

**CHAPTER 2**

**SECTION 1**

**General Administrative Provisions**

**Subsections:**

- 2-1-1 Meetings Of The Town Council.
- 2-1-2 Conduct Of Meetings.
- 2-1-3 Committees.
- 2-1-4 Compensation Of Town Council.

**2-1-1 MEETINGS OF THE TOWN COUNCIL.**

(A) The Town Council shall hold a regular meeting on the second Wednesday of each month at 5:30 P.M., unless such day is a legal holiday, in which event the Town Council may either set an alternative meeting day at a prior meeting or shall meet on the following day at 5:30 P.M. Notice of alternative meetings days shall be posted at Town Hall.

(B) The Mayor or four (4) Councillors may call a special meeting at any time by giving a written notice to each member of the Council either personally or by delivery to their places of residence, stating the date, hour, place and purpose of the meeting. A copy of such notice shall be posted and the media advised as practical by the Clerk.

(C) The Town Council may meet for informal work sessions at any time.

(D) All regular or special meetings shall be held at the Town Hall except when the Town Hall facilities are not available or adequate. In that case, the Council may designate another place for the meeting and shall post a notice thereof on the doors of the Town Hall.

**2-1-2 CONDUCT OF MEETINGS.**

(A) No action shall be taken at any meeting unless a quorum is present consisting of three Councillors and the Mayor or four Councillors. A lesser number may adjourn the meeting to another time.

(B) All meetings of the Town Council, any Town committee or other official board or commission shall be open to the public, as provided in applicable provisions of C.R.S. 24-6-402, but the Council, and any board, committee or commission may go into executive session for consideration of attorney-client matters, matters subject to negotiation, personnel matters and other matters allowed by C.R.S. 24-6-402. Except as otherwise allowed by C.R.S. 24-6-402, no adoption of any proposed policy, position, resolution, rule, regulation or formal action shall occur at any executive session which is not open to the public.

**2-1-3 COMMITTEES.**

The Town Council may establish standing and ad hoc committees as it deems appropriate

from time to time, shall review the composition, purpose and membership of such committees at or before the second regular meeting following each regular election, and may make changes in such committees and their membership as may be deemed appropriate. (Ord 3-1996)

**2-1-4 COMPENSATION OF TOWN COUNCIL.**

The Mayor shall be paid \$400 per month and each Councilor shall be paid \$250 per month. (Ord 1-2019)