

COMMISSIONERS PROCEEDINGS 1

BOARD OF COUNTY COMMISSIONERS

Minutes of Meeting

January 8, 2019

The Board of Morgan County Commissioners met Tuesday, January 8, 2019 at 9:00 a.m. with Chairman Mark Arndt, Commissioner Laura Teague and Commissioner James Zwetzig in attendance. Chairman Arndt then asked Morgan County Judge Dennis Brandenburg to lead the meeting in the Pledge of Allegiance.

ADOPTION OF THE AGENDA

Commissioner Teague made a motion to adopt the agenda as presented with Commissioner Zwetzig seconding the motion. Motion carried 3-0.

CITIZEN'S COMMENT

There was no citizen comment presented.

CONSENT AGENDA

- Ratify the Board of County Commissioners approval of meeting minutes dated December 18, 2018
- Ratify the Board of County Commissioners approval of Contract 2018 CNT 219, DOCSTAR, Term Of Contract December 19, 2018 through February 28, 2019
- Ratify the Board of County Commissioners approval of Contract 2018 CNT 233, Hill Petroleum-Propane, Term Of Contract September 1, 2018 through August 31, 2019
- Ratify the Board of County Commissioners approval of Contract 2018 CNT 234, Safety Systems, Term of Contract December 26, 2018 through completion
- Ratify the Board of County Commissioners approval of Contract 2018 CNT 235, Hill Petroleum - Fuel, Term of Contract October 1, 2018 through March 21, 2019
- Ratify the Board of County Commissioners approval of Contract 2018 CNT 236, MJ Garage Door Service, Term of Contract December 27, 2018 through completion
- Ratify the Board of County Commissioners approval of Contract 2018 CNT 240, Cornerstone Glass Co., Term of Contract December 12, 2018 through completion
- Ratify the Board of County Commissioners approval of Contract 2019 CNT 001, ALS Environmental, Term of Contract January 1, 2019 through December 31, 2019
- Ratify the Board of County Commissioners approval of Contract 2019 CNT 002, AEL, Term of Contract January 1, 2019 through December 31, 2019
- Ratify the Board of County Commissioners approval of Contract 2019 CNT 003, CGRS Inc., Term of Contract January 1, 2019 through December 31, 2019
- Ratify the Board of County Commissioners approval of Contract 2019 CNT 004, Dr. John Collins, Term of Contract January 1, 2019 through December 31, 2019
- Ratify the Board of County Commissioners approval of Contract 2019 CNT 005, Crane & Hoist Sales Inc., Term of Contract January 1, 2019 through December 31, 2019
- Ratify the Board of County Commissioners approval of Contract 2019 CNT 006, Lorenzini Farms, Term of Contract January 1, 2019 through December 31, 2019
- Ratify the Board of County Commissioners approval of Contract 2019 CNT 007, Douglas Chalk, Term of Contract January 1, 2019 through December 31, 2019
- Ratify the Board of County Commissioners approval of Contract 2019 CNT 008, Front Range Pest Control, Term of Contract January 1, 2019 through December 31, 2019
- Ratify the Board of County Commissioners approval of 2019 IGA 001, 2019 Washington County Gravel Exchange, signed December 31, 2018
- Ratify Chair Mark A. Arndt's signature on Memorandum Letter of 2019 Voting Proxies for CCI, dated December 3, 2018
- Ratify Chair Mark A. Arndt's signature on Watson Coon Ryan audit engagement letter, dated December 17, 2018
- Ratify Chair Mark A. Arndt's signature on Morgan County Landfill, Storm Water Inspection, dated December 26, 2018
- Ratify the Board of County Commissioners approval of Morgan County Department of Human Services, Child Support Services Cooperative Reimbursement Agreement, signed December 31, 2018
- Ratify the Board of County Commissioners approval of Weldon Valley Ditch Company annual stockholder's meeting proxy to Rick Lorenzini, dated December 26, 2018
- Ratify the Board of County Commissioners approval of Bijou Irrigation Company annual stockholder's meeting proxy to the Bijou Board of Directors, dated December 26, 2018
- Ratify the Board of County Commissioners approval of the waiver of fees at the fairgrounds for Northeast Colorado Post Secondary Workforce Partnership, dated December 26, 2018
- Ratify the Board of County Commissioners approval of the waiver of fees at the fairgrounds for Northeast Colorado Quarter Horse 4-H Pre-Fair horse show event, dated December 24, 2018
- Ratify the Board of County Commissioners approval of the Vale Grant Change In Signing Authority, Terms of Signing Authority January 1, 2019 through December 31, 2019
- Ratify Chairman Mark Arndt's signature on the Veterans Officer report for the month of December 2018
- Ratify the Board of County Commissioners approval of City of Brush Lease Agreement of the Morgan County Fairgrounds House, signed December 31, 2018
- Ratify Commissioner Laura Teague's electronic signature on the Landfill DMR report for October 1, 2018 through December 31, 2018 sent to the EPA and signed on January 2, 2019

