



**MINUTES
TOWN OF PARACHUTE
BOARD OF TRUSTEES REGULAR MEETING
222 GRAND VALLEY WAY, PARACHUTE, CO
JULY 19, 2018 6:30 PM**

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- (A) **CALL TO ORDER:** **6:30 PM**
TRUSTEES PRESENT Tim Olk
Fred Andersen
Tom Rugaard
Brittany Van Teylingen
- MAYOR:** Roy McClung
- TRUSTEES ABSENT:** John Loschke
Juanita Williams
- STAFF PRESENT:** Town Administrator, Stuart McArthur
Town Clerk, Lucy Cordova
Economic Development, Lauralee Patton
Community Development, Derek Wingfield
Public Works Director, Mark King
Police Chief, Sam Stewart

AUDIENCE LIST ATTACHED

- (B) **PLEDGE OF ALLEGIANCE**

- (C) **APPROVE AGENDA**

MOTION 1: Motion to approve Agenda
Vocal vote passed unanimously

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- (D) **CONSENT AGENDA:**

1. **MINUTES FROM THE JUNE 21, 2018, REGULAR MEETING**
2. **EXPENDITURES PAID JUNE 16, 2018 THROUGH JUNE 13, 2018**
3. **LICENSE RENEWAL FOR A RETAIL MARIJUANA STORE**
APPLICANT: TOKIN TIPI LLC
DBA: FIFTY2EIGHTY LLC
LOCATION: 393 EAST 2NS STREET UNIT 6
PARACHUTE, CO 81635
4. **LICENSE RENEWAL FOR A RETAIL MARIJUANA STORE**
APPLICANT: ROCKY MOUNTAIN DANK, LLC
DBA: FIFTY 2 EIGHTY, LLC
LOCATION: 254 SOUTH RAIL ROAD
PARACHUTE, CO 81635
5. **RESOLUTION NO. 2018-30** – BOARD CONSIDERATION A RESOLUTION SUPPORTING THE TRADITIONAL GRANT APPLICATION FOR A GRANT FROM THE GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT FOR THE CONSTRUCTION OF A WATER SPLASH PARK PROJECT
6. **RESOLUTION NO. 2018-31** – BOARD CONSIDERATION OF A RESOLUTION SUPPORTING THE APPLICATION FOR A MINI GRANT FROM THE GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT FOR THE ACQUISITION OF A POLICE VEHICLE

MOTION 2: Moved and seconded by Rugaard / Olk to approve consent agenda
Motion passed with a 4-0 vote

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- (E) **COMMENTS FROM CITIZENS NOT ON THE AGENDA**

The Board of Trustees welcomes you and thanks you for your time and concerns. If you wish to address the Board of Trustees,

this is the time set on the agenda for you to do so. When you are recognized, please step to the podium, state your name and address then address the Board. Your comments will be limited to three (3) minutes. The Board may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and provide direction to the appropriate member of Town Staff for follow-up. Thank you.

PLEASE SILENCE ALL CELL PHONES, PAGERS, AND HAND-HELD DEVICES. THANK YOU. PLEASE NOTE: THIS MEETING IS BEING AUDIO RECORDED.

(F) DEPARTMENTAL REPORTS:

- (1) Mayor and Board of TrusteesMayor and Trustees
Mayor McClung expressed his gratitude to the Staff for a job well done at Rockmageddon, and would like to see the Town develop an emergency exit plan in case of an active shooter situation.
Trustees Andersen, Olk, and Rugaard all echoed the Mayors gratitude and said they were hearing a lot of positivity up valley.
- (2) Town Manager UpdateStuart McArthur, Town Manager
Town Manager McArthur went over his monthly report and received some direction from the Board regarding the copes course joint grant with the school district and the joint meeting with BMP&RD.
- (3) Community Development Department Update Derek Wingfield & Lauralee Patton, Specialists
Derek and Lauralee went over they're monthly report.
- (4) Public Works Department Update..... Mark King, Public Works Director
Public Works Director King went over his monthly report.
- (5) Police Department Update.....Samuel Stewart, Police Chief
Police Chief Stewart went over his monthly report

