

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE TOWN OF PARACHUTE
APRIL 16, 2015**

Meeting called to order at 6:30 p.m. by Mayor McClung

ACTION MINUTES

(A) ROLL CALL

TRUSTEES PRESENT: Norman Feck, Timothy Olk, Tom Rugaard and Juanita Williams

TRUSTEES ABSENT: John Loschke

STAFF PRESENT: Town Manager Stuart McArthur, Town Clerk Denise Chiaretta, Public Works Director Mark King Police Chief Cary Parmenter

(B) PLEDGE OF ALLEGIANCE

(C) APPROVE AGENDA

Moved and seconded by Trustees Rugaard / Williams to Approve the Agenda

Vocal Vote- unanimously approved

(D) CONSENT AGENDA:

- (1) MINUTES FROM THE MARCH 19, 2015, REGULAR MEETING *(Will be a Handout)*
- (2) EXPENDITURES PAID IN MARCH 2015

Moved and seconded by Trustees Rugaard / Williams to approve the Consent Agenda

Motion passed unanimously.

(E) COMMENTS FROM CITIZENS NOT ON THE AGENDA

Laural Koning RE: Movies under the stars. Ms. Koning came before the Board to request funds for the 2015 Movies under the stars, the Board had donated to the 2014 program and she is hope full the Board will consider Movies Under the Stars again this year.

After some discussion it was decided the Town would donate \$250.00 this year.

Ryan Hoffman introduced himself to the Board, he is the new editor for the Citizen Telegram and it is his plan to attend the Board Meetings.

(F) DEPARTMENTAL REPORTS:

- (1) Mayor and Board of Trustees..... Mayor and Trustees
Mayor McClung informed the Board that SB 15-255 is going to take severance tax monies away from towns on the Western Slope to supplement the Cities in Eastern Colorado that are not impacted by the drilling.
T. Williams did attend the AGNC meeting again and realizes that they are going to be a force to be reckoned with.
T. Williams stated that they are trying to get neighborhood watch going again.
- (2) Town Manager Monthly Update Stuart McArthur, Town Manager
T.M. McArthur informed the board of his concerns regarding sales tax decreases and has reduced his original projections by 30% and then went over other funds he has reduced and is not going to replace staff that have left and estimates \$132,000.00 in savings.
T.M. McArthur the Town had received \$ 980,000.00 in grants in the last year.
T. M. McArthur went over the request for sponsorship from the High School, and the Rural Philanthropy Days and man power for the Kiwanis Annual Golf Tournament.
T.M. McArthur gave an over view of his monthly report.
The Board decided that the Town would be donate \$125.00 to the Kiwanis Annual Golf Tournament and \$150.00 to the High School for After Prom.
- (3) Police Department Monthly Update..... Cary Parmenter, Police Chief
Police Chief Parmenter explained that the department has received several grants that help keep the officers out on the streets for DUI & Click or ticket and has also received grants for Drug recognition training and has also received some equipment form the county.
Has also put the neighborhood watch web page up.
- (4) Public Works Monthly Update.....Mark King, Director of Public Works
PWD King asked if there were any questions.
Mayor McClung asked how the irrigation was holding up. PWD King stated that at this time it is ok but the weather is still cool so it is just waiting to see how it holds up but it would be a good idea to ask people to water odd and even days.
PWD King stated that he is working on an ordinance to fairly charge residents that have to use potable water to water their lawns.
Trustee Feck asked what percentage of residents do not have irrigation.
PWD King stated about 5%.
- (5) Code Enforcement Monthly UpdateDerek Wingfield, Community Development Specialist
Code Enforcement Wingfield.
T. Williams asked T. M. how the funds for Oktoberfest are being effected by the drop in revenue.

T.M. McArthur stated that it was an in and out of funds so it is still in the works

Mayor McClung reminded the Board that May 2nd is cleanup day.

(G) PRESENTATION BY WILLIAMS REGARDING THE STATUS OF THE NATURAL GAS SPILL IN PARACHUTE CREEK

WILLIAMS: PAT McCOWN

No benzene in the creek since November of 2014

Phase 1 and Phase 2 of the the remediation on the creek has been turned off butt they are still monitored and are showing no contamination.

Phase 2B is the area that is still showing benzene.

There was some discussion with Mr McCOWN regarding the amount of the spill and how well the cleanup has proceeded.

(H) PUBLIC HEARING BEFORE THE BOARD OF TRUSTEES FOR A SPECIAL REVIEW APPLICATION

APPLICANT/OWNER: Ursa Operating Company, LLC

792 Buckhorn Drive
Rifle, CO 81050

PROJECT NAME: Special review to seek authorization from the Town of Parachute to produce oil and natural gas products in an area (Spring Lake Estates) that is currently zoned Service Commercial.

