

PITKIN TOWN MEETING
At the Newcomb Community Center

July 9th, 2018 at 7:00PM

MINUTES

Full and timely notice of this meeting was provided pursuant to C.R.S. 24-6-402(2)(c).

1. **CALL TO ORDER**/Roll Call and Pledge of Allegiance - Mayor Rachel New called the meeting to order at 7:01 p.m. Trustees Angela Huckaby, Steve Pinkston, Cory Nasso, Brad Wick, John Rowan and Suzy Metzler were present. Attorney Jim McDonald was present. Minutes taken by Clerk Sara Gibb.

Present/Approve minutes of the June 11th regular meeting, June 19th work session and June 25th special meeting- Clerk/Board

Motion to approve the minutes of the June 11th regular meeting made by Trustee Cory Nasso. Seconded by Trustee Steve Pinkston. Motion carried 6-0.

Motion to approve the minutes of the June 19th work session made by Trustee Cory Nasso. Seconded by Trustee Steve Pinkston. Motion carried 6-0.

Motion to approve the minutes of the June 25th special meeting made by Trustee Cory Nasso. Seconded by Trustee John Rowan. Motion carried 6-0.

2. **TOWN REPORTS:**

Clerk's Report – Sara Gibb – porta potties delivered on Tues, two additional will be at Town Hall for the fundraiser, two will be relocated to Town property. Clerk is logging work hours during the work week only.

Treasurer's Report/Approve Disbursements – Sara Gibb*/Board

*special report from Vikki Archuleta – Vikki has created a new chart of accounts with account numbers and entered five months of data. She is reviewing the fixed assets and will be working with Treasurer Sara Gibb on tying the funds together.

Motion to approve July disbursements made by Trustee Steve Pinkston. Seconded by Trustee John Rowan. Motion carried 6-0.

Mayor's Report – Mayor Rachel New – The Board met on June 25th to pass an emergency ordinance to adopt fire restrictions for the Town of Pitkin. Concerns about enforcement are being addressed and the Mayor has been in contact with officials in the Town of Gunnison. There will be a meeting with Gunnison's attorney regarding an IGA and what that might look like if it were possible.

Attorney Jim McDonald facilitated an orientation in June.

Mayor Rachel New has arranged a special community meeting with DOLA (Department of Local Affairs) representative Kimberly Bullen on July 23rd from 6:30-8:30 pm. This is a SWOT (Strengths, Weaknesses, Opportunities, Threats) meeting and will kickstart strategic planning for Pitkin.

There are many items to be discussed and the Board will do its best to prioritize work sessions.

Attorney's Report – Jim McDonald – no report

3. **COMMISSIONER AND COMMUNITY REPORTS:**

Building Inspector – Rand Makowski – Rand would like to know if he should turn in an invoice to be paid for his work. There was discussion regarding invoices for permits and inspections. Cory Nasso and Steve Pinkston would like Rand to invoice. Trustees Angela Huckaby, Brad Wick, John Rowan and Suzy Metzler do not think this is necessary.

Trustee Brad Wick does not see the relevance of knowing whether or not Rand has completed inspections. He thinks the permit is enough of a paper trail

Fire Department – Rand Makowski – Accident on Tomichi Pass, the victim will recover. The fundraiser was a success.

Zoning Board – Brian Holt – Two meetings in the last month, to nominate a chairman and respond to variance requests. Two variances were granted, one was denied. One of the granted variances was rejected by the property owner and is therefore null and void. The Zoning Enforcement Officer should be appointed by the Town Board. Mr. Holt believes the Zoning Board should interpret the Zoning Code but not be an enforcement body and that to have someone on the Zoning Board both interpreting and enforcing is a conflict of interest. He requests that the Board of Trustees appoint someone from outside the Zoning Board for this position.

The Town has the opportunity to purchase a road grader for \$6,000. Mr. Holt thinks the Board should consider this for snow plowing.

