

PITKIN TOWN MEETING  
At the Newcomb Community Center

March 5<sup>th</sup>, 2018 at 7:00PM

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MINUTES

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1. **CALL TO ORDER**/Roll Call and Pledge of Allegiance - Mayor Rachel New called the meeting to order at 7:00pm. **Trustees Brad Wick, Debbie Henley, Cory Nasso, Eddy Balch and Chris Nasso were present. Attorney Jim McDonald was present. Minutes taken by Clerk Sara Gibb**

Present/Approve minutes of the February 1<sup>st</sup> work session and February 5<sup>th</sup> regular meeting - Clerk/Board  
**Motion to approve minutes of the February 1<sup>st</sup> work session and February 5<sup>th</sup> regular meeting made by Trustee Debbie Henley. Seconded by Trustee Eddy Balch. Motion amended.**

**Motion to approve minutes of the February 1<sup>st</sup> work session minutes made by Trustee Debbie Henley. Seconded by Trustee Eddy Balch. Motion carried 4-0. Trustee Brad Wick abstained.**

**Motion to approve minutes of the February 5<sup>th</sup> regular meeting made by Trustee Eddy Balch. Seconded by Trustee Debbie Henley. Motion carried 3-0. Trustees Chris Nasso and Cory Nasso abstained.**

2. **TOWN REPORTS:**

Clerk's Report – Sara Gibb – Three individuals have agreed to serve as election judges, waiting on return paperwork. Watcher certification forms have been emailed to all candidates, please return to certify your watcher. Some incorrect election information was found online. Please see Town's website, email the clerk or refer Title 31 for the most accurate information

Treasurer's Report/Approve Disbursements – Sara Gibb/Board

**Motion to approve March disbursements made by Trustee Cory Nasso. Seconded by Trustee Eddy Balch. Motion carried 5-0.**

Discussions are being held with BluSky regarding their final invoice.

Mayor's Report – Rachel New – Please consider invitation to CIRSA's presentation on effective governance. Candidates, please RSVP.

The US Forest Service held a preliminary meeting with Mayor Rachel New. A press release regarding the Forest Service travel management plan will be available on the website and in newspapers. On Thursday, March 15<sup>th</sup> at 6 p.m., the Forest service will host a public meeting in Pitkin.

Discussion is continuing with DOLA regarding a budget analysis and assistance with our budget. A survey was sent from DOLA regarding financial health.

The League of Women's Voters was contacted to moderate a candidate forum. There has been a mixed response from candidates. On Thursday, March 8<sup>th</sup> they will hold a meeting to decide if they should proceed with the forum. Commissioners will be reappointed next month (April). Please see draft commissioner ordinance for a good idea of roles and responsibilities of various commissioners.

Attorney's Report – Jim McDonald – no report

3. **COMMISSIONER AND COMMUNITY REPORTS:**

Building Inspector – Rand Makowski – (Tom Gibb) Two new wells have gone in since last meeting.

Fire Department – Rand Makowski – no report, not present

Zoning Board – Ralph Bush – (Brian Holt) no report

Cemetery – James Sharpton – no report, a spring meeting will be scheduled to outline summer activities. Jerra Garetson will be resigning her position on Cemetery Board for personal reasons.

Environmental Health – Gayla Gibb – There are two NAWT inspector training opportunities upcoming. One in Durango and one in Leadville. It takes approximately 6 weeks to hear back if you have passed, so please consider this if you plan to take the class. A list of local and nearby inspectors will be included in the mailing for inspections this year.

There is also a list of companies with locating capabilities. A rough sketch of location and distance to home must be Provided to Town. (see attachment for full report)

PHCA – Kandy Nasso – no report

Town Hall – Juliet Serrato – (Sara Gibb) Town Hall Commissioner Juliet Serrato requests that the Board choose a painting contractor

Ditches – Cory Nasso – no report

Streets – Jesse Garetson – Jesse will not reapply to be Streets Commissioner in April

Parks & Rec. – Sara Lamar – (Rachel New) no report

#### 4. **PUBLIC COMMENTS TO THE TOWN COUNCIL:**

Brian Holt shared concerns regarding the upcoming election. He stated that the Board has a responsibility to do what's best for the Town.