PROJECT LOCATION: Spring Lakes Estates Subdivision

LEGAL DESCRIPTION: Section: 7
Township: 7
Range: 95
Subdivision: SPRING LAKE ESTATES, PHASE II Lots: 18, 19, and 20
A RESUB OF LOTS 1,2 &3, SEC A;LOTS 1,2 & 3, SEC D;LOT 1, SEC B;& LOTS 1-A & 3, SEC C
Town of Parachute
County of Garfield
State of Colorado

STAFF: STUART McARTHUR, TOWN MANAGER

Public hearing called to order at 7:30 p.m

Mayor McClung ask T.M. McArthur if the meeting has been properly noticed.

T.M. McArthur replied yes.

Staff presentation T.M. McArthur explained the reason for the public hearing and also why he is requesting a continuation of the public hearing due to the fact the application was not complete.

MOTION NO. 3:

Moved and Seconded by Trustees Rugaard / Feck to Continue the **Public Hearing Before the Board of Trustees for a Special Review Use Application** to the May 21, 2015 Board Meeting.

Motion passed unanimously.

(I) JOINT MEETING WITH THE TOWN OF PARACHUTE BOARD OF TRUSTEES AND THE GRAND VALLEY PARKS ASSOCIATION BOARD OF DIRECTORS REGARDING THE PROPOSED EVENTS CENTER.

Phil Vaughan of Vaughan introduced himself and Board Members President Juanita Satterfield, Secretary Dusty Richards, Director Mary Satterfield, Judith Hayward Director at large of the Grand Valley Park Association.

Mr. Vaughan gave an over view of what the GVPA gave him direction on moving forward to gain the support of the Town of Parachute in developing the event center.

Mr. Vaughan stated that Mayor McClung would be willing to work with the GVPA in the design of the events center.

Mayor McClung asked the other board members if they were all right with the items that were presented in his presentation.

Mayor McClung asked President Satterfield if the GVPA Board was also in agreement. There was general discussion on the parking area.

Mr. Vaughan explained about the drainage and grading, utility installation and stated the restrooms and concession would be on skids.

The GVPA would invoice the town as work is done.

Mr. Vaughan suggested that the town and the GVPA get together soon to discuss dates for 2016 Grand Valley Days

(J) BOARD CONSIDERATION OF ORDINANCE NO. 681 AMENDING THE TOWN OF PARACHUTE'S MUNICIPAL CODE REGARDING BULK WATER RATES.

AN ORDINANCE OF THE TOWN OF PARACHUTE, COLORADO, AMENDING SECTION 9.17.120 OF THE PARACHUTE MUNICIPAL CODE CONCERNING THE TOWN'S DOMESTIC WATER SYSTEM SERVICE FEES BY ESTABLISHING RATES FOR THE USE OF BULK WATER.

T. M. McArthur stated that this was brought up at the last meeting and after calling surrounding Towns it was decided the amount should be \$8.00 pr 1,000 gallons.

MOTION NO. 5:

Moved and Seconded by Trustees Rugaard / Olk to adopt Ordinance NO. 681

AN ORDINANCE OF THE TOWN OF PARACHUTE, COLORADO, AMENDING SECTION 9.17.120 OF THE PARACHUTE MUNICIPAL CODE CONCERNING THE TOWN'S DOMESTIC WATER SYSTEM SERVICE FEES BY ESTABLISHING RATES FOR THE USE OF BULK WATER

Motion passed unanimously

- (K) **BOARD CONSIDERATION OF ORDINANCE NO. 682 REGARDING AMENDING THE TOWN OF PARACHUTE'S MUNICIPAL CODE TO ALLOW FOR CHICKENS TO BE RAISED WITHIN THE TOWN LIMITS**

AN ORDINANCE OF THE TOWN OF PARACHUTE, COLORADO, AMENDING CHAPTER 0.03.030(B) OF THE PARACHUTE MUNICIPAL CODE, CONCERNING FOWL OR POULTRY PROHIBITED.

Trustee Williams stated that she pursued this as she would like to have chickens and also it would be good for some of the citizens to have fresh eggs.
Board discussion followed.

MOTION NO. 6:

Moved and seconded by Trustees Feck/ Rugaard to adopt Ordinance **NO.682**

AN ORDINANCE OF THE TOWN OF PARACHUTE, COLORADO, AMENDING CHAPTER 0.03.030(B) OF THE PARACHUTE MUNICIPAL CODE, CONCERNING FOWL OR POULTRY PROHIBITED.

