

PITKIN TOWN MEETING
At the Newcomb Community Center

November 7th, 2017 at 7:00PM

MINUTES

1. **CALL TO ORDER/Roll Call and Pledge of Allegiance - Mayor Rachel New**
Present/Approve minutes of the October 10th regular meeting - Clerk/Board
Motion to approve minutes of October 10th regular meeting made by Trustee Debbie Henley. Seconded by Trustee Ralph Bush. Motion carried 6-0.

Present/Approve minutes of the October 30th special meeting – Clerk/Board
Motion to approve minutes of October 30th special meeting made by Trustee Eddy Balch. Seconded by Trustee Cory Nasso. Motion carried 4-0. Trustees Ralph Bush and Brad Wick abstained.
2. **TOWN REPORTS:**
Clerk's Report – Sara Gibb – no report
Treasurer's Report/Approve Disbursements – Sara Gibb/Board – no report
Motion to approve November disbursements made by Trustee Eddy Balch. Seconded by Trustee Ralph Bush. Motion carried 6-0.
Mayor's Report – Rachel New – no report
Attorney's Report – Jim McDonald, not present. No report, per Mayor Rachel New.
3. **COMMISSIONER AND COMMUNITY REPORTS:**
Building Inspector – Rand Makowski – not present. Mayor Rachel New reports that Rand would like an assistant building inspector to be appointed. This will be posted and on the agenda next month.
Fire Department – John Wise read a statement regarding the PVFD's use of Town funds and future plans as well as services provided to the Town and surrounding areas.
Vikki Archuleta (PVFD Treasurer) – provided a 2-year financial plan for the PVFD.
Zoning Board – Ralph Bush – Tutterow residence setback issues – ZB meeting to discuss a variance request will be held in the next 10 days.
Cemetery – James Sharpton – Phone calls have been received from Dolly Lovato because flowers, containers, and pots were removed from family grave sites. He wants to remind everyone that purchased cemetery plots are private property.
Environmental Health – Gayla Gibb – 44/50 systems inspected
PHCA – Kandy Nasso – No report
Town Hall – Juliet Serrato – not present, report given by Clerk Sara Gibb – progress continues on interior Town Hall repairs. Juliet is seeking additional painting bids for the exterior.
Ditches – Cory Nasso - Will turn off ditches soon. Some ice damming. Will notify PVFD when the ditches are off
Streets – Jesse Garetson – potholes starting to show up, will be addressed. He has had the request to create more parking on State Street
Parks & Rec – Sara Lamar – not present, report given by Mayor Rachel New – Benches are in for the season
4. **PUBLIC COMMENTS TO THE TOWN COUNCIL:**
Suzy Metzler – believes there are two systems that haven't been replaced and she hopes that the Board doesn't wait until there is a failure. Addresses will be provided to the Clerk and Environmental Health Agent
5. **FOR POSSIBLE ACTION:**
 - Discuss snow plowing in the Town of Pitkin with possible Executive Session, pursuant to: 1) C.R.S. §24-6-402(4)(e) to determine positions, develop a strategy and instruct negotiators, Regarding: snow plowing in the Town of Pitkin

The IGA has been updated with Town's most recent requests and submitted to the County for their review. The County will not be operating with the same equipment in Pitkin as they have in the past. Not all properties will be serviced in the IGA.

Trustee Ralph Bush pointed out that Rand's road becomes private somewhere around 3rd Street. This leaves

nowhere to store snow. Trustee Brad Wick stated that the plow has never stopped at Rand's property line. Mayor Rachel New wants to discuss the options for all the properties expecting a greater level of service than what the county will provide. Trustee Brad Wick believes the Town should contract with someone to cover what the county cannot cover for this winter season for full-time residents.

The scope of plowing needs to be developed before bids for plowing can be obtained

The following properties are not being served as in the past:

Makowski – Aspen, Ebaugh – State, New – 4th to Town Hall, Jones - , Gibb – Quartz Lane, Hughes – State Street, Gerber – State off of 10th

Trustee Brad Wick, Pete Olson will speak to individuals listed and will consult Streets Commissioner Jesse Garetson regarding plowing going forward. Scope of work will include time of service (who has earliest requirement), 4-6” triggers a plow event, will the service be continual or only as certain depths accumulate, distance plowed

Public comments: Suzy Metzler, Robbin King, Ramon Reed, Jesse Garetson,

6. **SPECIAL ADDITION TO THE AGENDA:** Budget Discussion

Updates to budget completed. Trustee Brad Wick passed out a handout RE: an emergency funds. He wonders if they should be set up by resolution. Trustee Eddy Balch agrees that the Town cannot fund a deficit for very long.

