

PITKIN TOWN MEETING
At the Newcomb Community Center

May 7th, 2018 at 7:00PM

AGENDA

Full and timely notice of this meeting give pursuant to C.R.S.

1. **CALL TO ORDER**/Roll Call and Pledge of Allegiance - Mayor Rachel New
Mayor Rachel New called the meeting to order at 7:00 p.m.

Present/Approve minutes of the April 2nd regular meeting - Clerk/Board

Motion to approve the April 2nd regular meeting minutes made by Trustee Chris Nasso. Seconded by Trustee Eddy Balch. Motion carried 3-0.

SPECIAL ADDITION TO THE AGENDA: Present Certificates of Appreciation to outgoing Board, Swear in Mayor, Board of Trustees – Mayor Rachel New/Clerk Sara Gibb

Trustees Angela Huckaby, Suzy Metzler, Steve Pinkston, John Rowan and Brad Wick were sworn in. Mayor Rachel New was sworn in.

3. **TOWN REPORTS:**

Clerk's Report – Sara Gibb – Election went well. Results were filed with CML and DOLA. Two sections of a petition to referendum Ordinance 2018-2 (OWTS) were submitted. Both sections were determined to be invalid. Planning to meet with Vikki Archuleta to reconcile a discrepancy with the CTF (Conservation Trust Fund) balance.

Going forward, clerk/treasurer duties will be completed as much as possible during the work week. Documents that must be turned in after 5pm will be considered received the next business day. The final meeting agenda for the regular monthly meeting will be posted on Friday.

Treasurer's Report/Approve Disbursements – Sara Gibb/Board

Motion to approve May disbursements made by Trustee Steve Pinkston. Seconded by Trustee Angie Huckaby. Motion carried 5-0.

From this point forward, Clerk/Treasurer overtime hours will be accounted for by category when possible. This month, overtime hours due to election responsibilities will be paid from the election budget.

Mayor's Report – Rachel New – Copies of the mayor's report are available tonight and will be online. Excellent presentation by CIRSA in April. Mayor/Manager meetings focused on the Colorado Land Trust and the new Senior Care Center in Gunnison. Pitkin will host the Mayor Manager meeting on July 12th. Preliminary budget meeting was held with DOLA (Department of Local Affairs). The DOLA representatives will return for a public meeting with trustees and constituents, possibly in June. Mayor New is still in touch with Emily Olson (Colorado Director, National Forest Service) regarding opening Alpine Tunnel. Mayor New has reached out to the County and the current private contractor regarding snow removal for the 2018-2019 winter. Watch for a new "resources" page on the website.

A survey was created, please respond by email, mail, phone call, etc. It may be turned in anonymously.

Attorney's Report – Jim McDonald – No report

4. **COMMISSIONER AND COMMUNITY REPORTS:**

Building Inspector – Rand Makowski – Five total permits issued this season. Rand plans to follow up with old permits that are not final.

Fire Department – Rand Makowski – John and Rand will get together and plan the summer training schedule.

Zoning Board – Ralph Bush – Meeting scheduled for tomorrow, but no quorum. Meeting cancelled. Jake Schellenberg would like his RV parked on his property while his home is being built. Ralph granted him permission. Ralph Bush resigned his position as zoning board member and zoning enforcement official. Donated materials are still available for future restroom projects.

Cemetery – James Sharpton – Flag and light will go up before Memorial Day

Environmental Health – Letters are a month late but went out today via email or snail mail. Five delinquent systems from 2017. Four properties pending various procedures. See attached report.

PHCA – no report.

Town Hall – no report.

Ditches – Cory plans to have an organized volunteer event. Ditches will be turned on ASAP. Volunteers welcome to Assist (per Chris Nasso)

Streets - No report

Parks & Rec – Plans to continue improvement projects (per Rachel New)

5. PUBLIC COMMENTS TO THE TOWN COUNCIL: Robbin King, Eddy Balch

6. FOR POSSIBLE ACTION:

- **5-1** Discuss and vote to appoint commissioner positions (Parks & Rec, Streets, Ditches, Town Hall, EHA)

Parks and Rec

Sara Lamar submitted her name for consideration

Brad Wick – yes, John Rowan – yes, Angie Huckaby – yes, Steve Pinkston – yes, Suzy Metzler – yes

Sara Lamar will serve as Parks and Rec Commissioner

Streets Commissioner

Steve Pinkston submitted his name for Streets Commissioner and spoke about his interest.

John Rowan – yes, Angie Huckaby – yes, Suzy Metzler – yes, Brad Wick- yes

Steve Pinkston will serve as Streets Commissioner

Ditches Commissioner

Cory Nasso and John Rowan submitted their names for Ditches Commissioner. John Rowan spoke.

Angie Huckaby – voted for John Rowan, Steve Pinkston – voted for Cory Nasso, Suzy Metzler – voted for John Rowan, Brad Wick – voted for Cory Nasso, Rachel New – voted for Cory Nasso

Cory Nasso will serve as Ditches Commissioner

Town Hall Commissioner

Juliet Serrato submitted her name for Town Hall Commissioner. A letter from Juliet was read.

Steve Pinkston – yes, Suzy Metzler – yes, Brad Wick – yes, John Rowan – yes, Angie Huckaby – yes

Juliet Serrato will serve as Town Hall Commissioner

Environmental Health Agent

Gayla Gibb and Chuck Kolinski submitted their names for Environmental Health Agent. Both Gayla and Chuck spoke.

Suzy Metzler – voted for Chuck Kolinski, Brad Wick – voted for Chuck Kolinski, John Rowan – voted for Chuck Kolinski, Angie Huckaby – voted for Chuck Kolinski, Steve Pinkston – voted for Gayla Gibb

Chuck Kolinski will serve as Environmental Health Agent through April 2020.

