

PITKIN TOWN MEETING
At the Newcomb Community Center

February 5th, 2018 at 7:00PM

MINUTES

1. **CALL TO ORDER**/Roll Call and Pledge of Allegiance - Mayor Rachel New
Present/Approve minutes of the January 8th regular meeting - Clerk/Board
Motion to approve the minutes of the January 8th regular meeting made by Trustee Eddy Balch. Seconded by Trustee Debbie Henley. Motion carried 3-0. Trustee Ralph Bush abstained.

2. **TOWN REPORTS:**
Clerk's Report – Sara Gibb – 10 individuals running for 6 open trustee seats
Treasurer's Report/Approve Disbursements – Sara Gibb/Board

Motion to accept treasurer's report and approve disbursements made by Trustee Debbie Henley. Seconded by Trustee Eddy Balch. Motion carried 4-0.

Mayor's Report – Rachel New – Attended meetings in the last month and met with Russ Forest. A water usage survey will be linked on the website in the near future. The Forest Service will be spending more time in the Pitkin area and representatives have held a preliminary meeting with Mayor New.
Tammy from CIRSA will put on an effective governance workshop April 4th at 6pm. All candidates are encouraged to attend. Some constituents have expressed interest in a political forum prior to this election. Mayor New has made contacts with a group in Gunnison to moderate at no cost. Mayor New would like the Board's thoughts. Trustee Eddy Balch suggested a set list of questions that is provided to the individuals participating in the forum beforehand.

Pete Olson stated that Pitkin-News has made arrangements for a moderator and will be sponsoring a forum.

Attorney's Report – Jim McDonald – no report

3. **COMMISSIONER AND COMMUNITY REPORTS:**
Building Inspector – Tom Gibb – Members of Zoning Board have approved 2 building permits. One on River St., block 24 lots 1-4 (new roof), County Rd 76 and 1st – QCC will be putting in storage units.
Fire Department – Rand Makowski – no report, not present
Zoning Board – Ralph Bush – Met last Thursday (2/1) and a variance was approved for Kathie Rose. The ZB also met regarding a rezoning request from the Gibb family and will be recommending approval to the Council. A thorough list of structures in Town right-of-way is complete and ready for Town review.
Cemetery – James Sharpton – No report
Environmental Health – Gayla Gibb – No report
PHCA – Kandy Nasso – No report
Town Hall – Juliet Serrato – report read by Clerk Sara Gibb
Ditches – Cory Nasso – No report, per Kandy Nasso
Streets – Jesse Garetson – snow removal has been incidental. Signage and cones put up in front of the PO. Jesse scraped the ice away, brought in gravel, and attempted to create water bars.
Parks & Rec. – Sara Lamar – No report, per Mayor New

4. **PUBLIC COMMENTS TO THE TOWN COUNCIL: none**
Here the Town Council will *listen* to comments by the public regarding items that *do not otherwise* appear on this agenda. Generally, the Town Council will not discuss the issue or take an official action during this time. For all public comments, please begin by stating your name. Please keep comments within a three (3) minute period. The Mayor may limit the number of comments. For comments to the Town Council regarding an agenda item, please see below.*

5. **SPECIAL ADDITION TO THE AGENDA: n/a**

6. **FOR POSSIBLE ACTION:**
 - 1-1 Discuss and vote to adopt Ord 2018-2: Town of Pitkin On-Site Wastewater Treatment System Ordinance

Motion to adopt Ordinance 2018-2: Town of Pitkin On-Site Wastewater Treatment System Ordinance as amended made by Trustee Eddy Balch. Seconded by Trustee Ralph Bush. Motion carried 3-1. Trustee Brad Wick cast a “nay” vote.

There was discussion on the wording in two sections – 8(a)(1) and 8(b)(1) and amendments were made to the inspection form to include “if necessary” RE: core boring.

Trustee Brad Wick wondered about what is required for an inspection of the soil treatment area. Trustee Eddy Balch stated that it can be left to the discretion of the NAWT certified inspector.

Trustee Brad Wick would like to define criteria for inspecting the soil treatment area, especially for legacy systems. He expressed some doubt as to the competence of NAWT certified inspectors. He also wonders how shared systems will be inspected.

Mayor Rachel New pointed out that the inspection form has been reviewed by Chuck Cousino.

Trustee Ralph Bush believes if the Town spells out criteria and has a failure in defining criteria, it opens up the Town to liability. He believes a NAWT inspector will look at a system in totality and if there are any failures, further examination will be warranted. He also believes shared systems should coordinate with the Environmental Health Agent for inspections. He also does not want to fundamentally change the inspection sheet since it has been reviewed by the State.

Environmental Health Agent Gayla Gibb did not initially want core-boring on the inspection form but stated that Chuck Cousino wanted it there. Tom Gibb stated that a core bore tells the thickness of the biomat.

Attorney Jim McDonald suggested that an additional line could be added to the effect of “does visual inspection suggest further treatment?” He also pointed out that the State can reject this ordinance so changing the inspection sheet to delete something that the State requested be there would be a poor choice.

Trustee Brad Wick suggested that the inspection sheet perjury statement should be tied to the homeowner’s statement only. He is concerned about signing this statement for the entire form.

Attorney Jim McDonald does not perceive the risk of false report if the homeowner signs the perjury statement.

