
MINUTES

1. **CALL TO ORDER/Roll Call** - Mayor Rachel New called the work session to order at 6:00 p.m. Trustees Ralph Bush, Eddy Balch, Debbie Henley, Cory Nasso and Brad Wick were present. Trustee Chris Nasso called in. Minutes taken by Clerk Sara Gibb.

2. Discuss business licenses/business license ordinance for the Town of Pitkin

This item will be addressed/revisited early in the new year. Board is in agreement.

3. Discuss private improvements in Town right-of-way

This item will be addressed/revisited early in the new year.

John Wise wondered if the list of improvements is available to the public. Mayor Rachel New stated it is not yet available – needs to be finalized.

4. Discuss OWTS ordinance revisions/additions, OWTS permit protocol, and OWTS permit fees

Environmental Health Agent Gayla Gibb made a presentation (see attached).

Variance application – addresses each area that is required by Reg 43.

Permit packet – information/requirements direction from Reg 43.

NAWT certification – Trustee Ralph Bush wondered which other municipalities require NAWT certification. EHA Gayla Gibb pointed out that for transfer of title inspections, NAWT or equivalent certification is required by Regulation 43. Trustee Brad Wick pointed out that this is only for transfer of title, which would occur only one time during a person's ownership of a property. He believes Pitkin operates under the "permit for continued use" section. His only concern is the cost to the constituents. He wonders what value is added with a certified inspection.

NAWT certification is recommended by the State. Trustee Eddy Balch stated that the concern across the country is for standard systems and not necessarily advanced systems – this is due to the way systems have been installed and how they've been operated. He believes faulty systems should be uncovered before problems arise. Trustee Ralph Bush pointed out that improved inspections would also address the leach field. Trustee Cory Nasso believes the Town would benefit from inspectors who are educated and up-to-date on the latest designs.

EHA Gayla Gibb pointed out that both Meg Parrish and Chuck Cousino said the Town's current inspections are insufficient. This led her to research training opportunities.

Mayor Rachel New pointed out that a NAWT inspection has good potential to catch issues prior to failure due to the extensive education and training undergone by the inspectors.

Trustee Eddy Balch pointed out OWTS are systems that require maintenance, which has an associated cost. Homeowners should expect this.

Trustee Ralph Bush wondered if there would be a way to hire an inspector and have all the fees collected through the Town.

Public comments: Suzy Metzler, Lois Sharpton, Brian Holt, John Wise, Marie Rossmiller, Gayla Gibb

Fees – Trustee Brad Wick suggests an ordinance with the fee schedule.

Work session adjourned at 6:57 p.m.

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**Public comment to the Board of Trustees is encouraged. Comments may be limited at the mayor's discretion*

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