2 COMMISSIONERS PROCEEDINGS

Ratify the Board of County Commissioners approval on assignment of debt collections to State Collections, Client #181549, #181767B, #181685A, #181734, #181689, #181619A, #181700, #181694B, #181670, #181421, #181422, #181767A, #181793A, #181763A, #181495, #181741, #181866, #181436, #181830, #181860, #182164A, #181779A, #181639, #181816, #181721A, #181897, #181773, #181656, #181606, #181890, #181293, #181344, #181464, #181465, #120996, #181829, #181163B, #181358, #181550, #181780B, #181275, #181632, #181848, #181783, #181378, #181850, #181727C, #181842, #181544, #181872, #181807

Commissioner Teague made a motion to approve items 1-29 as presented, Commissioner Zwetzig seconded the motion and motion carried 3-0.

UNFINISHED BUSINESS

1. Applicant: Kevin Lamb, Manager Bullseye Holdings, LLC
Landowners: Bullseye Holdings, LLC
Consultant: Travis Hertnecky, THEngineering

This application is for a Special Use Permit to operate a livestock truck washing and cleaning facility in the "A" Agriculture Production Zone District. Section 3-180(R) of the Morgan County Zoning Regulations lists cattle truck washing and cleaning as a Use by Special Review; this operation would not be limited to cattle truck washing and, if approved, could washout any livestock trucks, general truck washing will not be permitted. The property is located south and east of the intersection of County Road O and County Road 16 in the N½ of the S½ of Section 26, Township 3N, Range 58W of the 6th P.M. and south and west of the Bijou Canal, Morgan County, Colorado, continued to February 12, 2019.

Chairman Arndt noted the unfinished business by mentioning the above matter and further stated this matter will continue into this next calendar year. He explained the Commissioners have been advised that the newly elected Commissioner will have the opportunity to review the matter and be allowed to make the decision as to how he wishes to proceed in the matter.

ORGANIZATION OF THE BOARD

Chairman Arndt entertained a motion to sine die at this time. Commissioner Zwetzig expressed his appreciation to Commissioner Laura Teague stating her commitment to Morgan County has been tremendous and she will be missed thanking her for being a friend as well during their tenure together. Commissioner Teague thanked the citizens of Morgan County as well as her fellow board members for their dedication and feels the County is being left in great hands, stating there is an exciting board of elected officials and wished everyone the best of luck. At this time, Commissioner Teague made a motion to sine die, with Commissioner Zwetzig seconding the motion and motion carried 3-0.

At this time, Chairman Arndt turned the meeting over to Morgan County Clerk and Recorder Susan Bailey.

