

RIDGWAY TOWN COUNCIL  
MINUTES OF WORKSHOP MEETING  
SEPTEMBER 23, 2019

The Town Council convened for a workshop meeting at 5:35 p.m. in the Ridgway Community Center at 201 N. Railroad Street, Ridgway, Colorado. Councilors Austin, Cheek, Hunter, Lakin, Meyer and Mayor Clark were in attendance. Mayor Pro Tem Johnson was absent

Town Clerk's Notice of Workshop dated September 18, 2019.

The Town Council and Town Manger met with consultant Mark Garcia of Gov-Plus LLC to discuss the hiring process for a new Town Manager. Mr. Garcia presented an outline with a schedule of the recruitment and the hiring process for discussion. He explained the position was posted on the Colorado City/County Management Association and Colorado Municipal League websites. The advertisement was updated with Mr. Garcia's contact information and application criteria as discussed at the September 4, 2019 Council Workshop. The Council agreed the position should also be advertised on the International City Managers Association website.

Mr. Garcia explained the candidates for Town Manager will be vetted by a hiring panel. It was agreed the panel would consist of Mayor Clark, Mayor Pro Tem Johnson, Town Clerk Kraft, Town Marshal Schmalz, Public Works Administrator Jones, Town Planner Coburn, Community Initiatives Facilitator Silbert and the Department of Local Affairs regional representative Patrick Rondinelli will be on the hiring panel. The hiring panel will rank the applicants in 3 tiers. Tier 1 will represent highly qualified candidates, Tier 2, marginally qualified candidates, and Tier 3 representing unqualified candidates. The information will be presented for recommendation to the Town Council in an executive session on October 24. Town Council will review and select 2-6 candidates from the recommendation for interviews.

Mr. Garcia explained there may be travel reimbursement costs for the finalists; and their names will be published by October 29. The finalists will tour the Town of Ridgway facilities the afternoon of November 7 and attend a meet and greet with the town residents later in the evening at the Community Center. The final candidates will interview with the Town Council and community stakeholders on November 8<sup>th</sup>.

There were questions from the Council throughout the workshop.

The meeting adjourned at 6:45 p.m.

Respectfully Submitted,

Karen Christian  
Deputy Clerk