



**TOWN OF PARACHUTE  
MINUTES  
BOARD OF TRUSTEES SPECIAL MEETING  
DECEMBER 10, 2015**

**6:30 P.M.**

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**ACTION MINUTES:**

Meeting was called to order by Mayor McClung at 6:20 p.m.

**(A) ROLL CALL**

**TRUSTEES PRESENT:** DANIEL MANZANARES  
TIM OLK  
TOM RUGAARD  
TRAVIS SPROLES  
JUANITA WILLIAMS

**MAYOR** ROY McCLUNG

**STAFF PRESENT:** TOWN MANAGER, STUART McARTHUR  
TOWN CLERK, DENISE CHIARETTA  
PUBLIC WORKS DIRECTOR, MARK KING

**STAFF ABSENT:** POLICE CHIEF, CARY PARMENTER

**AUDIENCE LIST ATTACHED:**

**(B) PLEDGE OF ALLEGIANCE**

**(C) APPROVE AGENDA**

**MOTION NO. 1:**

Moved and Seconded by Trustees Rugaard / Manzanares to Approve the Agenda

Vocal Vote passed unanimously.

**(E) COMMENTS FROM CITIZENS REGARDING ITEMS NOT ON THE AGENDA**

**There were none.**

**(F) PUBLIC HEARING ON THE 2016 BUDGET**

Mayor McClung called the hearing called to order at: 6:33 p.m.

Mayor McClung asked Town Staff if they were ready to proceed.

Town Manager McArthur stated that he was.

Mayor McClung asked Town Clerk Chiaretta if the hearing has been properly noticed and do you have proof of

publication.

Town Clerk Chiaretta stated that it had.

Mayor McClung asked if there any further documents that the staff would like given to the Board at this time.

Town Manager McArthur stated there were not.

Mayor McClung asked Town Manager McArthur to make his presentation.

Town Manager McArthur went over his budget figures and explained the adjustments he has made in his final budget document from the recommended version in October.

Town Manager McArthur went over the grant applications and stated that we have to have matching funds for the awarded grants, if the revenues are not received, the grants will not be used and the projects will not be done.

The budget message included with the budget explains most of this.

Town Manager also presented a slide presentation showing the down fall of the natural gas industry from 2009 to 2015. He also mentioned the closing of the coal mines in Colorado that shows that the fuel industry in this area is all but gone and there is no sign of its recovery in the near future.

The Board had a couple of questions regarding dispatch and a cost in the police department.

Trustee Manzanares stated he would like to see more money awarded to the High School for scholarships, instead of \$500 maybe something else could be cut and \$1500 could go to the school.

It was decided to award the High School the \$1,500 to award two (2) \$750.00 scholarships and reduced the amount for Garfield Clean Energy by \$500.

There was also discussion about upgrading the McKay Park so it would be great for weddings and family reunions.

There were questions about the cost.

Public Works director King stated that much of the cost planned for the Town Hall reception area will be saved due to the Public Works department performing much of the work, such as cutting the wall for the court door and making an open window for the police department.

Mayor McClung asked if there were any more questions from the Board.

There being none the Mayor opened the hearing to public comment.

Judith Hayward 180 South 2<sup>nd</sup> Court stated that she just had a few comments regarding the budget.

Ms. Hayward is on the Garfield Clean Energy Board and knows that the Town does get energy credits and she feels that the Town should still participate and donate to Garfield Clean Energy.

Due to the high donation request from the Garfield County Senior Center she is not questioning the reduction in the amount of the donation, as far as scholarships go, she feels it is very important for local kids get as much help as possible.

Ms. Hayward asked about the balance of the \$60,000 for the Grand Valley Park Association to finish the engineering for the events center on County Road 215. Town Manager McArthur explained that any projects already in progress

should be able to be completed through a provision of the budget resolution that allows carryforward amounts from the previous year to be automatically budgeted

Ms. Hayward had several other comments regarding trying to bring business into Parachute.

Mayor McClung asked if there was anyone else that wished to comment.

There was no one.

Mayor McClung asked if anyone on the Board had any additional comments or questions for the staff.

There were none.

Mayor McClung closed the public hearing at 7:51 p.m.

**(G) BOARD CONSIDERATION OF RESOLUTION NO. 2015-20**

**A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE TAX YEAR 2016 TO HELP DEFRAY THE COST OF GOVERNMENT FOR THE TOWN OF PARACHUTE, COLORADO, FOR THE 2016 BUDGET YEAR**

**MOTION NO. 2:**

Moved and seconded by Trustees Rugaard / Olk to Adopt Resolution NO. 2015-20 with the attached debt schedules.

*A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE TAX YEAR 2016 TO HELP DEFRAY THE COST OF GOVERNMENT FOR THE TOWN OF PARACHUTE, COLORADO, FOR THE 2016 BUDGET YEAR*

Motion passed unanimously.

