

RIDGWAY TOWN COUNCIL
MINUTES OF REGULAR MEETING
JULY 11, 2018

CALL TO ORDER

The Mayor called the meeting to order at 5:30 p.m. in the Community Center at 201 N. Railroad Street, Ridgway, Colorado. In attendance Councilors Austin, E. Hunter, N. Hunter, Malone and Mayor Pro Tem Johnson and Mayor Clark. Councilor Heffernan was absent.

EXECUTIVE SESSION

The Town Attorney requested an executive session pursuant to CRS 24-6-402(b) and (e) for conference with the Town Attorney for the purpose of receiving legal advice and to discuss matters subject to negotiations.

ACTION:

It was moved by Councilor N. Hunter, seconded by Mayor Pro Tem Johnson and unanimously carried to enter into closed session.

The Council entered into executive session at 5:35 p.m. with the Town Attorney and Town Manager.

The Council reconvened to open session at 6:00 p.m.

CONSENT AGENDA

1. Minutes of the Regular Meeting of June 13, 2018.
2. Minutes of the Joint Council and Planning Commission Workshop Meeting of June 12, 2018.
3. Minutes of the Joint Council and Planning Commission Workshop Meeting on June 18, 2018.
4. Minutes of the Workshop held June 19, 2018.
5. Minutes of the Special Meeting from June 19, 2018.
6. Register of Demands for July 2018.
7. Renew restaurant liquor license for Thai Paradise.
8. Renew liquor store license for High Spirits.

ACTION:

It was moved by Councilmember E. Hunter and seconded by Mayor Pro Tem Johnson to approve the consent agenda. The motion carried unanimously.

PUBLIC COMMENTS

Tom McKenney thanked the persons involved in assisting with parking vehicles at the concert held last Thursday.

PUBLIC HEARINGS

9. Adoption of an Ordinance Granting a Franchise to Black Hills Gas Distribution LLC dba Black Hills Energy

Town Clerk's Notice of Public Hearing dated 6-14-18.

The Town Attorney recommended continuing the item to the next meeting to allow all parties involved to provide input on the terms of the agreement. The Council agreed.

POLICY MATTERS

10. Fourth request to extend a thirty day temporary access to Railroad Street from Lot A, Park Subdivision

Attorney Nerlin reported there should be a resolution presented to the Council at the next meeting regarding access for the Ridgway Railroad Museum on to Lot A of Park Subdivision. He recommended granting another thirty day temporary easement.

ACTION:

Moved by Mayor Pro Tem Johnson and seconded by Councilor N. Hunter the motion to approve the request for another thirty day extension for temporary access to North Railroad Street from Lot A Park Subdivision carried unanimously.

10. Request to submit a State of Colorado Victim Assistance and Law Enforcement (VALE) grant application for 2019 Victim Advocate Services

Staff Report dated 7-6-18 from the Town Manager presenting a background on the request.

Town Manager Coates explained in partnership with Ouray County and the City of Ouray the Town applied for, and received, a Victim Assistance and Law Enforcement (VALE) grant from the State for shared victim advocate services. The three agencies desire to apply for 2019 grant funding to cover all costs of the program, and if received the services of the current advocate would be retained. She reported an Intergovernmental Agreement will be prepared fully detailing the partnership.

ACTION:

Councilor E. Hunter moved to approve the request to submit a State of Colorado Victim Assistance and Law Enforcement (VALE) grant application for 2019 Victim Advocate Services, Councilor Austin seconded, and the motion carried unanimously.

11. Review of draft Emergency Operations Plan

The Town Manager explained pursuant to the hiring of Glenn Boyd as the Ouray County Emergency Manager, the job description included preparing an Emergency Operations Plan for the Town. She presented a draft plan, which was developed based upon the plan being utilized by the City of Ouray. She noted currently the Town would default to the counties plan, and having an adopted plan will allow access to receipt of federal emergency funds if needed. She recommended staff review of the document before forwarding to the Planning Commission, and then present to the Council for final adoption.

There was discussion by the Council and consensus to continue the review process of the draft document.

12. Drought status and discussion of Water Conservation and Management Plan and proposed ordinance regarding wasting of water and water rate structure

Report from the Town Manager dated 7-6-18 presenting the current status of the drought and plans for implementation of next phase of the Water Management Plan.

