

PITKIN TOWN MEETING

August 12th 2019 at 7pm

At the Newcomb Community Center

MINUTES

Full and timely notice of this meeting was provided pursuant to C.R.S. 24-6-402(2)(c).

1. **Call to Order** and Pledge of Allegiance: Mayor Rachel New called the meeting to order at 7:04pm. Trustees Brad Wick, John Rowan, Suzy Metzler and Lois Sharpton were present. Attorney Jim McDonald was present. Minutes taken by Clerk Sara Gibb.

2. **Public comments:** Marie Rossmiller

3. **Town Attorney Report:** No report

4. **For Council Action**:**

8-1 Approve meeting minutes: July 8th regular meeting, July 22nd work session, and August 4th special meeting

Motion to approve the minutes as presented made by Trustee John Rowan. Seconded by Trustee Suzy Metzler. Motion carried 3-0. Trustee Brad Wick abstained.

8-2 Discuss and vote to add Train Depot at 601 State St. to Registry of Historic Places

Motion to add the Train Depot at 601 State St. to the Registry of Historic Places made by Trustee Brad Wick. Seconded by Trustee John Rowan. Motion carried 4-0.

Trustee Brad Wick asked if the request had been made in writing. Mayor New stated she spoke with Janet Grenawalt this morning, who indicated that she was in favor of the property being officially recognized as an historic place.

Trustee Brad Wick would like to see future requests in writing.

Public comments: Patrice Boyd

6-1 Discuss and vote on Street duties: 3rd Street repair and speed limit signs

Regarding 3rd street repair – no updates. The Forest Service has not responded to contacts made by Trustee John Rowan.

Mr. Sponsler and Mayor New have been reviewing the traffic code and statutory requirements related to signage. The county commissioners will likely need to be involved in the process in order to allow law enforcement assist with enforcement.

7-5 Discuss and vote on amendments to Attorney contract with executive session pursuant to C.R.S. §24-6-402(4)(f) - personnel matters

Item tabled

8-3 Discuss and vote on Hoffelder/Hunter request to purchase a portion of Armstrong St.

Trustee Brad Wick believes he should recuse himself from the discussion due to his close friendship with Dan Hoffelder. Trustee Wick left the room at 7:21pm.

Dan Hoffelder and Valerie Hunter presented their request to the Board of Trustees. Mr. Hoffelder believes a portion of Armstrong St. near his home will not be developed. In order to develop Armstrong, the entirety of the old mill site would need to be excavated. He and Ms. Hunter are offering to purchase the undeveloped section of Armstrong St. for \$9,000.00.

Trustee Suzy Metzler understands the desire of the requestors. She does not believe the Town has ever sold property in the past. Trustee Suzy Metzler distributed a list of all properties that are adjacent to undeveloped streets.

Mayor New stated that there have been discussions in the past about selling land that will not be developed by the Town, which would allow the Town to gain revenue without losing usable land. She stated that it would take looking at each request to determine whether a lot is "sellable."

Trustee Lois Sharpton believe towns are platted for the safety of the residents. She would hate to lose land to private owners.

Mayor New stated that the location in question is not an access for emergencies.

Trustee John Rowan does not see a problem with this request. He does not think Town will dig out the historic rocks and open this street.

Attorney Jim McDonald asked the Board several questions, including: Is the sale necessary? Does it need to be sold? The Town could lease the land and retain

rights. What is the impact on future requests? Will there be specific criteria by which these sales are decided? Is this a good deal?

Following public comments, Mr. Hoffelder stated that some of the concerns did not apply to his specific request. He would like the Board to consider that this is not a flat piece of land that could otherwise be utilized.

Mayor Rachel New called for a motion. No motion was made.

Trustee Suzy Metzler stated that she is torn and is not able to make a motion. She can see that the road isn't going anywhere. She also sees there are many other properties that are similar. She thinks it is very precedent-setting and she does not feel like she wants to stick herself out to [make a motion] without more thorough discussion and research. She stated that maybe this should be reviewed in the future by a full Board.

Trustee Lois Sharpton pointed out that the Board should consider that the request is being made for the purpose of constructing a new building. Trustee Metzler suggested a 30-year lease.

Motion to have Jim look into it made by Trustee Suzy Metzler. Seconded by Trustee Lois Sharpton. Trustee Suzy Metzler withdrew her motion. Trustee Lois Sharpton withdrew her second.

Per Board direction, Attorney McDonald will consult with other communities and discover how they address this issue.

Public comments: Pete Olson, Dan Hoffelder, Garry Winget, Eddy Balch, Cyndi Wick, Jesse Garetson, Patrice Boyd, Rand Makowski, James Sharpton

8-4 Discuss and vote on Resolution 2019-6 (Setting a date for a special election)

Motion to approve Resolution 2019-6 made by Trustee John Rowan. Seconded by Trustee Lois Sharpton. Motion carried 3-1. Trustee Suzy Metzler cast a "nay" vote. Trustees John Rowan, Lois Sharpton and Mayor Rachel New cast "aye" votes. Trustee Brad Wick abstained.

Trustee Suzy Metzler suggested September 17th as an election date because both the county clerk and election official will be out of their office on September 10th.

Attorney McDonald stated that the fact that the county clerks are not available is a non-issue. They are not experts on Title 31 elections.

Clerk Sara Gibb stated that CML employs a clerk consultant and she may be available to answer questions on the day of the election.