Clerk Bailey asked the Honorable Judge Dennis Brandenburg to officiate the swearing in ceremony whereas Commissioner Jon Becker was sworn in as County Commissioner for District 2, Susan L. Bailey, as Morgan County Clerk and Recorder, Robert Sagel, as Morgan County Treasurer, Tim Amen, as Morgan County Assessor, David Martin, as Morgan County Sheriff, Nicole Hay, as Morgan County Surveyor, and Don Heer, as Morgan County Coroner.

Clerk Bailey then provided the opportunity to those elected officials who wished to swear in their staff to do so at this time. Sheriff Dave Martin then swore in his command staff, Undersheriff Jon Horton, Jail Commander Barney Padgett and Commander of Operations Jon Holt. Chief Deputy Randee Aleman was then sworn in by Clerk Bailey.

At the closing of the swearing in ceremony, Clerk Bailey congratulated all the elected officials stating she looked forward to working together to keep Morgan County great.

Morgan County Clerk and Recorder Susan Bailey then called the 2019 organizational meeting to order at 9:23 a.m. and asked to entertain a motion for nominations for Chairman of the Board at which time Commissioner Arndt moved to nominate Commissioner James P. Zwetzig as chairman of the Board. Commissioner Becker seconded the motion and motion carried 3-0.

Clerk Bailey then entertained a motion for Chairman Pro Tem of the Board at which time Commissioner Zwetzig moved to nominate Commissioner Mark Arndt as Chairman Pro Tem. Commissioner Becker seconded this motion and motion carried 3-0.

At this time, Clerk Bailey turned the meeting over to Chairman James P. Zwetzig to continue with the organization of the Board, commencing with item #6.

2019 Organizational Schedule

1. Motion to Sine Die
At this time meeting should be over to the Clerk & Recorder

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2. Swearing In of Elected Officials
3. County Clerk Call to Order
4. Nominations for Chair
James P. Zwetzig
Nominations for Pro Tem Chair
Mark A. Arndt
5. At this time meeting should be turned back to the Chair of BCC
6. The Official paper for Morgan County
Fort Morgan Times
7. Publication of the Delinquent Taxes
Fort Morgan Times
8. Publication of the Public Notices
Fort Morgan Times
9. County Auditors
Watson Coon Ryan L.L.C.
10. County Depositors for County Funds

Bank of Colorado (Pinnacle Bank)	Fort Morgan & Brush, Colorado
Bank of the West (BNP Paribas Group)	Fort Morgan, Colorado
Brush State Bank	Brush, Colorado
Colorado Local Government Liquid Asset Trust (COLOTRUST)	Denver, Colorado
Colorado Surplus Asset Fund Trust (CSAFE)	Denver, Colorado
Colorado Statewide Investment Program (CSIP)	Denver, Colorado
Equitable Savings and Loan Association	Fort Morgan, Colorado
Farmers State Bank of Brush	Brush, Colorado
FMS Bank	Fort Morgan, Colorado
High Plains Bank	Wiggins, Colorado
Morgan Federal Bank	Fort Morgan, Colorado
Sigma Financial Corporation/National Financial Services (PEAKS Public Investment Advisors)	Lakewood, Colorado
First Financial Equity Corporation (Southwest Securities, Inc.)	Greenwood Village, CO
Wells Fargo Bank, NA	Fort Morgan, Colorado
11. Appointment of County Directors/Managers
 - Karla Powell – Administrative Services Manager
 - Bruce Bass – Public Works Director
 - David Bute – Department of Human Services Attorney
 - Dave Cornwell – Building Maintenance Supervisor
 - Michelle Covelli - Finance Director/Budget Officer
 - Roger Doll – Emergency Management Director
 - Pam Cherry – Planning Director/Floodplain Administrator
 - Joe King – Ambulance Director
 - Karol Kopetzky – Information Systems Director
 - Cass Yearous – Environmental Director
 - Danette Martin – Communications Center Director
 - Jacque Frenier - Human Services Director
 - Tracy Amen – Human Resource Director
 - Jeff Parker – Hoffmann, Parker, Wilson & Carberry, P.C.– County Attorney
12. Appointment of Designated Emergency Response Authority
Roger Doll, Emergency Management Director
13. Appointment of Americans with Disabilities Act Coordinator for 2019
Tracy Amen, Human Resources Director
14. Establish the rate of charge for E911 Emergency Telephone Service Rate (as per statute 29-11-103(3)(a) for Morgan County for 2019
\$.70 E911 rate per phone number per month
15. Commissioner Committee appointments
 - Jon J. Becker:
 - a. Northeast Colorado Health Department – Representative
 - b. Transportation Advisory Council and Upper Front Range – Representative
 - c. Statewide Transportation Advisory Committee – Representative
 - Mark A. Arndt:
 - a. Fort Morgan Chamber of Commerce – Ex-Officio

