



**MINUTES
TOWN OF PARACHUTE
BOARD OF TRUSTEES REGULAR MEETING
222 GRAND VALLEY WAY, PARACHUTE, CO
MARCH 15, 2018 6:30 P.M**

The Town of Parachute will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 285-7630, x-104 for assistance.

**(A) CALL TO ORDER
TRUSTEES PRESENT**

Juanita Williams
Tim Olk
John Loschke
Fred Andersen
Tom Rugaard – Arrived at 7:08pm
Roy McClung

MAYOR:

TRUSTEES ABSENT:

None

STAFF PRESENT:

Town Administrator, Stuart McArthur
Town Clerk, Lucy Cordova
Economic Development, Lauralee Patton
Community Development, Derek Wingfield
Public Works Director, Mark King
Police Chief, Sam Stewart

AUDIENCE LIST ATTACHED

(B) PLEDGE OF ALLEGIANCE

(C) APPROVE AGENDA

MOTION 1: Motion to approve Agenda
Vocal vote passed unanimously

(D) CONSENT AGENDA:

1. MINUTES FROM THE FEBRUARY 15, 2018, REGULAR MEETING
2. EXPENDITURES PAID FEBRUARY 7, 2018, THROUGH MARCH 7, 2018
3. RETAIL MARIJUANA PRODUCTS MANUFACTURING FACILITY LICENSE RENEWAL

APPLICANT: FIFTY 2 EIGHTY, LLC
LOCATION: 393 E 2ND STREET #1C
PARACHUTE, CO 81635

4. MEDICAL MARIJUANA PRODUCTS MANUFACTURING FACILITY LICENSE RENEWAL

APPLICANT: FIFTY 2 EIGHTY, LLC
LOCATION: 393 E 2ND STREET #1C
PARACHUTE, CO 81635

MOTION 2: Moved and seconded by Olk / Williams to approve consent agenda
Motion passed with a 4-0 vote

(E) COMMENTS FROM CITIZENS NOT ON THE AGENDA

No Public Comment

(F) PUBLIC HEARING BEFORE THE BOARD OF TRUSTEES TO CONSIDER A DEVELOPMENT REVIEW APPLICATION FROM JWT LAND COMPANY, LLC FOR ANNEXATION OF PROPERTY INTO THE TOWN OF PARACHUTE

APPLICANT/OWNER: JWT Land Company, LLC
C/O Phil Vaughn - PVCMI
1038 County Rd 323
Rifle, CO 81650

PROJECT NAME: Public meeting to seek authorization from the Town of Parachute for zoning of proposed annexation to General Industrial

PROJECT LOCATION: 268 Callahan Court
Parachute, CO 81635

LEGAL DESCRIPTION(S): Section: 7
Township: 7S
Range: 95 W of the 6th P.M
Legal: Please see attachments for full legal description

Public hearing opened at 6:35pm
Town Manager McArthur presented his staff report and recommendation of approval
Applicant representative Phil Vaughn, 1038 County Road 323, was not present, but sent, in writing a request to continue public hearing to March 29, 2018
No public comment
Board discussion ensued
Public hearing closed at 9:19pm

BOARD CONSIDERATION OF RESOLUTION NO. 2018-18

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO, CONCERNING THE ANNEXATION OF PROPERTY TO THE TOWN OF PARACHUTE OWNED BY THE JWT LAND COMPANY, LLC.

BOARD CONSIDERATION OF ORDINANCE NO. 739-2018

AN ORDINANCE OF THE TOWN OF PARACHUTE, COLORADO, ANNEXING TO THE TOWN OF PARACHUTE, COLORADO CERTAIN REAL PROPERTY OWNED BY JWT LAND COMPANY, LLC.

BOARD CONSIDERATION OF RESOLUTION NO. 2018-19

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO, APPROVING AN ANNEXATION AGREEMENT WITH JWT LAND COMPANY, LLC.

STAFF: STUART McARTHUR, TOWN MANAGER
JEFFREY CONKLIN, TOWN ATTORNEY

MOTION 3: Moved and seconded by Loschke / Rugaard to approve continuance of JWT annexation public hearing to a date certain of March 29, 2018 (No action on Resolutions 2018-18&19 and Ordinance 739-2018 taken)
Motion passed with a 5-0 vote

(G) PUBLIC HEARING BEFORE THE BOARD OF TRUSTEES TO CONSIDER A DEVELOPMENT REVIEW APPLICATION FROM KOPJE RANCH REVOCABLE TRUST FOR ANNEXATION OF PROPERTY INTO THE TOWN OF PARACHUTE

APPLICANT/OWNER: Kopje Ranch Revocable Trust
C/O Phil Vaughn - PVCMI
1038 County Rd 323
Rifle, CO 81650