- **5-2** Discuss and vote on reappointment of town officers (attorney, clerk/treasurer, building inspector, assistant building inspector, town sanitarian)

Motion to reappoint town officers made by Trustee Suzy Metzler. Seconded by Trustee Brad Wick. Motion carried 5-0.

- **5-3** Discuss and vote to appoint members to the zoning and cemetery boards

Ramon Reed and Eddy Balch expressed interest in the open zoning board seat.

Clerk Sara Gibb read a letter from Eddy Balch. Ramon Reed spoke.

Brad Wick – voted for Ramon Reed, John Rowan – voted for Eddy Balch, Angie Huckaby – voted for Ramon Reed, Steve Pinkston – voted for Ramon Reed, Suzy Metzler – voted for Ramon Reed

Ramon Reed will serve on the zoning Board through April 2021.

No names were submitted for the Cemetery Board.

- **5-4** Discuss and vote on relocation of Town funds

Motion to move an additional \$50,000 to First Internet Bank of Indiana (12 month cd) made by Trustee Steve Pinkston. Seconded by Trustee Suzy Metzler. Motion carried 5-0.

- **5-5** Discuss and vote on designated medical center for worker's compensation

Motion to designate Gunnison Valley Health as the medical center for the purposes of worker's compensation made by Trustee Steve Pinkston. Seconded by Trustee Brad Wick. Motion carried 5-0.

- **5-6** Discuss and vote to elect a mayor pro tem

John Rowan – Cory Nasso, Angie Huckaby – Suzy Metzler, Steve Pinkston – Cory Nasso, Brad Wick – Cory Nasso. Suzy Metzler abstained.

Cory Nasso would like to remain mayor pro tem. Suzy Metzler would like to be considered.

- **5-7** Discuss and vote on a response to petition to referendum Ordinance 2018-1 (STR)

Motion to repeal Ordinance 2018-1 (STR) and place it on the ballot of a future election no later than December 2018 made by Trustee Brad Wick. Seconded by Trustee Suzy Metzler. Motion carried 5-0.

Special election cannot happen within 32 days before or after a primary election, the special election is currently scheduled on the date of the primary election so it must be cancelled.

The Board may certify the question to the electors as early as July 31, 2018, which would fulfill the intent of the previous board. Attorney Jim McDonald suggests this solution as the fairest.

Trustee Suzy Metzler wonders if the existing ordinance should be worked on rather than go to an election. Trustee Steve Pinkston would like to give the public a chance to speak. He believes this is fair. Mayor Rachel New agrees with Trustee Pinkston.

Trustee Brad Wick wonders if the election should specify questions to assist in writing an ordinance. Attorney Jim McDonald believes the fair solution would be to put the question of the ordinance to a vote, in keeping with the decision of the previous board of trustees.

Trustee Steve Pinkston does not believe the Board can come up with a new version of the ordinance in the short amount of time between now and a potential election.

Trustee Brad Wick brought up the idea of a survey. Trustee Suzy Metzler feels like the adding one point – a signed statement from the Zoning Board Chair stating that the property is located within the commercial district – would be a good option for a second option.

Trustee Brad Wick would like to repeal and put the item on the ballot.

Public comment: Kandy Nasso, Ramon Reed, Chris Nasso, Eddy Balch, Gayla Gibb, Cindy Wick

- **5-8** Discuss and vote on transfer of funds from "salaries" to "elections"

Motion to account for Town Clerk hours spent on any elections or special elections to be accounted for in that line item made by Trustee Brad Wick. Seconded by Trustee Steve Pinkston. Motion carried 5-0.

Trustee Brad Wick discussed reasons for better accounting of Town Clerk/Treasurer hours. This will assist in budget planning.

7. FOR DISCUSSION/UPDATE:

- **3-4** Discuss coordinated election with Gunnison County (Nov. 2018)
Town cannot request a mill levy increase due to a mill levy increase request by a special district within Gunnison County. Clerk Sara Gibb will research whether a sales tax increase may be put on the ballot at the November 2018 election.
Attorney Jim McDonald suggests a work session as soon as possible.

Public comment: Robbin King, Eddy Balch

- **3-5** Discuss Ordinance 2018-3 (commissioners) – Schedule work session
Creating this ordinance as well as an employee/contract worker ordinance is strongly encouraged by CIRSA representatives
- **4-3** Discuss Ordinance 2018-4 (employees/contract workers) – Schedule work session
- **5-9** Determine classifications for the following Town of Pitkin offices: Building Inspector, Assistant Building Inspector, Town Sanitarian, Environmental Health Agent – Schedule work session
Creating classifications was strongly encouraged by CIRSA

8. **ADJOURN MEETING: Meeting adjourned at 9:03 pm**

The next regularly scheduled meeting will be held **Monday, June 11th** at 7:00PM at the Newcomb Community Center. Council meetings are scheduled to adjourn at 9:00PM. At the council's discretion agenda item(s) not addressed by this time will be tabled until the next regular meeting. Approved minutes, ordinances, resolutions, agendas, and other Town of Pitkin public notices can be found at <https://www.colorado.gov/pitkin>.

To add an item to the agenda, please submit it in writing to the Town Clerk at thetownofpitkin@gmail.com no less than **48 hours** before the next regularly scheduled meeting. If the requested agenda item has supporting documentation it must be submitted no less than five (5) days before the next scheduled meeting.

**Public comment to the Board of Trustees is encouraged. Public comments on agenda items will be taken by the Mayor before final action on the item is taken. Comments may be limited at the mayor's discretion*
If special accommodation or handicapped access is required, please contact the Town Clerk at thetownofpitkin@gmail.com or (970)787-0968 at least 48 hours prior to the scheduled meeting