Public comments: Jesse Garetson, Cyndi Wick

8-5 Discuss and vote to request bids for snow plowing for the 2019-2020 season

Motion to approve RFP document for publishing made by Trustee Suzy Metzler. Seconded by Trustee Lois Sharpton. Motion carried 4-0.

Mayor New asked how the Board would like to update the RFP prior to circulating it. Trustee Brad Wick suggested using the locations that were plowed in 2018-2019 and using that as an example. At a later meeting, the Board can decide exactly what [the RFP] will look like.

There was discussion about minor changes to the RFP, including dates.

Public comments: Pete Olson, Rand Makowski, Kathy Dardio

8-6 Approve August 2019 Disbursements and review Treasurer's Report. Discuss and vote to reallocate funds within the Street Fund to pay for additional expenses for the Welcome to Pitkin signs.

Treasurer Sara Gibb reported that following the meeting in June, 2019, Vikki Archuleta withdrew her proposal to assist with quarterly finance reviews.

There was discussion regarding the total cost of the new signs, and transfer of funds from one line item within the Street Fund to another in order to reimburse for the costs. The current funds do not fully cover the cost of the sign, but a check has been prepared for the amount in the sign account only.

Motion to reallocate \$460.96 from Street Maintenance expense to Street expense – Other made by Trustee Brad Wick. Seconded by Trustee Suzy Metzler. Motion carried 4-0.

Trustee Brad Wick asked if the constituent who is requesting reimbursement spoke with anyone before performing the work. Mayor New stated that she informed the constituent that the Board would make the decision at this

meeting.

Motion to approve the \$82.46 expense to improve the safety of the intersection at the State and 9th intersection made by Trustee Brad Wick. Seconded by Trustee Lois Sharpton. Motion carried 4-0.

Motion to approve August disbursements made by Trustee Suzy Metzler. Seconded by Trustee John Rowan. Motion carried 4-0.

Public comments: Bob Pope, Mike Sponsler

5. Updates/Planning:

- Set work sessions (budgeting for snow plowing, other necessary expenses including winter meeting location, STR) and discuss future agenda items

Trustee Lois Sharpton suggested a work session after the special meeting, which is on August 22nd. This work session will primarily involve budget discussion and winter meeting location.

Attorney Jim McDonald was excused from the meeting at 8:45pm

6. Reports:

- Town Mayor – No report. Mayor New asked if the Zoning Board should discuss and develop a policy statement on certificates of occupancy? Trustee John Rowan said this is probably needed. Trustee Suzy Metzler would like to have this discussion start with the Zoning Board.
- Town Clerk – Town clerk would like to post vacancies for a records clerk and treasurer. Board prefers to review job descriptions first. The Town Clerk notified the Board that she no longer wishes to use her personal phone for Town business. The Clerk updated the Board on the Gunnison Country Times article regarding sales tax – it appears that a company is mis-reporting their revenue in Pitkin when it is in fact being earned elsewhere. The Department of Revenue is investigating.
Two individuals have expressed interest in serving as judges for the election. Clerk Sara Gibb has posted a notice in Ohio City asking for judges and has sent an email to the League of Women’s Voters to send to their members.
The Board would like the Clerk to initiate an insurance claim for the exterior damage to Town Hall following the heavy snow year.
- Building Inspector/Sanitarian – Rand Makowski – discuss Sanitarian compensation. Clerk Sara Gibb passed out a Quickbooks report with a list of payments made to the

Sanitarian since 2007 and a copy of the current ordinance setting compensation for the Sanitarian.

Trustee Brad Wick suggested asking the Zoning Board to make a recommendation on updating fees based on the duties of the Sanitarian.

Mayor New pointed out that the Board never followed through with classifying the Building Inspector or Sanitarian, which may affect how this position is paid.

The Zoning Board will also be asked to make a recommendation on how to classify the Building Inspector and Sanitarian.

Please see printed report

- Fire Department – Rand Makowski
 - Zoning Board – James Sharpton
 - Cemetery – James Sharpton
 - Environmental Health – Cyndi Wick
 - Streets – vacant
 - Ditches – John Rowan
 - Town Hall – Juliet Serrato
 - Parks and Rec – Sara Lamar
-
- Set work sessions and discuss future agenda items

Public comments: Jesse Garetson, James Sharpton

5. **Adjourn: Meeting adjourned at 9:13 pm**

The next regularly scheduled meeting will be held **Monday, September 9th** at 7:00PM at the Newcomb Community Center. Council meetings are scheduled to adjourn at 9:00PM. At the council's discretion agenda item(s) not addressed by this time will be tabled until the next regular meeting. Approved minutes, ordinances, resolutions, agendas, and other Town of Pitkin public notices can be found at <https://www.colorado.gov/pitkin>.

To add an item to the agenda, please submit it in writing to the Town Clerk at thetownofpitkin@gmail.com no less than **48 hours** before the next regularly scheduled meeting. If the requested agenda item has supporting documentation it must be submitted no less than five (5) days before the next scheduled meeting.

**Public comment to the Board of Trustees is encouraged. Public comments on agenda items will be taken by the Mayor before final action on the item is taken. Comments may be limited at the mayor's discretion*

***Any item on the agenda may be subject to an executive session*

If special accommodation or handicapped access is required, please contact the Town Clerk at thetownofpitkin@gmail.com or

(970)787-0968 at least 48 hours prior to the scheduled meeting