

PITKIN TOWN MEETING
At the Newcomb Community Center

October 1st, 2018 at 7:00PM

AGENDA

1. **CALL TO ORDER**/Roll Call and Pledge of Allegiance - Mayor Rachel New
Present/Approve minutes of the September 3rd regular meeting, September 9th special meeting, September 11th special meeting, September 11th work session - Clerk/Board

2. **TOWN REPORTS:**

Clerk's Report – Sara Gibb

Mayor's Report – Rachel New

Treasurer's Report/Approve Disbursements – Sara Gibb/Board

Attorney's Report – Jim McDonald

3. **COMMISSIONER AND COMMUNITY REPORTS:**

Building Inspector – Rand Makowski

Environmental Health – Sara Gibb

Ditches – Cory Nasso

Fire Department – Rand Makowski

PHCA – Kandy Nasso

Streets – Steve Pinkston

Zoning Board – Brian Holt

Town Hall – Juliet Serrato

Parks & Rec. – Sara Lamar

Cemetery – James Sharpton

4. **PUBLIC COMMENTS TO THE TOWN COUNCIL:**

Here the Town Council will *listen* to comments by the public regarding items that *do not otherwise* appear on this agenda. Generally, the Town Council will not discuss the issue or take an official action during this time. For all public comments, please begin by stating your name. Please keep comments within a three (3) minute period. The Mayor may limit the number of comments. For comments to the Town Council regarding an agenda item, please see below.*

5. **FOR POSSIBLE ACTION**:**

- **3-5** Discuss and vote on Ordinance 2018-3 (commissioners)
- **9-3** Discuss and vote on Town Sanitarian recommendations regarding OWTS installed since 2015
- **9-4** Discuss and vote on Town of Pitkin Reserve Policy
- **10-1** Discuss and vote on Resolution 2018-10 (Unpaid Boards and Commissions)
- **10-2** Discuss and vote to approve Town Hall Use Agreement
- **10-3** Discuss and vote to approve insurance quotes for 2019
- **10-4** Discuss and vote on appointing Don Archuleta to the Cemetery Board
- **10-5** Discuss and vote on use agreement request from Floyd Cook (RE: 203 State St.)

6. **DISCUSS AND VOTE ON COMPLAINTS FILED WITH THE TOWN OF PITKIN**

7. **FOR DISCUSSION/UPDATE:**

- **4-3, 5-6** Discuss Ordinance 2018-4 (employees/contract workers), and determine classifications for the following Town of Pitkin offices: Building Inspector, Town Sanitarian, Environmental Health Agent
- **10-6** Introduction of 2019 Budget
- **10-7** Discuss snow plowing in the Town of Pitkin
- **10-8** Discuss roles and responsibilities – Town Board, Mayor, Clerk
- **10-9** Discuss Town Administrator for the Town of Pitkin

8. **ADJOURN MEETING:**

The next regularly scheduled meeting will be held **Monday, November 5th** at 7:00PM at the Newcomb Community Center. Council meetings are scheduled to adjourn at 9:00PM. At the council's discretion agenda item(s) not addressed by this time will be tabled until the next regular meeting. Approved minutes, ordinances, resolutions, agendas, and other Town of Pitkin public notices can be found at <https://www.colorado.gov/pitkin>.

To add an item to the agenda, please submit it in writing to the Town Clerk at thetownofpitkin@gmail.com no less than **48 hours** before the next regularly scheduled meeting. If the requested agenda item has supporting documentation it must be submitted no less than five (5) days before the next scheduled meeting.

**Public comment to the Board of Trustees is encouraged. Public comments on agenda items will be taken by the Mayor before final action on the item is taken. Comments may be limited at the mayor's discretion*

***Any item on the agenda may be subject to an executive session*

If special accommodation or handicapped access is required, please contact the Town Clerk at thetownofpitkin@gmail.com or (970)787-0968 at least 48 hours prior to the scheduled meeting