Manager Coates reported in April the Council adopted a Water Management Plan which established stages for curtailment of water use; and mandatory restrictions were placed into effect on June 12th. She explained staff is researching the next phase which would involve a water wasting ordinance and new rate structure, and include lowering allocated gallons and a usage fee for exceeding. She suggested the Council hold a workshop meeting to review recommendations with staff to assist in the preparation of an emergency ordinance. The Council agreed to hold a workshop on July 25th.

13. Submittal of application for Department of Local Affairs grant funds

Staff Report from the Town Manager dated 7-6-18.

The Town Manager reported an opportunity to apply for Department of Local Affairs Energy Impact Grant funding is currently available. She suggested the Council consider applying for funds to assist with 2019 capital projects, noting if awarded the Town would be responsible for funding half of the project. Staff is recommending applying for the storm water management plan, for a total cost of \$150,000.

There was discussion by the Council and it was noted the plan is necessary before any road improvements can be made.

ACTION:

Mayor Pro Tem Johnson moved, with a second by Councilmember E. Hunter, to approve the submittal of an application for grant funds from the Department of Local Affairs for a storm water management plan. The motion carried unanimously.

14. Personnel Manual update regarding vacation accrual and allocation

Manager Coates noted in follow up to budget discussions staff is recommending changes to the Personnel Manual pertaining to vacation accrual and allocation. Currently the policy awards time upon the anniversary date after hours are earned, and staff is recommending awarding the hours as earned with each pay period.

There was discussion by the Council and it was agreed to amend the policy to award time as it is earned.

15. Appointment of voting member and proxy to the WestCO Dispatch Service Board

The Town Manager reported at the prior meeting the Council appointed Marshal Stroup as the Town's voting member to the WestCO Dispatch Board, and the board is also requesting appointment of a proxy member.

ACTION:

Councilmember E. Hunter moved to approve the appointment of the Town Marshal as the voting member, and Town Manager as the proxy, to the WestCO Dispatch Service Board, Councilor N. Hunter seconded, and the motion carried unanimously.

16. Request for letter of support endorsing the Land and Water Conservation Fund

Mayor Clark explained the Town is a member of The Mountain Pact, and the organization is requesting support from members for a letter to the US Senate and House of Representatives to fully fund and permanently reallocate the Land and Water Conservation Fund.

ACTION:

Moved by Mayor Pro Tem Johnson, seconded by Councilor N. Hunter to approve the Mayors signature on The Mountain Pact letter to the House of Representatives. The motion carried unanimously.

17. Request for one time exemption to fire restrictions for Rocket Camp

The Mayor reported there has been a request from the Voyager Youth Program's Rocket Camp to launch rockets tomorrow in the Athletic Park. He explained the Fire Marshal has agreed to monitor launching of the rockets.

ACTION:

Councilor E. Hunter moved to approve an exemption to the Stage Two Fire Restrictions for the Voyager Rocket Camp to launch rockets tomorrow, Mayor Pro Tem Johnson seconded, and the motion carried unanimously.

18. Discussion regarding Council representation on boards and committees

The Council reviewed the current list of members serving as Town representative on various boards and committees. It was agreed Councilor Malone will serve as liaison to the Chamber of Commerce; Councilor E. Hunter will serve on the County Weed Board; Councilmember Heffernan on the Multi-Jurisdiction Housing Advisory Committee; Councilor N. Hunter to the Creative District's Creative Advocacy Team; Councilmember N. Hunter on the Parks, Trails and Open Space Committee; and Councilor Malone on the Council Scholarship Committee.

TOWN MANAGERS REPORT

Manager Coates presented an update on the Master Plan process; 2018 Council workshop schedule and animal resistant containers. She explained staff is seeking Council direction regarding dogs at the July concerts. There was discussion and the consensus of the Council was no dogs are to be allowed within any area of Hartwell Park during the concerts, except upon the perimeter sidewalks.

COUNCIL COMMITTEE REPORTS

Mayor Pro Tem Johnson presented an update on the Parks Committee.

EXECUTIVE SESSION

The Town Attorney requested an executive session pursuant to CRS 24-6-402(b) and (e) for conference with the Town Attorney for the purpose of receiving legal advice and to discuss matters subject to negotiations.

ACTION:

It was moved by Mayor Pro Tem Johnson, seconded by Councilor N. Hunter and unanimously carried to enter into closed session.

The Council entered into executive session at 7:40 p.m. with the Town Attorney and Town Manager.

The Council reconvened to open session at 8:30 p.m.

ADJOURNMENT

The meeting adjourned at 8:30 p.m.

Respectfully Submitted,

Pam Kraft, MMC
Town Clerk