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- b. Fair Board – Ex-Officio
- c. Northeast All Hazards Region – Morgan County Representative
- d. Morgan County Communication Center Board/911 Authority Board - Representative
- e. Transportation Advisory Council and Upper Front Range – Alternate

James P. Zwetzig:

- a. Morgan County Economic Development Corp. – Representative
- b. Northeast Colorado Association of Local Government - Representative
- c. Morgan County Communication Center Board - Alternate
- d. Northeast Colorado Health Department - Alternate

16. Appointment as Chief Deputy Clerk in Absence of County Clerk:
Ranee Aleman

17. Appointment as Deputy Clerk to the Board in absence of County Clerk:
Ranee Aleman
Pat Mendoza
Shelbi Krise

18. Appointment to witness and sign warrants that require hand signatures in the absence of Commissioners and County Clerk:
Ranee Aleman

19. Appointment to witness and sign Morgan County Board Social/Human Services Meeting Document
Jacque Frenier

20. Appointment to witness and sign documents that require hand signatures in the absence of Planning and Zoning Administrator
Jolene Meyer

21. Appointments to Morgan County Building Authority, Inc.
No New Appointments for 2019

22 Appointments to the Planning Commission
Mike Bailey (12/31/20)
Clayton Miller (12/31/21)
Mike Erker – Alternate (12/31/19)
Allyn Wind – Alternate (12/31/19)
Dave Musgrave (12/31/19)
Nathan Troudt (12/31/21)
Terry Rutenbeck (12/31/21)
Pete Mercer (12/31/21)
Robert Pennington (12/31/21)

23. Appointments to the Board of Adjustments
Viola Johnson (12/31/20)
Julie A. Padilla (12/31/20)
Mike Erker (12/31/19)
Allyn Wind (12/31/19)
Charles Ruyle (12/31/21)
Brian McCracken – Alternate (12/31/19)
Jason Enfante – Alternate (12/31/2021)

24. Appointment to Northeast Colorado Association of Local Governments for 2019
City of Fort Morgan (12/31/19)

25. Appointments to the Morgan County Weed Advisory Committee
Stephen Spaith
David Wagers
Todd Wickstrom
Scott Baumgartner
G. Allyn Wind
CW Scott
Steve Glammeyer
Dale Colerick

26. Appointments to the Human Services Programs for 2019

Family Preservation Program Commission
Trish McClain – Northeast Colo. Health Department
Mary Gross – Morgan Family Center
Phil Moss – Centennial Mental Health Department

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Andrew McClary – Attorney at Law
Cynthia Osborn – Family Advocate
Earleen Oswalt - Community Member
John Prouty – Probation Officer
Darlene Doane – Baby Bear Hugs
Lisa Megel – Ft. Morgan School District Re-3
Jacque Frenier – Morgan County DHS, Director
Jennifer Warren – Colorado Community Response
Carolyn Fox – Morgan County DHS, CORE Coordinator