PROJECT NAME: Public meeting to seek authorization from the Town of Parachute for zoning of proposed annexation to General Industrial

PROJECT LOCATION: 8895-8901 Highway 6&24
Parachute, CO 81635

LEGAL DESCRIPTION(S): Section: 6
Township: 7S
Range: 95 W of the 6th P.M
Legal: Please see attachments for full legal description

Public hearing opened at 6:42pm
Town Manager McArthur presented his staff report and recommendation of approval
Applicant representative Phil Vaughn, 1038 County Road 323, was not present, but sent, in writing a request to continue public hearing to March 29, 2018
No public comment
Board discussion ensued
Public hearing closed at 9:19pm

BOARD CONSIDERATION OF RESOLUTION NO. 2018-20

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO, CONCERNING THE ANNEXATION OF PROPERTY TO THE TOWN OF PARACHUTE OWNED BY THE KOPJE RANCH REVOCABLE TRUST.

BOARD CONSIDERATION OF ORDINANCE NO. 741-2018

AN ORDINANCE OF THE TOWN OF PARACHUTE, COLORADO, ANNEXING TO THE TOWN OF PARACHUTE, COLORADO CERTAIN REAL PROPERTY OWNED BY THE KOPJE RANCH REVOCABLE TRUST.

BOARD CONSIDERATION OF RESOLUTION NO. 2018-21

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO, APPROVING AN ANNEXATION AGREEMENT WITH THE KOPJE RANCH REVOCABLE TRUST.

STAFF: STUART McARTHUR, TOWN MANAGER
JEFFREY CONKLIN, TOWN ATTORNEY

MOTION 4: Moved and seconded by Rugaard / Loschke to approve continuance of Kopje Ranch Revocable Trust annexation public hearing to a date certain of March 29, 2018 (No action on Resolutions 2018-20&21 and Ordinance 741-2018 taken)

Motion passed with a 5-0 vote

(H) RECREATION AND ZONING PLANS REVIEW

STAFF: STUART McARTHUR, TOWN MANAGER

(I) PUBLIC HEARING BEFORE THE BOARD THE BOARD OF TRUSTEES TO CONSIDER A LAND USE APPLICATION FROM JWT LAND COMPANY, LLC FOR ZONING OF PROPOSED ANNEXATION TO GENERAL INDUSTRIAL

APPLICANT/OWNER: JWT Land Company, LLC
C/O Phil Vaughn - PVCMI
1038 County Rd 323
Rifle, CO 81650

PROJECT NAME: Public meeting to seek authorization from the Town of Parachute for zoning of proposed annexation to General Industrial

PROJECT LOCATION: 268 Callahan Court
Parachute, CO 81635

LEGAL DESCRIPTION(S): Section: 7

Township: 7S
Range: 95 W of the 6th P.M
Legal: Please see attachments for full legal description

Public hearing opened
Town Manager McArthur presented his staff report and recommendation of approval
Applicant representative Phil Vaughn, 1038 County Road 323, was not present, but sent, in writing a request to continue public hearing to March 29, 2018
No public comment
Board discussion ensued
Public hearing closed

BOARD CONSIDERATION OF ORDINANCE NO. 740-2018

AN ORDINANCE OF THE TOWN OF PARACHUTE, COLORADO, ZONING CERTAIN REAL PROPERTY ANNEXED TO THE TOWN AND OWNED BY JWT LAND COMPANY, LLC AS GI-GENERAL INDUSTRIAL ZONE DISTRICT.

STAFF: STUART McARTHUR, TOWN MANAGER
JEFFREY CONKLIN, TOWN ATTORNEY

MOTION 5: Moved and seconded by Rugaard / William to approve continuance of JWT Land Co. Zoning public hearing to March 29, 2018 (No action taken on Ordinance 740-2018)
Motion passed with a 5-0 vote

(J) PUBLIC HEARING BEFORE THE BOARD THE BOARD OF TRUSTEES TO CONSIDER A LAND USE APPLICATION FROM KOPJE RANCH REVOCABLE TRUST FOR ZONING OF PROPOSED ANNEXATION TO GENERAL INDUSTRIAL

APPLICANT/OWNER: Kopje Ranch Revocable Trust
C/O Phil Vaughn - PVCMI
1038 County Rd 323
Rifle, CO 81650

PROJECT NAME: Public meeting to seek authorization from the Town of Parachute for zoning of proposed annexation to General Industrial

PROJECT LOCATION: 8895-8901 Highway 6&24
Parachute, CO 81635

LEGAL DESCRIPTION(S): Section: 6
Township: 7S
Range: 95 W of the 6th P.M
Legal: Please see attachments for full legal description

Public hearing opened
Town Manager McArthur presented his staff report and recommendation of approval
Applicant representative Phil Vaughn, 1038 County Road 323, was not present, but sent, in writing a request to continue public hearing to March 29, 2018
No public comment
Board discussion ensued
Public hearing closed

BOARD CONSIDERATION OF ORDINANCE NO. 742-2018

AN ORDINANCE OF THE TOWN OF PARACHUTE, COLORADO, ZONING CERTAIN REAL PROPERTY ANNEXED TO THE TOWN AND OWNED BY THE KOPJE RANCH REVOCABLE TRUST AS GI-GENERAL INDUSTRIAL ZONE DISTRICT.