#### 5. **SPECIAL ADDITION TO THE AGENDA:**

- Discuss and vote response to referendum petition RE: Ord 2018-1 (STR Ordinance)

**Motion to hold a special election to address the petition filed against the short-term rental ordinance made by Trustee Chris Nasso.**

**Motion withdrawn.**

**Motion to ask the question, “Shall Ordinance 2018-1 be repealed?” made by Trustee Chris Nasso.**

**Seconded by Trustee Cory Nasso. Roll call votes as follows:**

**Trustee Eddy Balch – no, Trustee Cory Nasso – no, Trustee Debbie Henley – no, Trustee Brad Wick – no, Trustee Chris Nasso – no. Motion not carried.**

**Motion to set the matter of the repeal of Ordinance 2018-1 before the registered electors of Pitkin at a special election made by Trustee Brad Wick. Seconded by Trustee Eddy Balch. Roll call votes as follows: Trustee Cory Nasso – yes, Trustee Debbie Henley – yes, Trustee Brad Wick – yes, Trustee Chris Nasso – yes, Trustee Eddy Balch – yes. Motion carried 5-0.**

Attempts were made to schedule a meeting prior to tonight for consideration of this referendum petition. The decision tonight is whether to repeal the ordinance or schedule a special election.

Trustee Cory Nasso is in favor of putting the ordinance to a vote at a special election.

Trustee Brad Wick believes that the Board has a good foundation. He believes that if the Board votes to repeal the ordinance, it will need to be brought up at the next election to lay a foundation for the next Board.

Trustee Debbie Henley believes it should be put to a vote.

Trustee Chris Nasso wonders if the ordinance is effective immediately if it passes at a vote.

Trustee Eddy Balch prefers July 1<sup>st</sup> for a date.

Trustee Debbie Henley would prefer July 3<sup>rd</sup>, a Tuesday.

Public Comments: Kandy Nasso, Jesse Garetson, Jerra Garetson

- Discuss and vote on date for special election (if applicable)

**Motion to hold a special election on June 26<sup>th</sup> made by Trustee Cory Nasso. Seconded by Trustee Chris Nasso. Motion carried 5-0.**

A polling place election will cost between \$500-\$600 per Clerk Sara Gibb.

Trustee Debbie Henley suggested June 26<sup>th</sup>, the week before the 4<sup>th</sup> of July holiday week.

## 6. FOR POSSIBLE ACTION:

- **1-3** Discuss and vote on relocation of Town Funds

**Motion to invest \$100,000.00 split 50/50 between First Internet Bank of Indiana and EverBank made by Trustee Debbie Henley. Seconded by Trustee Brad Wick. Motion carried 5-0.**

Banks chosen at the previous Town meeting (2/2018) do not handle business accounts. Options have been updated to only include those banks which handle business accounts.

Using Live Oak Bank would require a \$75,000 deposit so the funds would not be able to be split 50/50.

Trustee Debbie Henley suggests putting \$75,000 with Live Oak or splitting 50/50 with two other choices.

Trustee Eddy Balch suggests First Internet Bank of Indiana and EverBank and splitting 50/50.

Trustees Brad Wick, Cory Nasso and Chris Nasso would prefer to split 50/50.

- **2-4** Discuss and vote on bid(s) for Town Hall painting

**Motion to accept the bid from Kooler Painting and Garages to do the restoration painting work on Town Hall made by Trustee Debbie Henley. Seconded by Trustee Eddy Balch. Motion carried 5-0.**

Pinnacle resubmitted their bid, it increased by \$6,000.

Kooler's references were all glowing. Trustee Debbie Henley has worked with Kooler and had a positive experience, but she is concerned about the cost.

Trustee Eddy Balch is concerned about Pinnacle's lack of references. Trustee Cory Nasso stated that Kooler's bid is very detailed but Pinnacle's bid doesn't inspire a lot of confidence.

Trustee Brad Wick wondered if the Town Hall fund could "borrow" the money from the General Fund and pay it back at a later time, perhaps from the Mill Levy. Attorney Jim McDonald is not sure but will look into it.