Child Protection Team

Ann Barton – East Morgan County Hospital
Paula Bragg – SARA House
Steve Brown – Fort Morgan Police Department
Darlene Doane – Baby Bear Hugs
Phil Moss – Centennial Mental Health Center
Casandre Ekstrom – Fort Morgan Middle School
Evan Schiel – Fort Morgan Police Department
Jaylyn Holzworth – Fort Morgan High School
Ronda Larrick – Fort Morgan Headstart
Jan Lockard – Morgan County IOG
Trish McClain – North East Colorado Health Department
Shauna Ponce – Morgan County Sheriff Department
Susanna Quintana – Brush Police Department
Britt Schmidt – SB94
Kylea Smith – SARA House
Audra Unrein – Fort Morgan Middle School
Barb Wacker – Thomson Primary School
Lindsey Sexton - Probation
Erin Epple – Probation
Heather Baier – Probation
Jan Schiller – SHARE
Becca Hooper-Esquibel – Centennial Mental Health Center

Adult Protection Team

Michelle Klinger – Sunset Manor
Kathy Latoski – Beehive Assisted Living
Luann Boyer – Community Member
Phil Moss – Centennial Mental Health Center
Jamie Farmer – Centennial Mental Health Center
Amy Unrein – Centennial Mental Health Center
Shauna Barbee – Morgan County Sheriff Office
Francie Young – Area Agency on Aging
Andrew McClary – Attorney at Law
Rebecca Thiel – Eben-Ezer Luthern Care Center
Lori Araujo – Eastern Colo. Services for the Development Disabled
Cheyenne Stevens – Valley View Villa
Chris Pribble – Options for Long Term Care (NECALG)
Alison Snider – Morgan County Department of Human Services
Kevin Miller – Fort Morgan Police Department
Linda Schilling – Area Agency on Aging (NECALG)
Cinda Monroe – Brush Housing Authority
Judy Edson – Colo. Plain Medical Center Home Health
Jennifer Schwindt – Colorado Plains Medical Center Home Care
Walter Powell – East Morgan County Hospital
Monica Jiminez, Tranquil Hearts Home Care, LLC
Carolyn Wood – Caring Generations Home Care
Rogelio Segura - Morgan County Department of Human Services
Briette Tormohlen - Colorado Plains Medical Center
Deb Forstedt – SARA House
Paula Bragg – SARA House
Jody Strouse – SHARE, Inc.
Alicia Fierro – SHARE, Inc.
Isabel Wiens - DHS
Sheri Armstrong Lemmer - DHS
Carrie Schmeeckle - DHS
Kirsten Zeglis - DHS

27. Appointments to the Tourism Lodging Panel

Emily Goggins – Morgan County Tourism Manager
Kari Casterline – Morgan County Representative
Robin Northrup – Fort Morgan Chamber Representative
Tyler Purvis – City of Brush Representative

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Vacant – City of Fort Morgan Representative
Melody Christensen – Brush Chamber Representative
Connie Eckert – Hampton Inn County Lodging Community
Representative
Andrea Campa – Brush Rodeway Inn Manager, County Lodging
Community Representative
Vacant – Comfort Inn/Rodeway Inn County Lodging
Community Representative
Heath Stencel – Longmeadow Game Resort & Event Center
Jon Becker – County Commissioner Ex-Officio

28. Appointments to the Extension Advisory Board

Jim Zwetzig - Commissioner
Jon Becker - Commissioner
Mark Arndt – Commissioner
Herman Albrandt
Colton Baltazar
Tara Boyer
Brian Downing
Peggy Edson
Pat Erhlich
Josh Gibbs
Mary Gross
Dustin Heid
Robert Held
Cyndi Hoffmeister
Bob Kembel
Ronda Larrick
Clay Miller
Shirley Penn
Lana Schamberger
Angela Smith
Suzanna Spears
Tammy Yetter
Delores Lopez
Matthew McClain