Cemetery – James Sharpton – A burial service took place at the cemetery last Saturday. The cemetery book and map is being updated. On Wednesday, July 11th at 9am at the Sharpton home, the first Cemetery Board meeting will take place.

Environmental Health – Report given by Mayor Rachel New – Chuck Kolinski resigned so the Town does not have an agent at this time. Mayor Rachel New suggests that the Trustees take this opportunity to better define this position before looking at candidates.

PHCA – Garry Winget – PHCA potluck, Friday the 13th at 6:30pm and there will be a program. July 28th is Pitkin Day. There will be no melodrama this year. Instead, there will be a “Pitkin’s Got Talen” event on Friday and Saturday nights.

Town Hall – Juliet Serrato – Report given by Clerk Sara Gibb. Town Hall painting is underway. Town Hall fundraiser is this Friday night, the 13th beginning at 7pm. The admission fee will go toward supporting the Town Hall.

Ditches – Cory Nasso – Ditches were mowed this past week. The headgate area needs some work to improve flows in Town. Cory requests that the Board discuss at some point where the responsibility falls for a lined ditch that becomes blocked.

Streets – Steve Pinkston – Mag Chloride (DustGuard) was applied on the 5th. The plan for next summer is to have the application take place earlier in the summer, around mid-June.

Parks & Rec. – Sara Lamar – Report given by Clerk Sara Gibb. Park benches were sanded and refinished last month.

4. PUBLIC COMMENTS TO THE TOWN COUNCIL:

Mike Rupp

- 5. DISCUSS COMPLAINTS FILED WITH THE TOWN OF PITKIN:** Mayor Rachel New reviewed four complaints that were received by the Town of Pitkin. Nuisance complaints were received for 609 Main (Ebert) and 704 State (Reed/Boyd). The Town is not currently pursuing nuisance abatement anywhere in the Town of Pitkin, therefore, Mayor New did not feel there was enforcement power behind this ordinance. Zoning complaints were received regarding 704 State (Reed/Boyd) and the Makowski property. He has not done so. There were conduct complaints made against Ramon Reed and Rand Makowski. An OWTS complaint was filed against 704 State Street (Reed/Boyd). Mayor New recommends a Board of Health meeting to discuss how to follow up on this complaint as well as the six systems that have not been finalized. There was Board discussion regarding the complaints and further action as well as ordinance enforcement in the Town of Pitkin.

Public Comments: Eddy Balch, Ramon Reed, Brian Holt

6. FOR POSSIBLE ACTION:

- **7-1** Discuss and vote on adding properties to the Pitkin Register of Historic Places: Pitkin Town Hall, Pitkin Hotel, Pitkin Community Church, Pitkin Museum/Historic Schoolhouse, Bush home at 222 Main St.

Motion to approve the list of properties to be added to the register made by Trustee Brad Wick. Seconded

by Trustee Angela Huckaby. Motion carried 5-1. Trustee Steve Pinkston cast a nay vote.

Trustee Steve Pinkston doesn't believe the Bush home qualifies as an historic property. Trustee Suzy Metzler wonders what requirements are placed on these homes. Trustee Brad Wick wonders if the PHCA has a written criteria for establishing if a building is historical.

PHCA president Garry Winget discussed the process for becoming locally recognized. The PHCA would eventually like to compile a brochure that lists local historic properties with a brief description.

Public comments: Rand Makowski, Pete Olson, Ramon Reed

- **7-2** Discuss and vote on Citizen of the Year for 2017

Letters were read nominating Gary Ham, DC Higgins, John and Jody Wise, and Sara Gibb for Citizen of the Year.

The Board would like to honor two Citizens of the Year.

The Board voted unanimously to honor DC Higgins and Gary Ham as co-Citizens of the Year.

John Wise respectfully asked that his name be removed from the list of nominees.

