



**MINUTES  
TOWN OF PARACHUTE  
GARFIELD COUNTY COMMISSIONERS &  
BOARD OF TRUSTEES SPECIAL MEETING  
222 GRAND VALLEY WAY, PARACHUTE, CO  
AUGUST 16, 2018 6:30 PM**

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**(A) CALL TO ORDER:  
TRUSTEES PRESENT**

**6:30 PM**  
Tim Olk  
Fred Andersen  
Tom Rugaard  
Brittany Van Teylingen  
John Loschke  
Juanita Williams

**MAYOR:** Roy McClung

**TRUSTEES ABSENT:** None

**STAFF PRESENT:** Town Administrator, Stuart McArthur  
Town Clerk, Lucy Cordova  
Economic Development, Lauralee Patton  
Community Development, Derek Wingfield  
Public Works Director, Mark King  
Police Chief, Sam Stewart

**AUDIENCE LIST ATTACHED**

**(B) PLEDGE OF ALLEGIANCE**

**(C) APPROVE AGENDA**

**MOTION 1:** Motion to approve Agenda rearranged by moving items G&H before G.  
*Vocal vote passed unanimously*

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**(D) CONSENT AGENDA:**

1. **MINUTES FROM THE JULY 19, 2018, REGULAR MEETING**
2. **EXPENDITURES PAID JULY 14, 2018 THROUGH AUGUST 7, 2018**
3. **RESOLUTION NO. 2018-34** – A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO, AUTHORIZING PARTICIPATION IN THE COORDINATED ELECTION TO TAKE PLACE NOVEMBER 6, 2018 AND APPROVING AN IGA WITH GARFIELD COUNTY, COLORADO FOR ELECTION SERVICES
4. **RESOLUTION NO. 2018-35** – A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO APPROVING AN EMPLOYMENT AGREEMENT WITH STUART McARTHUR TO ACT AS TOWN MANAGER
5. **LICENSE RENEWAL FOR A RETAIL MARIJUANA STORE**

**APPLICANT:** BUD'S, LTD  
MARK GERHARD  
2536 RIMROCK AVE  
GRAND JUNCTION, CO 81505

**LOCATION:** 101 CARDINAL WAY SUITE A  
PARACHUTE, CO 81635

**MOTION 2:** Moved and seconded by Van Teylingen / Rugaard to approve consent agenda  
Motion passed with a 6-0 vote

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**(E) COMMENTS FROM CITIZENS NOT ON THE AGENDA**

The Board of Trustees welcomes you and thanks you for your time and concerns. If you wish to address the Board of Trustees, this is the time set on the agenda for you to do so. When you are recognized, please step to the podium, state your name and address then address the Board. Your comments will be limited to three (3) minutes. The Board may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and provide direction to the appropriate member of Town Staff for follow-up. Thank you.

**PLEASE SILENCE ALL CELL PHONES, PAGERS, AND HAND-HELD DEVICES. THANK YOU. PLEASE NOTE: THIS MEETING IS BEING AUDIO RECORDED.**

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**(F) DEPARTMENTAL REPORTS:**

- (1) Mayor and Board of Trustees .....Mayor and Trustees
  - (2) Town Manager Update .....Stuart McArthur, Town Manager  
Town Manager McArthur went over his monthly report
  - (3) Community Development Department Update ..... Derek Wingfield & Lauralee Patton, Specialists  
Community Development Manager Wingfield and Economic Development Specialist went over their monthly report.
  - (4) Public Works Department Update ..... Mark King, Public Works Director  
Public Works Director King went over his monthly report.
  - (5) Police Department Update.....Samuel Stewart, Police Chief  
Police Chief Stuart went over his monthly report.
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**(G) JOINT MEETING WITH GARFIELD COUNTY BOARD OF COMMISSIONERS:**

- UPDATE OF TOWN OF PARACHUTE’S PROJECTS AND PLANS
- CONCEPT OF COUNTY RD 215
- STATUS OF PILT CLASS ACTION LAWSUIT
- STATUS OF ANVIL POINTS REFUND AND DISPOSITION
- ALTERNATE ROUTE TO WEST INTERCHANGE / BATTLEMENT MESA
- REQUEST FOR INFORMATION (RFI) ON TRANSIT SERVICES TO PARACHUTE

Commissioners Mike Sampson, John Martin, and Tom Jankovsky all participated in a round table discussion with the Board of Trustees regarding the above mentioned topics.