Public comments: Marie Rossmiller, Robbin King, Jesse Garetson, Ramon Reed, Lois Sharpton

5. **FOR POSSIBLE ACTION (continued)**

- Discuss and vote to publish STR ordinance
Motion to publish STR ordinance as amended made by Trustee Ralph Bush. Seconded by Trustee Debbie Henley. Motion carried 6-0.

Minor edits were made

Public comments: Vikki Archuleta

- Discuss and vote on relocation of Town of Pitkin funds
Board would like to know if funds are insured with CSASE. Treasurer Sara Gibb will contact GSL and ask for a better interest rate on our cd.
- Discuss and vote on private improvements on Town right-of-way
Will be discussed at a work session
- Discuss and vote to approve Resolution 2017-12 (endorsing GOCO program)
Motion to approve Resolution 2017-12 made by Trustee Eddy Balch. Seconded by Trustee Chris Nasso. Motion carried 6-0

Resolution 2017-12 Read by Clerk Sara Gibb

- Public hearing: Vote to approve Resolution 2017-11 (Resolution to amend budget – Town Hall)
Public hearing opened at 9:08 p.m. by Mayor Rachel New. Suzy Metzler commented in favor. Public Hearing closed at 9:09 p.m.
Motion to approve Resolution 2017-11 made by Trustee Ralph Bush. Seconded by Trustee Debbie Henley. Trustee Wick – aye, Trustee Cory Nasso – Aye, Trustee Bush – Aye, Trustee Henley – Aye, Trustee Balch – Aye, Trustee Chris Nasso – Aye. Motion carried 6-0.
- Public hearing: Vote on variance request at 909 State Street
Variance request read by Clerk Sara Gibb

Public hearing opened at 9:13 p.m. Public comments: James Sharpton would like to know what the hardship is.
Public hearing closed at 9:19 p.m.

Trustee Ralph Bush believes that requests for variances will become more frequent in the future. He believes this request is valid and will improve environmental safety.

Trustee Brad Wick wondered if the tanks have been inspected. Chris Nasso, property owner, confirmed that the tanks were inspected by Williams Engineering. Another tank with a pump will be added and Williams would like to utilize the existing tank to meet the capacity.

Motion to approve variance request for 909 State Street as presented in the OWTS job report 2790 made by Trustee Debbie Henley. Seconded by Trustee Eddy Balch. Motion carried 4-0. Trustees Chris Nasso and Cory Nasso abstained.

- Discuss and vote on filling Zoning Board seat
All five seats are not currently filled. This is not required, however, a constituent has expressed interest in sitting on the Zoning Board.

Quorum requirement will be unchanged with the addition of a member.

Board would like the opening posted

- Discuss OWTS ordinance revisions/additions and OWTS permit protocol
OWTS ordinance and permit protocol will be discussed at a work session. Permit fees and surcharges will also be discussed for installs, upgrades and variances.
- Discuss and vote on business license ordinance
Business licenses will be discussed at a work session

7. DISCUSS AND VOTE ON COMPLAINTS FILED WITH THE TOWN OF PITKIN - No complaints filed

8. FOR DISCUSSION/UPDATE:

- Discuss grant seeking for restrooms in the Town of Pitkin
- Discuss grant seeking for snow plow equipment for the Town of Pitkin

Clerk Sara Gibb updated on both items. Deadline for GOCO grant applications has passed. She has reached out Kimberly Bullen, Gunnison County's regional representative at the Department of Local Affairs. The Board will need to be prepared to answer several questions, including type of equipment sought, ability to maintain equipment, and other avenues considered/explored to meet Town's needs. Kimberly is unsure if any DOLA grants will cover bathrooms or plow equipment but will research this and be in touch with Clerk Sara Gibb in the near future.

9. ADJOURN MEETING: Meeting adjourned at 9:38 p.m.

The next regularly scheduled meeting will be held **Monday, December 4th** at 7:00PM at the Newcomb Community Center. Council meetings are scheduled to adjourn at 9:00PM. At the council's discretion agenda item(s) not addressed by this time will be tabled until the next regular meeting.

Approved minutes, ordinances, resolutions, future agendas, and other Town of Pitkin public notices can be found at <https://www.colorado.gov/pitkin>.

To add an item to the agenda, please submit it in writing to the Town Clerk at thetownofpitkin@gmail.com no less than **48 hours** before the next regularly scheduled meeting. If the requested agenda item has supporting documentation it must be submitted no less than five (5) days before the next scheduled meeting.

**Public comment to the Board of Trustees is encouraged. Public comments on agenda items will be taken by the Mayor before final action on the item is taken. Comments may be limited at the mayor's discretion*

If special accommodation or handicapped access is required, please contact the Town Clerk at thetownofpitkin@gmail.com or (970)787-0968 at least 48 hours prior to the scheduled meeting