- **7-3** Discuss and vote on snow removal in the Town of Pitkin

Mayor Rachel New reported on a county meeting – the County will neither allocate funds in the long term nor sign any IGA for longer than one year with the Town of Pitkin. The County is expecting the Town of Pitkin to become increasingly independent regarding our snow plowing. The County will continue to plow State, Main, River, 5th, 3rd, 2nd but not any other portions of roads or alleys.

The Board of Trustees would like the county commissioners to be involved in this conversation.

Mayor Rachel New will pursue a meeting with the Board of Trustees and the County Commissioners.

Public comments: Ramon Reed, Lois Sharpton

- **7-4** Discuss and vote on Ordinance 2018-6 (Sales Tax Increase)

Department of Revenue comments were presented by Clerk Sara Gibb.

The Board is in agreement with a 1.5% increase.

Trustee Brad Wick would like to see the increase earmarked for the Street Fund. He also believes that the ordinance that was passed in 1982 should be done away with.

Attorney Jim McDonald pointed out that the 1982 Ordinance the funds are earmarked for road building, bridge building, not Streets.

Mayor Rachel New pointed out that sales tax is volatile and that DOLA suggested funding consistent expenses with stable revenue sources.

Public comments: Pete Olson, Jesse Garetson

7. FOR DISCUSSION/UPDATE:

- **3-4** Discuss coordinated election with Gunnison County (Nov. 2018)
The County will draw up an IGA after it receives an ordinance stating the intention of the Town to coordinate an election.
- **7-5** Discuss potentially adding a ditch to River Street
Ditches Commissioner Cory Nasso reported. A ditch would be added on the East side of the street (the side of the Wise, Olson, Henley, etc.) A ditch on River would cover many of the nearby homes for fire suppression. Easements would be required for the ditch in some areas.

Trustee Steve Pinkston wonders if there is enough water to supply another ditch. Cory states that it appears there was once a ditch on River. It would run down the street and back into the creek near the Gibb property.

The Board would like Cory Nasso to proceed with investigating the feasibility of a new ditch.

Public comments: Ramon Reed, Jesse Garetson, Pete Olson

- **3-5** Discuss Ordinance 2018-3 (commissioners) – Schedule work session
- **4-3** Discuss Ordinance 2018-4 (employees/contract workers) – Schedule work session
- **5-6** Determine classifications for the following Town of Pitkin offices: Building Inspector, Town Sanitarian, Environmental Health Agent – Schedule work session – the EHA position may be discussed at the upcoming Board of Health meeting

Meeting scheduling:

STR work session: will include conflict of interest – This meeting will take place Tuesday, July 24th at 6:30.

BOH meeting: will include EHA position, 6 OWTS not finalized – Attorney Jim McDonald suggested appointing an EHA prior to this meeting so he/she can do the fact-finding. This meeting will take place Tuesday, July 17th at 6:30.

Commissioners/Employees work session – Tentatively scheduled for Monday, July 30th.

8. **ADJOURN MEETING: Meeting adjourned at 9:52 pm**

The next regularly scheduled meeting will be held **Monday, August 6th** at 7:00PM at the Newcomb Community Center. Council meetings are scheduled to adjourn at 9:00PM. At the council's discretion agenda item(s) not addressed by this time will be tabled until the next regular meeting. Approved minutes, ordinances, resolutions, agendas, and other Town of Pitkin public notices can be found at <https://www.colorado.gov/pitkin>.

To add an item to the agenda, please submit it in writing to the Town Clerk at thetownofpitkin@gmail.com by 4pm on the Friday before the regularly scheduled meeting. If the requested agenda item has supporting documentation, both the item and the supporting documentation must be submitted no less than five (5) days before the next scheduled meeting.

**Public comment to the Board of Trustees is encouraged. Public comments on agenda items will be taken by the Mayor before final action on the item is taken. Comments may be limited at the mayor's discretion*
If special accommodation or handicapped access is required, please contact the Town Clerk at thetownofpitkin@gmail.com or (970)787-0968 at least 48 hours prior to the scheduled meeting