Motion passed unanimously

- (L) **BOARD CONSIDERATION OF A RESOLUTION NO. 2015-06 APPOINTING KARP.NEW.HANLON ATTORNEYS AT LAW AS THE TOWN ATTORNEY.**

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO APPOINTING AND REPLACING LEGAL COUNSEL FOR THE TOWN.

T. M. McArthur explained that this was a house keeping resolution for the appointment of the new law firm.

MOTION NO. 7:

Moved and seconded by Trustees Rugaard/ Olk to approve Resolution **NO.2015-06**

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO APPOINTING AND REPLACING LEGAL COUNSEL FOR THE TOWN.

Motion passed unanimously

- (M) **BOARD CONSIDERATION OF ENTERING INTO AN INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN GARFIELD COUNTY COMMISSIONERS AND THE TOWN OF PARACHUTE AND THE OTHER MUNICIPALITIES IN THE COUNTY FOR MOSQUITO CONTROL IN THE TOWN AND APPROVE MAYOR TO SIGN.**
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There was some discussion about how effective the larva side and spraying were in keeping the mosquitos down. It was decided that the fogger has to come out earlier to actually kill the adult mosquitos, neighborhoods would have to be notified.

MOTION NO. 8:

Moved and Seconded by Trustees Williams/ Olk to enter into an IGA between Garfield County Commissioners and other municipalities for mosquito control in the Town of Parachute and authorizing the Mayor to sign the same.

Motion passed with Trustees Williams, Olk and Mayor McClung voting yes, Trustees Rugaard, Feck voting No

(N) BOARD CONSIDERATION OF ENTERING INTO A CONTRACTUAL ARRANGEMENT WITH CODE PUBLISHING FOR PURPOSES OF BRINGING THE TOWN OF PARACHUTE’S MUNICIPAL CODE UP-TO-DATE (RECODIFICATION) AND TO MAINTAIN THE TOWN’S CODE ON A REGULAR BASIS AND APPROVE THE MAYOR TO SIGN.

T. M. McArthur explained to the Trustees that there has been no codification of the Towns Ordinances and Code since 2011 and there is no one here that can do it.

MOTION NO. 9:

Moved and Seconded by Trustee Williams / Feck to enter into a contractual arrangement with Code Publishing to Recodify the Town’s Municipal Code.

Motion passed unanimously

(O) BOARD CONSIDERATION OF RENEWING RENTAL AGREEMENT BETWEEN THE TOWN OF PARACHUTE AND THE LITTLE COFFEE SHACK AND APPROVING THE MAYOR TO SIGN.

T.M. McArthur stated that this rental agreement and the one for the Running Burrito were the same as in the past they are just renewing for another year.

MOTION NO. 10:

Moved and Seconded by Trustees Rugaard / Olk to renew rental agreement between the Town of Parachute and the Little Coffee Shack and approve the Mayors signature.

Motion passed unanimously

(P) BOARD CONSIDERATION OF RENEWING RENTAL AGREEMENT BETWEEN THE TOWN OF PARACHUTE AND THE RUNNING BURRITO AND APPROVING THE MAYOR TO SIGN.

MOTION NO. 11:

Moved and Seconded by Trustees Rugaard / Olk to renew the rental agreement between the Town of Parachute and the Running Burrito and approve the Mayors signature.

Motion passed unanimously

(Q) BOARD CONSIDERATION OF ENTERING INTO A PROFESSIONAL SERVICES AGREEMENT BETWEEN BETTER CITY AND THE TOWN OF PARACHUTE TO PROVIDE CONSULTING SERVICES TO UPDATE THE TOWN OF PARACHUTE COMPREHENSIVE PLAN AND APPROVING THE MAYOR TO SIGN.

T. M. gave an overview of the process he went through to make the decision to contact Better City to replace RPI as our company to do our Comprehensive Plan.

MOTION NO.12:

Moved and Seconded by Trustees Williams / Rugaard to enter into a professional services agreement between Better City and the Town of Parachute to provide consulting services to update the town of Parachute Comprehensive Plan and approve the Mayor's signature

Motion passed unanimously

(R) EXECUTIVE SESSION:
No Executive Session was held.

(S) OTHER MATTERS:
Correspondence from Mary Lee Mohrlang Up Date Concerning KSUN Community Radio's upgrade.

(T) MOTION TO ADJOURN
Moved and Seconded by Trustees Rugaard / Olk to adjourn meeting
Vocal vote approved unanimously

Adjourned at: 8:42 p.m.