARD OF TRUSTEES OF
THE TOWN OF PARACHUTE, COLORADO**

Mayor

ATTEST:

Town Clerk



AGENDA ITEM

BOARD APPROVAL OF ORDINANCE NO: 678

AN ORDINANCE OF THE TOWN OF PARACHUTE, COLORADO AMENDING CHAPTER 7.10 OF THE PARACHUTE MUNICIPAL CODE CONCERNING THE APPOINTMENT AND COMPENSATION OF THE CLERK OF THE PARACHUTE MUNICIPAL COURT.



Town of Parachute

A Safe Place to Land

Stuart S. McArthur, Town Manager

222 Grand Valley Way • Parachute, CO 81635 • (970) 285-7630

STAFF REPORT

DATE: January 15, 2015
TO: Town of Parachute Board of Trustees
FROM: Stuart S. McArthur, Town Manager

SUBJECT: APPOINTMENT OF TOWN OF PARACHUTE MUNICIPAL COURT CLERK

Background

On December 18, 2014, the Board of Trustees held a special meeting. The primary agenda for that meeting was a discussion regarding the appointment of the Town's Municipal Court Clerk.

Staff Analysis

Currently, regarding the Municipal Court Clerk, the Municipal Town Charter and the Code are in conflict.

The Town of Parachute Municipal Charter reads as follows:

Section 7-3. Municipal Court Clerk

The Town Manager may designate a person to perform the duties of Municipal Court Clerk and provide for such compensation as deemed appropriate by the Board of Trustees. (Amended April 1, 2014)

The Municipal Code for the Town of Parachute reads as follows:

7.10.120 Court Clerk - Appointment. The Clerk of the Municipal Court shall be appointed by the Municipal Judge. In addition, the Municipal Judge shall exercise supervisory powers concerning the job performance of the Clerk, and shall have the power to discipline or terminate the Clerk in accordance with the Town of Parachute's personnel policies and procedures.

In order to bring these two documents into agreement the Board of Trustees gave direction to staff to bring an ordinance to the next Board meeting that would rectify the discrepancy.

Attorney Review

Ed Sands, Town Attorney has prepared an ordinance for consideration of the Board of Trustees (ordinance # 687) that changes the code to allow for the Town Manager to appoint the Municipal Court Clerk and to establish the salary for the position. A "redline" version of the ordinance is included in the Board packet for the meeting.

Recommendations

Staff recommends that the Board of Trustees approve Ordinance No. 687 to bring the Charter and Code into agreement.

If you have any additional questions or concerns, please contact me at 970-285-7630.

TOWN OF PARACHUTE
ORDINANCE NO. 678

AN ORDINANCE OF THE TOWN OF PARACHUTE, COLORADO
AMENDING CHAPTER 7.10 OF THE PARACHUTE MUNICIPAL CODE
CONCERNING THE APPOINTMENT AND COMPENSATION OF THE
CLERK OF THE PARACHUTE MUNICIPAL COURT.

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF
PARACHUTE, COLORADO:

Section 1. Section 7.10.120 of the Parachute Municipal Code is hereby amended to read as follows:

7.10.120 Court Clerk - Appointment. The Clerk of the Municipal Court shall be appointed by the ~~Municipal Judge~~ Town Manager as authorized by Section 7-3 of the Town of Parachute, Colorado Home Rule Charter. ~~In addition, the Municipal Judge shall exercise supervisory powers concerning the job performance of the Clerk, and shall have the power to discipline or terminate the Clerk in accordance with the~~ The Clerk of the Municipal Court shall be subject to the Town of Parachute's personnel policies and procedures.

Section 2. Section 7.10.140 of the Parachute Municipal Code concerning compensation of the Court Clerk, is hereby amended to read as follows:

7.10.140 Court Clerk - Compensation. ~~The Board of Trustees shall provide by ordinance for the salary of the Clerk of the Municipal Court, except that~~ The Town Manager shall determine the compensation to be paid to the Court Clerk as authorized by Section 7-3 of the Parachute, Colorado Home Rule Charter. If the Municipal Judge serves as ex-officio clerk, he/she shall not receive any additional compensation.

**INTRODUCED, READ, PASSED, ADOPTED, AND ORDERED PUBLISHED BY
TITLE ONLY** by a vote of _____ to _____ of the Board of Trustees of the Town of Parachute, Colorado at its regular meeting held on the 15th day of January, 2015.

**BOARD OF TRUSTEES OF THE TOWN
OF PARACHUTE, COLORADO**

By: _____
Roy McClung, Mayor

ATTEST:

S. Denise Chiaretta, Town Clerk

PUBLIC NOTICE

Public notice is hereby given that an Ordinance entitled:

AN ORDINANCE OF THE TOWN OF PARACHUTE, COLORADO
AMENDING CHAPTER 7.10 OF THE PARACHUTE MUNICIPAL CODE
CONCERNING THE APPOINTMENT AND COMPENSATION OF THE
CLERK OF THE PARACHUTE MUNICIPAL COURT.

was introduced before the Board of Trustees on January 15, 2015; and that the Ordinance was approved at a regular meeting of the Board of Trustees held on January 15, 2015, and approved by the Mayor on _____, 2015.

Copies of the adopted ordinance are available for inspection at the Town Hall, Parachute, Colorado.

Dated this _____ day of _____, 2015.

TOWN OF PARACHUTE

S. Denise Chiaretta, Town Clerk



AGENDA ITEM

CORRESPONDENCE:

THANK YOU FOR 2014 DONATIONS

AMERICAN LEGION POST #78 JOHN SCALZO

LIFT UP

ADVOCATE SAFE HOUSE



Thank You

Administrative Office

Mail: P.O. Box 1928

Rifle, CO 81650

970-625-4496 phone • 970-625-3497 fax

www.liftup.org • email: liftup@sopris.net

**Fantus Paper
Products**
CHICAGO, ILLINOIS
Made in the U.S.A.
www.fantuspaper.com

Do Down of Parachute.

Thank you for supporting

Gift-UP with the grant.

We are very grateful

Have a very Merry Christmas

Kimberly
Down

Thank you for your
great donation

John Bishop



December 9, 2014

Stuart McArthur and Board of Trustees
Town of Parachute
PO Box 100
Parachute, CO 81635

Dear Mr. McArthur and Board of Trustees:

On behalf of the Board of Directors, I would like to take this opportunity to extend our appreciation to you and the Town of Parachute for both your commitment to victim services and for your support of our work. Your continued generosity is truly appreciated by us and the families we serve in Garfield County.

Happy Holidays!!

Sincerely,

Julie Olson, MSW
Executive Director