(G) BOARD PRESENTATION OF 2017 FINANCIAL AUDIT REPORT

STAFF: TERESA BEECRAFT, FINANCE DIRECTOR

(H) PUBLIC HEARING BEFORE THE BOARD OF TRUSTEES IN CONSIDERATION OF RESOLUTION NO. 2018-32

A RESOLUTION AMENDING THE 2018 BUDGET WITH ADDITIONAL APPROPRIATIONS OF REVENUES AND EXPENDITURES TO THE WATER ENTERPRISE FUND

STAFF: STUART McARTHUR, TOWN MANAGER
MARK KING, PUBLIC WORKS DIRECTOR

MOTION 3: Moved and seconded by Rugaard / Olk to approve Resolution No. 2018-32

A RESOLUTION AMENDING THE 2018 BUDGET WITH ADDITIONAL APPROPRIATIONS OF REVENUES AND EXPENDITURES TO THE WATER ENTERPRISE FUND

Motion passed with a 4-0 vote

(I) BOARD CONSIDERATION OF ORDINANCE NO. 752-2018

AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO REFERRING TO THE ELIGIBLE ELECTORS OF THE TOWN AT THE COORDINATED ELECTION TO BE HELD NOVEMBER 6, 2018 A BALLOT ISSUE REGARDING AN EXCISE TAX ON THE CULTIVATION OF INDUSTRIAL HEMP.

STAFF: STUART McARTHUR, TOWN MANAGER
JEFFREY CONKLIN, TOWN ATTORNEY

MOTION 4: Moved and seconded by Rugaard / Olk to approve Ordinance No. 752-2018

AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO REFERRING TO THE ELIGIBLE ELECTORS OF THE TOWN AT THE COORDINATED ELECTION TO BE HELD NOVEMBER 6, 2018 A BALLOT ISSUE REGARDING AN EXCISE TAX ON THE CULTIVATION OF INDUSTRIAL HEMP

Motion passed with a 4-0 vote

(J) BOARD CONSIDERATION OF RESOLUTION NO. 2018-33

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO APPROVING AND ADOPTING A HAZARD MITIGATION PLAN

STAFF: STUART McARTHUR, TOWN MANAGER
JEFFREY CONKLIN, TOWN ATTORNEY

MOTION 5: Moved and seconded by Rugaard / Olk to approve Resolution No. 2018-33

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO APPROVING AND ADOPTING A HAZARD MITIGATION PLAN

Motion passed with a 4-0 vote

(K) BOARD CONSIDERATION OF MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWN OF PARACHUTE AND THE COLORADO CPW, NORTHWEST REGION, TO SET FORTH THE TERMS UNDER WHICH THE TOWN WILL PROVIDE ACCESS TO THE COTTONWOOD PARK BOAT LAUNCH

STAFF: STUART McARTHUR, TOWN MANAGER
JEFFREY CONKLIN, TOWN ATTORNEY

MOTION 6: Moved and seconded by Van Teylingen / Rugaard to approve contract with CPW, and authorize Town Attorney to make changes if necessary.

Motion passed with a 4-0 vote

(L) EXECUTIVE SESSION – C.R.S. 24-6-402(4)(e)

DETERMINING POSITIONS RELATIVE TO MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS, DEVELOPING STRATEGY FOR NEGOTIATIONS, AND INSTRUCTING NEGOTIATORS SPECIFICALLY RELATING TO AN RV PARK; AND

C.R.S. 26-6-402(4)(f) – PERSONNEL MATTERS, SPECIFICALLY REGARDING TOWN MANAGER YEARLY EVALUATION.

STAFF: STUART McARTHUR, TOWN MANAGER
JEFFREY CONKLIN, TOWN ATTORNEY

MOTION 7: Motion to enter into executive session according to C.R.S. 24-6-402(4)(e) and C.R.S. 26-6-402(4)(f)

Motion passed with a 4-0 vote

Executive session closed at 9:14pm

(M) ADJOURN

MOTION 8: Motion to adjourn

Vocal Vote passed unanimously.

Meeting adjourned at 9:15 pm.

Roy McClung, Mayor

ATTEST:

Lucy Cordova, Town Clerk