Public comments: Brian Holt, Pete Olson, Suzy Metzler, Ramon Reed, Rodger Lull, Robbin King, Lois Sharpton

- **1-3** Discuss and vote on relocation of Town Funds

Motion to take the total assets (\$100,000.00) and split them equally into cds, putting half (\$50,000.00) at Synchrony Bank and half (\$50,000.00) at Northeast/ablebanking.com

Roll call – Trustee Brad Wick- yes, Trustee Debbie Henley – yes, Trustee Eddy Balch – yes, Trustee Ralph Bush - yes

Per Trustee Brad Wick, Northeast bank is a brick and mortar bank with an online division. He favors this option.

Trustee Debbie Henley suggested ruling out some options. Trustee Ralph Bush and Debbie Henley agree on ruling out Live Oak and GSL. Trustee Brad Wick would like to rule out Capital One.

Treasurer Sara Gibb suggested splitting the funds between two banks.

- **1-4** Discuss and vote to adopt Resolution 2018-1 (Budget appropriation – Town Hall)

A public hearing will be held during this agenda item prior to the vote

Public Hearing opened at 8:23 p.m.

Public comments: none

Public Hearing closed at 8:24 p.m.

Motion to approve Resolution 2018-1 Resolution to Amend Town of Pitkin 2018 Budget to reflect

supplemental appropriations made by Trustee Ralph Bush. Seconded by Trustee Eddy Balch. Motion carried 4-0.

- **2-1** Discuss and vote to adopt Resolution 2018-2 (Clerk appoints election judges)

Motion to adopt Resolution 2018-2 as amended and read made by Trustee Ralph Bush. Seconded by Trustee Brad Wick. Motion carried 4-0.

Trustee Brad Wick wondered how much election judges are paid.

There was some discussion as to the legality of delegating the ability to appoint judges to the Clerk.

Public comments: Jesse Garetson, Kandy Nasso

- **2-2** Discuss and vote to adopt Resolution 2018-3 (Ballot issue – TABOR)

Motion to adopt Resolution 2018-3 made by Trustee Eddy Balch. Seconded by Trustee Ralph Bush. Motion carried 4-0.

Trustee Debbie Henley believes snow plowing should be mentioned specifically and prefers wording option two.

Attorney Jim McDonald believes option one is a cleaner read. Trustee Eddy Balch agrees.

The Board is in agreement with wording option one.

Trustees Debbie Henley and Ralph Bush are in favor of requesting 5 mills.

Trustee Eddy Balch would like to request a higher mill levy increase. He believes at least 6 mills should be requested. He would like to build up the Streets fund for future projects and problems.

Trustee Ralph Bush wonders if the county maintains Main. (No, the Town claims and is responsible for Main).

The Board agreed on wording option one, and a request for 6.5 mills.

Clerk Sara Gibb stated that she will have information on placing comments in a summary RE: this ballot issue online by tomorrow (2/6/18)

Public comment: Jesse Garetson, Pete Olson, Ramon Reed, Robbin King

- **2-3** Discuss and vote to adopt Resolution 2018-4 (Ballot issue – publication)

Motion to adopt Resolution 2018-4 as amended and read made by Trustee Ralph Bush. Seconded by Trustee Eddy Balch. Motion carried 4-0.

Resolution 2018-4 was read aloud by Clerk Sara Gibb.

Public comments: Ramon Reed, Brian Holt

- **2-4** Discuss and vote on bids for Town Hall painting

Item tabled

Board would like to ask for refreshed bids and Clerk Sara Gibb will ask Town Hall Commissioner Juliet Serrato to obtain references for the bidders (ask for 6-7 year old references, not only new references)

Public comments: Suzy Metzler, Robbin King, Pete Olson, Brian Holt, Patrice Boyd, Lois Sharpton

- **2-5** Discuss and vote to approve fee schedule and supporting documents for Ord 2018-1 (STR)

Resolutions will be drawn up for application and fee schedule for the March regular meeting.

Trustee Brad Wick suggested an STR operating permit fee based on occupancy. Trustee Ralph Bush suggests \$50/bedroom.

Trustee Debbie Henley suggests \$100/year for every STR.

Board agrees with \$200 for the application fee and \$100/year for STR operating permit fee.

Public comments: Gayla Gibb, Lois Sharpton, Jesse Garetson, Robbin King, Kandy Nasso, Lucinda Lull

7. DISCUSS AND VOTE ON COMPLAINTS FILED WITH THE TOWN OF PITKIN

8. FOR DISCUSSION/UPDATE: n/a

9. ADJOURN MEETING: Meeting adjourned at 10:02 p.m.

The next regularly scheduled meeting will be held **Monday, March 5th** at 7:00PM at the Newcomb Community Center. Council meetings are scheduled to adjourn at 9:00PM. At the council's discretion agenda item(s) not addressed by this time will be tabled until the next regular meeting.

Approved minutes, ordinances, resolutions, future agendas, and other Town of Pitkin public notices can be found at <https://www.colorado.gov/pitkin>.

To add an item to the agenda, please submit it in writing to the Town Clerk at thetownofpitkin@gmail.com no less than **48 hours** before the next regularly scheduled meeting. If the requested agenda item has supporting documentation it must be submitted no less than five (5) days before the next scheduled meeting.

**Public comment to the Board of Trustees is encouraged. Public comments on agenda items will be taken by the Mayor before final action on the item is taken. Comments may be limited at the mayor's discretion*

If special accommodation or handicapped access is required, please contact the Town Clerk at thetownofpitkin@gmail.com or (970)787-0968 at least 48 hours prior to the scheduled meeting