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**(H) BOARD PRESENTATION OF AWARD TO BRODEN PATTON IN RECOGNITION OF HIS EFFORTS IN BUILDING THE TOWN OF PARACHUTE’S NEW DOG PARK.**

STAFF: ROY McCLUNG, MAYOR

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**(I) BOARD CONSIDERATION OF RESOLUTION NO. 2018-36**

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH GARFIELD SCHOOL DISTRICT NO. 16, GARFIELD COUNTY BOARD OF COUNTY COMMISSIONERS, AND GARFIELD COUNTY SHERIFF’S OFFICE FOR THE PURPOSE OF PROVIDING AND MANAGING A SCHOOL RESOURCE OFFICER PROGRAM.

STAFF: STUART McARTHUR, TOWN MANAGER

**MOTION 3:** Moved and seconded by Loschke / Rugaard to approve Resolution No. 2018-36  
*A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH GARFIELD SCHOOL DISTRICT NO. 16, GARFIELD COUNTY BOARD OF COUNTY COMMISSIONERS, AND GARFIELD COUNTY SHERIFF’S OFFICE FOR THE PURPOSE OF PROVIDING AND MANAGING A SCHOOL RESOURCE OFFICER PROGRAM*  
Motion passed with a 6-0 vote

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**(J) BOARD CONSIDERATION OF INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN OF PARACHUTE AND GARFIELD COUNTY CLERK & RECORDER CONCERNING ELECTION SERVICES FOR THE 2018 GENERAL ELECTION.**

STAFF: STUART McARTHUR, TOWN MANAGER  
JEFFREY CONKLIN, TOWN ATTORNEY

\*Item removed because it was approved in consent agenda

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**(K) BOARD CONSIDERATION OF BID AWARD AND CONTRACT TO WBS COATING, INC FOR REPAIRS TO THE TOWN OF PARACHUTE'S WATER TANK.**

**BOARD CONSIDERATION OF RESOLUTION NO. 2018-37**

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO APPROVING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH WBS COATING, INC FOR REPAIR OF THE TOWN WATER STORAGE TANK

STAFF: STUART McARTHUR, TOWN MANAGER  
JEFFREY CONKLIN, TOWN ATTORNEY

**MOTION 4:** Moved and seconded by VanTeylingen / Andersen to approve Resolution No. 2018-36 with the ability ratify change orders as long as they do not exceed the total budget.

*A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO APPROVING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH WBS COATING, INC FOR REPAIR OF THE TOWN WATER STORAGE TANK*

Motion passed with a 6-0 vote

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**(L) BOARD CONSIDERATION OF BID AWARD AND CONTRACT TO HIGH COUNTRY ENGINEERING, INC FOR ENGINEERING SERVICES.**

**BOARD CONSIDERATION OF RESOLUTION NO. 2018-38**

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO APPROVING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH HIGH COUNTRY ENGINEERING, INC FOR ENGINEERING SERVICES

STAFF: STUART McARTHUR, TOWN MANAGER  
JEFFREY CONKLIN, TOWN ATTORNEY

**MOTION 5:** Moved and seconded by Loschke / VanTeylingen to approve Resolution No. 2018-38

*A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO APPROVING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH HIGH COUNTRY ENGINEERING, INC FOR ENGINEERING SERVICES*

Motion passed with a 6-0 vote

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**(M) OTHER**

1. THANK YOU – DIANA ARIZAGA, SCHOLARSHIP RECIPIENT
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**(N) EXECUTIVE SESSION (IF NECESSARY)**

STAFF: STUART McARTHUR, TOWN MANAGER  
JEFFREY CONKLIN, TOWN ATTORNEY

**MOTION 6:** Moved and seconded by Olk / VanTeylingen to move into executive session according to 24-6-402(4)(b) C.R.S. Conferences with an attorney for the public entity for the purposes of receiving legal advice on specific legal questions, specifically regarding an RV park.

Motion passed with a 6-0 vote

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**(O) ADJOURN**  
**MOTION 7:** Motion to approve adjourn  
*Vocal vote passed unanimously*

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Roy McClung, Mayor

**ATTEST:**

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Lucy Cordova, Town Clerk