

**TOWN OF OPHIR**  
**RESOLUTION # 2016-2**  
**AUTHORIZING JOB DESCRIPTIONS**

**Whereas**, the members of the General Assembly of the Town of Ophir, Colorado, elect the Town Mayor, Town Clerk, and employ the Town Manager; and

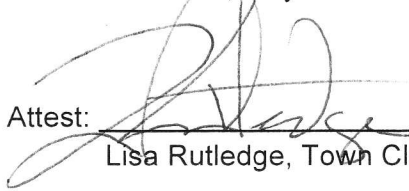
**Whereas**, the General Assembly desires to update the job descriptions for the Mayor, Town Clerk and Town Manager.

**NOW, THEREFORE, BE IT RESOLVED**, that the General Assembly of the Town of Ophir hereby adopts and approves the attached job descriptions for the Mayor, Town Clerk and Town Manager, provided however that nothing in said job descriptions shall be deemed to modify the description of these offices and positions as set forth in the Town of Ophir Charter.

Dated this 16<sup>th</sup> day of August, 2016.

TOWN OF OPHIR

By:   
\_\_\_\_\_  
Corinne Platt, Mayor

Attest:   
\_\_\_\_\_  
Lisa Rutledge, Town Clerk