**(H) BOARD CONSIDERATION OF RESOLUTION NO. 2015-21**

**A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING THE BUDGET FOR THE TOWN OF PARACHUTE, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2016, AND ENDING ON THE LAST DAY OF DECEMBER 2016, ESTIMATING THE AMOUNT OF MONEY NECESSARY TO BE RAISED BY THE TAX LEVY, BASED ON THE SAID BUDGET SO ADOPTED; ESTIMATING THE AMOUNT OF MONEY TO BE DERIVED FROM OTHER REVENUE SOURCES; AND SETTING THE TOTAL ESTIMATED EXPENDITURES FOR EACH FUND FOR THE TOWN OF PARACHUTE, COLORADO**

**MOTION NO. 3:**

Moved and seconded by Trustee Rugaard / Olk to Adopt Resolution NO. 2015-21

*A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING THE BUDGET FOR THE TOWN OF PARACHUTE, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2016, AND ENDING ON THE LAST DAY OF DECEMBER 2016, ESTIMATING THE AMOUNT OF MONEY NECESSARY TO BE RAISED BY THE TAX LEVY, BASED ON THE SAID BUDGET SO ADOPTED; ESTIMATING THE AMOUNT OF MONEY TO BE DERIVED FROM OTHER REVENUE SOURCES; AND SETTING THE TOTAL ESTIMATED EXPENDITURES FOR EACH FUND FOR THE TOWN OF PARACHUTE, COLORADO*

Motion passed unanimously.

**(I) BOARD CONSIDERATION OF RESOLUTION NO. 2015-22**

**A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH BELOW, FOR THE TOWN OF PARACHUTE, COLORADO, FOR THE 2016 BUDGET YEAR**

**MOTION NO. 4:**

Moved and seconded by Trustees Rugaard / Manzanares to Adopt Resolution NO. 2015-22

*A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH BELOW, FOR THE TOWN OF PARACHUTE, 2016 BUDGET YEAR.*

Motion passed unanimously.

**(J) BOARD CONSIDERATION OF RESOLUTION NO. 2015-23**

**A RESOLUTION AMENDING THE 2015 BUDGET WITH ADDITIONAL APPROPRIATIONS OF EXPENDITURES TO THE PARACHUTE CAPITAL IMPROVEMENTS FUND AND THE WATER ENTERPRISE FUND**

**MOTION NO. 5:**

Moved and seconded by Trustees Rugaard / Olk to Adopt Resolution NO. 2015-23

*A RESOLUTION AMENDING THE 2015 BUDGET WITH ADDITIONAL APPROPRIATIONS OF EXPENDITURES TO THE PARACHUTE CAPITAL IMPROVEMENTS FUND AND THE WATER ENTERPRISE FUND*

Motion passed unanimously.

**(K) BOARD CONSIDERATION OF RESOLUTION NO. 2015-24**

**A RESOLUTION SETTING AN ELECTION DATE ON THE PETITIONS FOR RECALL OF MAYOR ROY MCLUNG, TRUSTEE TIMOTHY OLK, TRUSTEE JOHN LOSCHKE, AND TRUSTEE THOMAS RUGAARD FROM THEIR RESPECTIVE OFFICES OF MAYOR AND TOWN TRUSTEES AND ELECTION OF SUCCESSOR MAYOR AND TOWN TRUSTEES**

**MOTION NO. 6:**

Moved and seconded by Trustees Rugaard / Olk to Adopt Resolution NO. 2015-24

*A RESOLUTION SETTING AN ELECTION DATE ON THE PETITIONS FOR RECALL OF MAYOR ROY MCCLUNG, TRUSTEE TIMOTHY OLK, TRUSTEE JOHN LOSCHKE, AND TRUSTEE THOMAS RUGAARD FROM THEIR RESPECTIVE OFFICES OF MAYOR AND TOWN TRUSTEES AND ELECTION OF SUCCESSOR MAYOR AND TOWN TRUSTEES*

Motion passed unanimously.

**(L) EXECUTIVE SESSION**

For discussion of a personnel matter under C.R.S. Section 24-6-402(2)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any

elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees

**MOTION NO. 7:**

Moved and seconded by Trustees Rugaard / Sproles to go into executive session for discussion of a personnel matter under C.R.S. Section 24-6-402(2)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees.

Motion passed unanimously.

Return to open meeting at 7:38 p.m.

Town Manager stated for the record that during the executive session he received direction from the Board on two items.

**MOTION NO. 9:**

Moved and seconded by Trustees Rugaard / Olk to adopt Resolution NO. 2015-24 with the correction that recall petitions need to be returned to the town clerk by 5:00 p.m. on Friday February 19, 2016.

Motion passed unanimously.

**(M) MOTION TO ADJOURN**

**MOTION NO. 10:**

Moved and seconded by Trustees Olk / Williams to adjourn

Vocal Vote passed unanimously.

Adjourned at: 8:30 p.m.

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Mayor

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Town Clerk