- **3-1** Discuss and vote on zoning change request for Lots 3-8, Block 38

**Motion to approve the zoning change request for Lots 3-8, Block 38 made by Trustee Chris Nasso. Motion withdrawn.**

**Motion to approve the zoning change request for Lots 3,4 and all but the downstream sliver of lot 5 block 38 made by Trustee Chris Nasso. Seconded by Trustee Debbie Henley. Motion carried 5-0.**

While not required by statute, Mayor Rachel New turned over the meeting to Mayor Pro Tem Cory Nasso.

Trustee Brad Wick suggested that the Town will need to do more work on the alley if this request is approved

- **3-2** Discuss and vote to adopt Resolution 2018-5 (Town documents - publishing)

**Motion to approve Resolution 2018-5 as amended made by Trustee Chris Nasso. Seconded by Trustee Brad Wick. Motion carried 5-0.**

Attorney Jim McDonald suggests adding "interest to the public" and wonders if it's a good idea to publish all drafts because it may cause confusion.

Trustee Brad Wick stated that drafts should have a revision number (i.e. draft 1, 2, etc.) or should not be published.

Public comments: Ramon Reed

- **3-3** Discuss and vote to adopt Resolution 2018-6 (Audit exemption)

**Motion to adopt Resolution 2018-6 made by Trustee Chris Nasso. Seconded by Trustee Debbie Henley. Motion carried 5-0.**

- **3-4** Discuss and vote on a coordinated election with Gunnison County (Nov. 2018, sales tax)

**Item tabled.**

Clerk Sara Gibb provided a timeline for implementing a sales tax increase.

Raising the sales tax would generate approximately \$10,000.00 for each percent.

Trustee Cory Nasso would like to see some clearer numbers and a draft ordinance.

Trustee Eddy Balch would like to know the cost to coordinate with the county.

Trustee Brad Wick believes the Board can move forward with the ground work (actual sales tax revenue for last 3 years) Trustee Cory Nasso would like a draft ordinance to discuss.

Public Comments: Pete Olson, Ramon Reed, Suzy Metzler, Gayla Gibb, Jesse Garetson, Jerra Garetson

**7. DISCUSS AND VOTE ON COMPLAINTS FILED WITH THE TOWN OF PITKIN – none filed**

**8. FOR DISCUSSION/UPDATE:**

- **3-5** Review and discuss Ordinance 2018-3 (commissioners)

Trustee Chris Nasso wondered if this was meant to encompass all positions in the Town of Pitkin. Mayor Rachel New clarified that this ordinance is only for commissioners. Contracted employees and employees will be addressed in the future.

Trustee Brad Wick believes the ordinance should state that commissioners can live outside of Town limits and believes that the ordinance should not include CRS reference when the whole reference doesn't apply.

Attorney Jim McDonald believes Streets Commissioner should manage snow plow operations.

Trustee Eddy Balch thinks if someone has an interest but can only serve for one year that can be stated upon application for the position. He is in favor of a two-year appointment to help with continuity. He suggests appointing commissioners in May.

Public comments: Pete Olson, Ramon Reed,

**9. ADJOURN MEETING: Mayor Rachel New adjourned the meeting at 9:17 pm.**

The next regularly scheduled meeting will be held **Monday, April 2nd** at 7:00PM at the Newcomb Community Center. Council meetings are scheduled to adjourn at 9:00PM. At the council's discretion agenda item(s) not addressed by this time will be tabled until the next regular meeting.

Approved minutes, ordinances, resolutions, future agendas, and other Town of Pitkin public notices can be found at <https://www.colorado.gov/pitkin>.

To add an item to the agenda, please submit it in writing to the Town Clerk at [thetownofpitkin@gmail.com](mailto:thetownofpitkin@gmail.com) no less than **48 hours** before the next regularly scheduled meeting. If the requested agenda item has supporting documentation it must be submitted no less than five (5) days before the next scheduled meeting.

*\*Public comment to the Board of Trustees is encouraged. Public comments on agenda items will be taken by the Mayor before final action on the item is taken. Comments may be limited at the mayor's discretion*

If special accommodation or handicapped access is required, please contact the Town Clerk at [thetownofpitkin@gmail.com](mailto:thetownofpitkin@gmail.com) or (970)787-0968 at least 48 hours prior to the scheduled meeting