

## RIDGWAY TOWN COUNCIL

### MINUTES OF BUDGET WORKSHOP MEETING

SEPTEMBER 20, 2017

The Town Council convened for a budget workshop meeting at 6:00 p.m. in the Ridgway Community Center at 201 N. Railroad Street, Ridgway, Colorado. The Council was present in its entirety with Councilors Austin, Hawse, Hunter, Williams, Young, Mayor Pro Tem Johnson and Mayor Clark in attendance.

Town Clerk's Notice of Workshop dated September 5, 2017.

The Council met to continue discussions from the budget workshop held on August 16, 2017. Documents received by the Council included drafts of the 2018 Capital Outlay and 5-Year Capital Improvements Plan, 10-Year Capital Improvements Plan, Strategic Plan, an overview of the Carbondale Tourism Council Marketing Matching Grant Program and a presentation from MUNIRevs.

Town Manager Coates presented a 2017 budget update, noting 2017 revenues are higher than budget projections, and 2017 expenditures are at 56% for the year. The Town will purchase property for the Space to Create project this year, and Council discussed the need for a supplemental budget for the property purchase. Staff was directed to present a supplemental budget before the regular meeting of October 11<sup>th</sup>.

Council and staff reviewed the Capital Outlay and 5-Year Capital Improvements Plans. Manager Coates explained proposed capital outlay includes contractual services to assist with the comprehensive development plan update. She noted the intern program will end in June of next year and staff is considering hiring a contractual assistant planner. The Marshals Department is contemplating hiring a full or part time fourth officer; and she reported engineering will be provided through contractual services next year.

Council and staff reviewed the 10-Year Capital Improvements Plan. The Council discussed adopting a per diem policy for conference attendance.

Manager Coates presented a draft Strategic Plan and reported construction of a dog park has been removed, noting another group may take over the endeavor. She noted the document will be updated and presented at the November workshop.

Manager Coates explained the Planning Commission will work with the Town Planner and Community Initiatives Facilitator to prepare an update to the Comprehensive Development Plan in 2018, will be involved in the predevelopment stage of the Space to Create Project and the Green Street Park Plan. Also next year there will be training opportunities for the Council and Commission pertaining to zoning, land use and subdivisions.

The Town Manager reported staff is exploring options for future dispatch services; and researching the use of MUNIRevs paper less sales tax remittance and program, and noted it also has a business licensing program. The Council reviewed the MUNIRevs report, including business licensing information from other cities in Colorado, and discussed options with staff. There was also discussion regarding a program to allow utility bill payments to be paid online, and Council directed staff to research costs for an online utility payment system. Manager Coates stated staff has been "taking a more proactive role in economic development and community outreach" and will be meeting with the Chamber of Commerce to discuss 2018 partner projects, including the marketing matching grant program, and potential business licensing.

ADJOURNMENT

The meeting adjourned at 8:30 p.m.

Respectfully Submitted,

Pam Kraft, MMC  
Town Clerk