

Town of Pitkin
Regular Meeting of the Board of Trustees
Town Hall, November 8, 2016

Minutes taken by Clerk Sara Gibb

Full and timely notice of this meeting was given to the public pursuant to CRS 24-6-402(2)(c).

Mayor Pinkston called the meeting to order at 7:00pm

Roll Call: Trustees Rachel New, Eddy Balch, Chris Nasso, Brad Wick, Cory Nasso and Matt Buchanan were present.

Approve minutes of October 11th regular meeting: Motion to approve minutes as corrected made by Eddy Balch. Seconded by Brad Wick. Motion carried 6-0. Trustee Cory Nasso abstained.

Clerk's Report: A brief case study was distributed regarding a website provided by SIPA. This would allow the town to have free website hosting. Please review.

Treasurer's report: Motion to approve treasurer's report made by Matt Buchanan. Seconded by Eddy Balch. Motion carried 7-0.

Mayor's report: The next meeting is on December 13th, not December 11th. The date on the agenda is incorrect.

Attorney's report: No report.

Building Inspector: No report.

Fire Department: No report.

Zoning Board: No report.

Cemetery: Jerra Garetson was elected president and James Sharpton will be reporting to the board. The Board is excited about some new signage. Several lots have been sold since the last meeting.

Environmental Health: No report.

PHCA: Community wide Thanksgiving dinner is Friday, November 18th at 6pm. Christmas dinner will be December 16th. Both at the Newcomb Center.

Town Hall: Some new Christmas decorations were purchased. They will be put up after Thanksgiving.

Ditches: Ditches are still on.

Streets: No report.

Parks and Rec: The grant application for the playground will be turned in on time. Pictures of the planned structures were passed around.

Public Comments: None.

Old Business:

Discuss and vote on contract for Jim Starr as Municipal Judge: This item should say “vote on municipal court ordinance.” No discussion, no vote taken.

Discuss and vote on Town restrooms: Trustee Eddy Balch sent out the list of Gunnison’s vault restrooms. He also obtained more quotes. Pricing on precast concrete units from CTX may be less than what was initially quoted to Pitkin by approximately \$10,000.

(10:50) Grand Junction deals with a concrete company out of Denver. Single unit runs \$28,623 and double unit is approximately \$48,000. The double unit requires a crane on site because of its weight.

There may be grants available and Eddy is willing to help work on this. The Town would need to have money set aside for matching funds. The GoCo grant requires 25% of the total cost from the Town, 10% of that needs to be cash.

Discuss and vote on response to conference call concerning Reg. 43:

Jim is ready to send the letter. He has incorporated suggestions received from trustees, the Mayor, and Gayla Gibb.

The document is currently attorney-client privilege so is not available to the public.

Discuss 2017 budget: No vote taken.

Add \$3,000 to Town Hall budget with the plan to purchase a sound system.

Eddy is concerned about the state mineral lease revenue with the closure of coal mines. Is this money aggregated from Gunnison County or Statewide? Treasurer Sara Gibb will follow up with inquiries into this matter and adjust the budget accordingly.

There was some discussion on how to fund public restrooms. The Board wishes to fund the CTF (Parks & Rec) Fund with \$1,000 in order to have the required amount of cash available for a GOCO grant match. This money will remain in the CTF Fund regardless of whether the grant is awarded.

The option of filing for an audit exemption vs. paying for a full audit was presented. An audit exemption would cost approximately \$1,000 whereas a full audit costs \$4,250. Treasurer Sara Gibb stated that an audit is not required for a municipality with revenues/expenses below a certain amount. Trustee Brad Wick would like Attorney Jim McDonald to verify this at the next meeting.

Discuss and vote on Code of Conduct: Motion to accept the Code of Conduct made by Eddy Balch. Seconded by Chris Nasso. Motion carried 7-0.

New Business:

Discuss and vote on request to vacate 7th Street north of Main Street: Fred and Alicia Archuleta requested that this item be tabled until a future meeting because they cannot be here this evening.

Discuss and vote on whether to do a full 2017 audit: Tabled. Trustee Brad Wick would like to know if the Town's bank statements would be examined in preparation for an exemption. Clerk Sara Gibb will obtain this information.

Discuss and vote on doing inspections on alternative waste systems: Item tabled pending report from Attorney Jim McDonald.

There are approximately 11 of these alternative systems in Pitkin. Rand Makowski wondered if holding tanks would fall under this category. Trustee Matt Buchanan wondered if there is currently a state requirement to inspect alternative systems. Regulation 86 deals with graywater use in the State of Colorado. It states that graywater is an opt-in program. As a Town, Pitkin must put together and adopt a program to allow graywater systems. Reg 86 focuses on subsurface irrigation and indoor toilet flushing. The current issue in Pitkin is that it is not known what the local alternative systems are because there is no record of permits or inspections for any of them.

Trustee Brad Wick believes that the systems in town are for disposal and not reuse of graywater.

Ralph Bush wonders how many of the alternative systems are vaults vs. graywater. Environmental Health Agent Gayla Gibb states that there is no clear picture on what systems are in place. Jesse Garetson wonders if a leach field is considered subsurface irrigation. Jerra Garetson asked if all alternative waste systems would be included in the possible discussion with the State and not just graywater systems.

Trustee Cory Nasso suggests that the Board have a conference call with someone from the State to answer some of the many questions that have been raised and to help explain the regulation. Trustee Chris Nasso stated that per the Town's ordinance (2015:4) it appears that inspections are required for all systems.

Mayor Steve Pinkston asked that Attorney Jim McDonald research this and provide a report at the next meeting.

Discuss and vote on septic care education: No vote taken.

Environmental Health Agent Gayla Gibb wonders if the Board would like septic education to be provided and how. She is willing to create a letter including resources for education to disperse.

Attorney Jim McDonald said that Meg Parish from the State of Colorado stated that septic education is a good idea. Trustee Eddy Balch would like local real estate agents to have brochures to provide to potential buyers. Trustee Matt Buchanan stated that a brochure could be included in the Environmental Health Agent mailings that go out every third year reminding property owners of inspections.

On Pitkin-News.com there are links to sites on septic care information.

Discuss and vote on business licenses: No vote taken.

Business licenses are currently optional and cost \$10. Attorney Jim McDonald believes making business licenses mandatory would benefit the Town. Trustee Cory Nasso wondered how the Town would define a business. Clerk Sara Gibb will research the definition of a business.

Meeting adjourned at 8:22 p.m.