29. Appointments to the Fair board

Val Loose (term ends 12/31/20)
Jon Cook (term ends 12/31/20)
Emily Curtis (term ends 12/31/20)
Dave Sharman (term end 12/31/21)
Jason Frasco (term ends 12/31/21)
Tim Gibbs (term ends 12/31/21)
Matt Kalous (term ends 12/31/19)
Jill Westhoff-Curtis (term ends 12/31/19)
Erik Mohrlang (term ends 12/31/19)
Cara Draegert (term ends 12/31/19)

30. Appointment of Board of Equalization Arbitrators

Bob Pennington
Michael Schreiner
Open Position
Open Position
Open Position

31 Appointments to the Fort Morgan Pest Control District

Alan Meyer – President
Linda Carlson – Secretary
Dave Arndt – Member
Kit Carlson – Member
Dan Lebsock – Member
Allen Walters - Member

32. Appointments to the Wiggins Pest Control District

President – Alan Lingo
Vice President – Dave Knieval
Secretary – Tom Thomas
Treasurer – Ron Geisick
Director – Arnold Kammerzell

33. Appointment to Eastern Colorado Services for the Developmentally Disabled

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34. Appointment to the Equal Employment Opportunity Officer C.F.R. Part 42, Subpart G
Tracy Amen, Human Resources Director
35. Appointment to the Section 504 Officer
Tracy Amen, Human Resources Director
36. Adopt Holidays for County Employees for 2019
New Year's Day – (Observed) January 1, 2019
Martin Luther King Day - January 21, 2019
President's Day - February 18, 2019
Memorial Day - May 27, 2019
Independence Day - July 4, 2019
Labor Day - September 2, 2019
Columbus Day - October 14, 2019
Veteran's Day - November 11, 2019
Thanksgiving Day - November 28, 2019
Day after Thanksgiving Day - November 29, 2019
Christmas Eve Half Day -12:00 Noon – December 24, 2019
Christmas Day – December 25, 2019
New Year's Day – (Observed) January 1, 2020
37. Designated Posting Location for Board of County Commissioners
Meetings, Public Notices of Hearings
231 Ensign, Fort Morgan, CO 80701
(Basement, Outside of Planning/Zoning Department)
(Outside the County Clerk & Recorder Department)
38. Contact Designation for Open Records Requests for 2019
Susan L. Bailey, County Clerk & Recorder

Chairman Zwetzig read aloud items #6 through #13 of the 2019 Organizational Schedule. Commissioner Arndt moved to approve the nominations of #5 through #13 as presented on the schedule and Commissioner Becker seconded the motion. Motion carried 3-0.

Commissioner Arndt then read aloud items #14- #23 of the Organizational Schedule. Commissioner Becker moved to adopt items #14-#23 as read aloud by Commissioner Arndt. Commissioner Arndt seconded the motion and motion carried 3-0.

Commissioner Becker then read aloud items #24 through #26 of the Organizational Schedule. Commissioner Arndt moved to accept all items #24-#26 as read aloud by Commissioner Becker. Commissioner Becker seconded the motion and motion carried 3-0.

Commissioner Arndt read aloud items #27 through #29. Commissioner Becker moved to approve items #27 through #29 as read by Commissioner Arndt. Commissioner Arndt seconded the motion and motion carried 3-0.

Commissioner Becker read aloud items #30 through #38. Commissioner Becker moved to approve items #30 through #38 as read aloud by Commissioner Becker. Commissioner Arndt seconded the motion and motion carried 3-0.

GENERAL BUSINESS AND ADMINISTRATIVE ITEMS

Consideration of Approval – RESOLUTION - 2019 BCC 01 – Resolution Establishing Morgan County Business Hours

MORGAN COUNTY, COLORADO BOARD OF COUNTY COMMISSIONERS

RESOLUTION 2019 BCC 01

A RESOLUTION ESTABLISHING MORGAN COUNTY BUSINESS HOURS

NOW BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MORGAN COUNTY, COLORADO:

1. The normal working hours of Morgan County Government shall be from 8:00AM to 4:00 PM, Monday through Friday, except for county holidays and emergencies. Individual departments and offices may adopt a different schedule to accommodate their individual duties.

