

Town of Pitkin
Regular Meeting of the Board of Trustees
Town Hall, July 12, 2016

Minutes taken by Clerk Sara Gibb

Full and timely notice of this meeting was given to the public pursuant to CRS 24-6-402(2)(c).

Mayor Pinkston called the meeting to order at 7:00pm

Roll Call: Trustees Brad Wick, Rachel New, Eddy Balch, Chris Nasso, and Cory Nasso were present.
Trustee Matt Buchanan was absent.

Approve minutes of June 14th regular meeting: Motion to approve the above minutes made by Rachel New. Seconded by Chris Nasso. Motion carried 6-0. Trustee Eddy Balch abstained.

Clerk Report: No report.

Treasurer's report: Motion to approve treasurer's report made by Brad Wick. Seconded by Eddy Balch. Motion carried 6-0.

Subsequently, a motion was made by Brad Wick to reopen the June report section and approve the report minus the cost of the computer. Seconded by Rachel New. Motion carried 6-0

The City Market charge is a mistype and will be excluded as well.

Mayor's report: Would like a place to store lawn mower.

Building Inspector: No report.

Fire Department: Fundraiser attendance was down compared to previous years, but made more money than last year.

Zoning Board: There are two old (over 2 years old) building permits that need to be discussed. Board will meet in August.

Environmental Health: Twenty-five systems still due this season. Overdue – 12 total. Gayla would like to streamline the process for obtaining applications. She suggests the Town Clerk hold and distribute these applications as an application fee is to be collected. *Please see attached document for the full report*

PHCA: Gary Winget expressed appreciation for the use of Town Hall for the annual melodrama. The toilets in back of the museum will be opened to the public on a trial basis. The PHCA is proposing to the council that a second large dumpster be provided to the town for clean-up. They would like the Town to match funds to cover the expense of this dumpster. The cost would be between \$300-\$400 dollars.

Town Hall: Josiah Gibb will strip and repaint the inside windowsills in Town Hall.

Ditches: Clogged culvert below the train depot has been remediated. Many culverts have gravel in them and are up to 50% filled with gravel. Trustee Eddy Balch suggested speaking with Gunnison about their jet-vac truck to clear this gravel.

Streets: No report.

Parks and Rec: Playground bolts have been tightened or replaced as needed. Sara would like to get some trash bins for the playground. She is still looking into grants for playground improvement.

Cemetery: No report.

Public Comments: Patrice Boyd would like to remind people that whatever is put on lawns goes into ditches.

Rachel New read a letter regarding trustees and conflicts of interest.

Old Business:

Discuss and vote on clerk/treasurer compensation: To be discussed at the next meeting.

Discuss and vote on records retention ordinance: Motion to adopt the resolution made by Chris Nasso. Seconded by Eddy Balch. Motion carried 6-0.

Rachel suggested providing a link to the manual to the public. Clerk will follow up with obtaining permission from the State for the use of the manual.

Discuss and vote on doing a survey of town regarding Short-term Rentals: To be discussed at the next meeting.

Discuss and vote on adding a complaint procedure to pitkincolorado.com/gov: Motion to adopt a complaint procedure for the Town of Pitkin made by Rachel New. Seconded by Chris Nasso. Motion amended: Motion to post the proposed complaint procedure, to be reviewed at the next meeting. Seconded by Brad Wick. Motion carried 6-0.

Trustee Rachel New pointed out that this agenda item was changed to adopting a complaint procedure at the last meeting. Mayor Steve Pinkston states he would not accept an anonymous complaint. Attorney Jim McDonald stated that a complainant can be known to the person receiving the complaint but may not necessarily need to be known to the public. Trustee Rachel New pointed out that an anonymous complaint can be scrutinized and submitted based on its validity. She also pointed out that Pitkin is facing the issue of the types of complaints that are within its jurisdiction to respond to. Trustee Cory Nasso suggested having a “gatekeeper” so to speak, to weed out frivolous complaints. Trustee Rachel New stated that the complaint form will be collected by the Clerk, then passed on to the Mayor so that it can be part of the official record. Attorney Jim McDonald suggested that the idea of a gatekeeper provides too much power to one person.

Discuss and vote on contract for Jim Starr as Municipal Judge: Motion to table this until August to provide time for the Board to review the contract made by Cory Nasso. Seconded by Eddy Balch. Motion carried 6-0.

Discuss and vote on buying a computer for the Town Clerk: Motion made to purchase a new computer for the use of the Town Clerk/Treasurer. Motion amended: Motion to reimburse Sara Gibb for the computer which would become Town property made by Chris Nasso. Seconded by Eddy Balch.

Motion made by Brad Wick to table the payment of the computer for the Town until the budget can be resolved at the next meeting. Seconded by Eddy Balch. Motion carried 6-0.

New Business:

Discuss and vote on violations of State Septic Ordinance 43: Agenda item tabled until next meeting.

Brad Wick is concerned that the Town is not supporting the State's ordinance because the short-term rentals do not have occupancy limits. Trustee Cory Nasso states these violations need to be addressed on a broader scope, not just short-term rentals. Trustee Eddy Balch suggested the use of metering to monitor systems that are under question.

Discuss and vote on adding Lois Sharpton and Marie Rossmiller to Cemetery Board: Motion to add Lois Sharpton and Marie Rossmiller to the cemetery board made by Cory Nasso. Seconded by Chris Nasso. Motion carried 6-0.

Discuss and vote on whether the town is willing to buy back cemetery plots: Motion to discuss made by Brad Wick. Motion amended: Motion for the Town to refund \$100 to purchaser and create a policy for the future. Seconded by Cory Nasso. Motion carried 6-0.

Brad Wick pointed out that the town would simply be refunding money and not "buying back" plots. Trustee Eddy Balch suggested that the current owner sell the plots themselves. Cemetery Board member Jerra Garetson suggested that there would be better recordkeeping if the town bought the plots back.

Discuss and vote on town vacancies: See above agenda item RE: Lois Sharpton and Marie Rossmiller. Motion to post and attempt to fill vacancies of zoning board member, clerk pro-tem and assistant building inspector made by Chris Nasso. Seconded by Rachel New. Motion carried 6-0.

Discuss and vote on citizen of the year: Nominees include: Chris Nasso, Lisa Stonequist, Jody Wise, Glen Kirkendall.

Glenn Kirkendall was voted as Citizen of the Year.

Mayor Pinkston adjourned the meeting at 9:25 pm