

RIDGWAY TOWN COUNCIL  
& PLANNING COMMISSION

MINUTES OF JOINT WORKSHOP

JANUARY 30, 2018

The Town Council reconvened for a Joint Workshop at 5:35 p.m. in the Ridgway Community Center at 201 N. Railroad Street, Ridgway, Colorado. In attendance Councilors Austin, Hawes, Williams and Mayor Clark. Councilor Hunter was not present for the roll call. Councilor Young and Mayor Pro Tem Johnson were absent.

The Planning Commission was present in its entirety with Commissioners Emilson, Falke, Liske, Nelson and Chair Canright in attendance.

Town Clerk's Notice of Joint Workshop Meeting dated January 11, 2018.

1. Overview of planning process for the 2018 Master Plan

Memo dated 1-30-18 from the Town Manager, Planner and Community Initiatives Facilitator regarding the upcoming master planning process.

Planner Shay Coburn presented an overview of the upcoming master plan process. She explained process will require engaging the community to participate in meaningful dialogue to prepare the important document. The plan will guide the future and vision of the Town in land use decisions, growth, preservation of land; will inform policy updates and guide strategic planning to establish annual priorities. She noted the update is being performed at a "critical juncture" when the "overall economy is stronger" and a "few larger development proposals are on the table". The process will allow citizens to influence the direction of community by creating a consensus of the "direction where it wants to go". She reported there are currently numerous plans which comprise the current plan, and the process will combine all of them into one formal document. The current plan will be used as a foundation for the new one, with the goal of preparing a document "that is easy to use".

Planner Coburn noted Council budgeted \$75,000 for consulting services for development of the plan, and staff will apply for a \$25,000 planning grant. It is estimated the planning process will entail 12 months after the contract for consulting services is awarded. She presented a draft scope of services that would be included in the requests for proposal, and reviewed them with the Council and Commission. There were comments and questions.

Councilor Hunter entered the meeting at 6:15 p.m.

Community Facilitator Diedra Siebert presented roles of the staff, consultant, Council, Commission and public in the planning process. Planner Coburn noted staff will also be reviewing the Intergovernmental Agreement with Ouray County and the associated maps pertaining to the area of influence and urban growth boundaries. There was discussion by the Council, Commission and staff; and areas of participation were identified.

Facilitator Siebert reviewed proposed time frames for the request for proposal process, and the first workshop to introduce the consultant to the community. She presented resources and documents for Council review to assist in an overview of the master planning process, and examples of plans from other communities.

ADJOURNMENT

The meeting adjourned at 6:50 p.m.

Respectfully Submitted,

Pam Kraft, MMC  
Town Clerk