APPROVED this 8th day of January, 2019.

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**THE BOARD OF COUNTY COMMISSIONERS
MORGAN COUNTY, COLORADO**

s/James P. Zwetzig
James P. Zwetzig, Chairman

s/Mark A. Arndt
Mark A. Arndt, Commissioner

s/ Jon J. Becker
Jon J. Becker, Commissioner

(SEAL)

ATTEST:

s/ Susan L. Bailey
Susan L. Bailey

Chairman Zwetzig read aloud Resolution 2019 BCC 01, a Resolution establishing Morgan County Business hours, reading aloud the resolution as presented. Commissioner Arndt made a motion to approve Resolution 2019 BCC 01, Commissioner Becker seconded the motion and motion carried 3-0.

Consideration of Approval – RESOLUTION - 2019 BCC 02 - Resolution Establishing a Designated Public Place for the Posting of Meeting Notices as Required by the Colorado Open Meetings Law

**MORGAN COUNTY, COLORADO
BOARD OF COUNTY COMMISSIONERS**

RESOLUTION 2019 BCC 02

A RESOLUTION ESTABLISHING A DESIGNATED PUBLIC PLACE FOR THE POSTING OF MEETING NOTICES AS REQUIRED BY THE COLORADO OPEN MEETINGS LAW

WHEREAS, pursuant to C.R.S. § 24-6-402(2)(c), the Board of County Commissioners must, at the first meeting of each year, designate a public place where notices of meetings will be posted.

NOW THEREFORE be it resolved by the Morgan County Board of County Commissioners as follows:

1. The designated public place for the posting of meeting notices as required by the Colorado Open Meetings Law, C.R.S. § 24-6-402(2)(c) shall be located at the Morgan County offices, 231 Ensign, Fort Morgan, CO 80701, in the basement, outside of the Planning/Zoning Department and outside the door of the County Clerk & Recorder Department.

2. The County Clerk or her designated representative shall be responsible for posting the required notices no later than twenty-four (24) hours prior to the holding of a meeting. All meeting notices shall include specific agenda information where possible.

APPROVED this 8th day of January, 2019.

**THE BOARD OF COUNTY COMMISSIONERS
MORGAN COUNTY, COLORADO**

s/James P. Zwetzig
James P. Zwetzig, Chairman

s/Mark A. Arndt
Mark A. Arndt, Commissioner

s/ Jon J. Becker
Jon J. Becker, Commissioner

(SEAL)

ATTEST:

s/ Susan L. Bailey
Susan L. Bailey

Chairman Zwetzig read aloud the resolution noting the designated place for posting as 231 Ensign, Fort Morgan, outside of the Planning and Zoning office and outside of the Clerk and Recorder's Office.

Commissioner Becker made the motion to approve Resolution 2019 BCC 02, a Resolution Establishing a Designated Public Place for the Posting of Meeting Notices as Required by the Colorado Open Meetings Law, as presented. Commissioner Arndt seconded the motion and motion carried 3-0.

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Consideration of Approval – RESOLUTION - 2019 BCC 03 - Resolution Appointing a Budget Officer Pursuant to C.R.S. 30-11-107(1)(n)

**MORGAN COUNTY, COLORADO
BOARD OF COUNTY COMMISSIONERS**

RESOLUTION 2019 BCC 003

A RESOLUTION APPOINTING A BUDGET OFFICER PURSUANT TO C.R.S. § 30-11-107(1)(n)

WHEREAS, pursuant to C.R.S. § 30-11-107(1)(n), the Board of County Commissioners may appoint a budget officer.

NOW THEREFORE be it resolved by the Morgan County Board of County Commissioners as follows:

1. Michelle Covelli is hereby appointed as the Morgan County Budget Officer. Pursuant to C.R.S. § 30-11-107(1)(n), Ms. Covelli shall serve at the pleasure of the Board of County Commissioners.

