
MINUTES

1. **CALL TO ORDER/Roll Call** - Mayor Rachel New called the meeting to order at 6:00 p.m. Trustees Chris Nasso, Eddy Balch, Ralph Bush, Debbie Henley and Cory Nasso were present. Trustee Brad Wick was absent.

2. **Discuss STR Ordinance supporting documents and fees**

Application: Trustee Ralph Bush suggested a smaller font so the entire application fits on a single page.

Per Mayor Rachel New, attorney Jim McDonald would like to see a statement added to the application that the information is accurate under penalty of perjury.

Fee Schedule: There was discussion about whether the application fee should only cover actual expenses or if the fee should be somewhat inflated to avoid the Town taking the liability of losing money. There may be Environmental Health Agent and Town Sanitarian time utilized, as well as potentially attorney fees.

It was pointed out that the Town will have the opportunity to review the cost of the operating permit as often as yearly if needed.

Possible \$200 for the application fee and \$100/year for the STR operating permit?

Trustee Cory Nasso wondered if there were regulations on charging fees for applications.

Trustee Eddy Balch pointed out that while sales tax funds are collected, there are also costs involved when we have visitors to Town.

Trustee Chris Nasso wondered about recouping some of the lodging tax.

Clerk Sara Gibb will look into the fee schedules of other municipalities.

Public comments: Suzy Metzler, Robbin King, Jesse Garetson, Denise Bennett, Kandy Nasso, Jerra Garetson

3. **Discuss OWTS Ordinance and supporting documents**

A new inspection checklist was presented. Mayor Rachel New wondered if NAWT inspectors would have their own form.

Trustee Eddy Balch recommends the Town provide the checklist they want completed. The inspector can have their own checklist for their own information if desired.

Trustee Chris Nasso wondered about the item "leak-proof nature of the service accesses, ports, risers, lids and covers." Trustee Eddy Balch stated that the inspector should notify the owner if the lid would allow surface water to enter and is out of compliance with current requirements.

Trustee Ralph Bush wondered if the inspector should also sign under penalty of perjury.

Fixtures will be added back to the inspection checklist.

Public comments: Cindi Wick

4. Discuss Ballot Issues (TABOR, publishing)

Clerk Sara Gibb presented the ballot issues and read example ballot language for the TABOR issue. A worksheet was provided and will be placed online after the meeting.

Trustee Eddy Balch stated that the Town should consider

Ballot should say for streets, not plowing specifically*

A sales tax increase was discussed.

Public comments: Lois Sharpton, Ramon Reed, Jesse Garetson, Brian Holt, Suzy Metzler, Jesse Garetson, Denise Bennett, Cindi Wick

5. Adjourn Work Session – Mayor Rachel New adjourned the work session at 7:24

Approved minutes, ordinances, resolutions, future agendas, and other Town of Pitkin public notices can be found at <https://www.colorado.gov/pitkin>

**Public comment to the Board of Trustees is encouraged. Comments may be limited at the mayor's discretion*

If special accommodation for handicapped access is required, please contact the Town Clerk at thetownofpitkin@gmail.com or (970)787-0968 at least 48 hours prior to the scheduled meeting