STAFF: STUART McARTHUR, TOWN MANAGER
JEFFREY CONKLIN, TOWN ATTORNEY

MOTION 6: Moved and seconded by Loschke / Rugaard to approve continuance of Kopje Ranch Revocable Trust Zoning public hearing to March 29, 2018 (No action taken on Ordinance 740-2018)
Motion passed with a 5-0 vote

(K) BOARD CONSIDERATION OF ORDINANCE NO. 743-2018

AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO ESTABLISHING THE COMPENSATION FOR THE MAYOR AND BOARD OF TRUSTEES AS AUTHORIZED UNDER SECTION 2-9 OF THE TOWN OF PARACHUTE HOME RULE CHARTER.

STAFF: STUART McARTHUR, TOWN MANAGER
JEFFREY CONKLIN, TOWN ATTORNEY

MOTION 7: Moved and seconded by Olk / Andersen to approve Ordinance No. 743-2018
AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO ESTABLISHING THE COMPENSATION FOR THE MAYOR AND BOARD OF TRUSTEES AS AUTHORIZED UNDER SECTION 2-9 OF THE TOWN OF PARACHUTE HOME RULE CHARTER.
Motion passed with a 5-0 vote

(L) BOARD CONSIDERATION OF ORDINANCE NO. 744-2018

AN ORDINANCE OF THE TOWN OF PARACHUTE, COLORADO, AMENDING SECTION 11.08.060 OF THE PARACHUTE MUNICIPAL CODE RELATING TO THE ISSUANCE OF PERMITS FOR THE ON-SITE CONSUMPTION, POSSESSION, OR SALE OF FERMENTED MALT BEVERAGES.

STAFF: STUART McARTHUR, TOWN MANAGER
JEFFREY CONKLIN, TOWN ATTORNEY

MOTION 8: Moved and seconded by Loschke / Andersen to approve Ordinance No. 744-2018
AN ORDINANCE OF THE TOWN OF PARACHUTE, COLORADO, AMENDING SECTION 11.08.060 OF THE PARACHUTE MUNICIPAL CODE RELATING TO THE ISSUANCE OF PERMITS FOR THE ON-SITE CONSUMPTION, POSSESSION, OR SALE OF FERMENTED MALT BEVERAGES.
Motion passed with a 5-0 vote

(M) DEPARTMENTAL REPORTS:

- (1) Mayor and Board of Trustees Mayor and Trustees
Mayor McClung spoke regarding the Chamber dinner, thanked staff for hard work, and informed the Town that he was selected as the commencement speaker for CMC's graduation.
 - (2) Town Manager Update Stuart McArthur, Town Manager
Town manager McArthur not present.
 - (3) Community Development Department Update Derek Wingfield & Lauralee Patton, Specialists
Community Development Specialists Derek Wingfield and Lauralee Patton went over their monthly report. Informed the Board that Cinco De Mayo festival would be cancelled this year, and the community clean up would be moved back to Cottonwood Park.
 - (4) Public Works Department Update Mark King, Public Works Director
Public Works Director went over his monthly report and gave updates on current projects.
 - (5) Police Department Update Samuel Stewart, Police Chief
Police Chief Stewart went over his monthly report and updated the Board on the status of new officer hiring.
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(N) BOARD OF TRUSTEES CONSIDERATION OF BID AWARD AND CONTRACT FOR COUNTY ROAD 300 UTILITY EXTENSION PROJECT

STAFF: MARK KING, PUBLIC WORKS SUPERVISOR

MOTION 9: Moved and seconded by Loschke / Rugaard to award Bid for and approve contract for County Road 300 Utility Extension project to Eagles Nest Contracting
Motion passed with a 5-0 vote

(O) OTHER

- 1) Officer Wood Thank You
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(P) EXECUTIVE SESSION (IF NECESSARY)

No executive session required

(Q) ADJOURN

MOTION 10: Motion to adjourn

Vocal vote passed unanimously

Roy McClung, Mayor

ATTEST:

Lucy Cordova, Town Clerk