

**IDAHO SPRINGS SPECIAL EVENT
APPLICATION**

Type of Event _____

Description of the Event: _____

Event Contact _____

Mailing Address _____

Daytime Phone/Email _____

Sponsoring Organization _____

Date(s) and Time(s) of Event _____

Brief description of Event _____

Number of people expected at the event _____

Length of reservation requested (include set-up and clean-up time) _____

Police coverage needed:

✓ How many officers _____

✓ Times officers will be needed _____

✓ Where officers will be needed _____

Number of portable toilets and trash receptacles the event will supply:
(See Trash and Comfort Station Rules and Regulations)

_____ Portable toilets

_____ Trash receptacles

Special requests (use separate sheet if necessary) _____

Signature of Event Contact

Date

=====

Date application received _____

Application determined complete by City Clerk _____

\$100 Clean-up deposit & \$25 Application Fee per day received by _____ Date _____