APPROVED this 8th day of January, 2019.

**THE BOARD OF COUNTY COMMISSIONERS
MORGAN COUNTY, COLORADO**

s/James P. Zwetzig
James P. Zwetzig, Chairman

s/Mark A. Arndt
Mark A. Arndt, Commissioner

s/ Jon J. Becker
Jon J. Becker, Commissioner

(SEAL)

ATTEST:

s/ Susan L. Bailey
Susan L. Bailey

Chairman Zwetzig read aloud the resolution as prepared and at this time, Commissioner Arndt made the motion to approve Resolution 2019 BCC 03, a Resolution Appointing a Budget Officer Pursuant to C.R.S. 30-11-107(1)(n), appointing Michelle Covelli as the County's Budget Officer as presented. Commissioner Becker seconded the motion and motion carried 3-0.

Consideration of Approval – RESOLUTION - 2019 BCC 04 - Resolution Appointing an Administrative Assistant to the Board Pursuant to C.R.S. 30-11-107(1)(n)

**MORGAN COUNTY, COLORADO
BOARD OF COUNTY COMMISSIONERS**

RESOLUTION 2019 BCC 04

**A RESOLUTION APPOINTING AN ADMINISTRATIVE ASSISTANT TO THE BOARD
PURSUANT TO C.R.S. § 30-11-107(1)(n)**

WHEREAS, pursuant to C.R.S. § 30-11-107(1)(n), the Board of County Commissioners may appoint an Administrative Assistant to the Board.

NOW THEREFORE be it resolved by the Morgan County Board of County Commissioners as follows:

1. Karla Powell is hereby appointed as the Morgan County Administrative Assistant to the Board of County Commissioners with said duties as stated in the Morgan County Position Description (Exhibit A). Pursuant to C.R.S. § 30-11-107(1)(n), Ms. Powell shall serve at the pleasure of the Board of County Commissioners.

APPROVED this 8th day of January, 2019.

**THE BOARD OF COUNTY COMMISSIONERS
MORGAN COUNTY, COLORADO**

s/James P. Zwetzig
James P. Zwetzig, Chairman

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s/Mark A. Arndt
Mark A. Arndt, Commissioner

s/ Jon J. Becker
Jon J. Becker, Commissioner

(SEAL)

ATTEST:

s/ Susan L. Bailey
Susan L. Bailey

Chairman Zwetzig read aloud the resolution as prepared. Commissioner Becker made the motion to approve Resolution 2019 BCC 04, a Resolution Appointing an Administrative Assistant to the Board Pursuant to C.R.S. 30-11-107(1)(n), appointing Karla Powell as presented. Commissioner Arndt seconded the motion and motion carried 3-0.

Consideration of Approval – RESOLUTION - 2019 BCC 05 - Resolution of Financial Authority of County Officials and Employees, Bank of Colorado

MORGAN COUNTY, COLORADO BOARD OF COUNTY COMMISSIONERS

RESOLUTION NO. 2019 BCC 05

A RESOLUTION UPDATING THE FINANCIAL AUTHORITY OF COUNTY OFFICIALS AND EMPLOYEES RELATING TO COUNTY BANK ACCOUNTS

WHEREAS, the County Commissioners desire to update which County officials have authority to open or close accounts; endorse for cash, deposit, negotiation, collection; sign checks or orders for payment; or execute fund withdrawal requests from County bank accounts on behalf of the County.

NOW THEREFORE be it resolved by the Morgan County Board of County Commissioners as follows:

Section 1. The following County Officials are hereby authorized to open or close accounts; endorse for cash, deposit, negotiation, collection; sign checks or orders for payment; or execute fund withdrawal request from the following County bank account.

- a. Bank of Colorado, Morgan County, Board of Commissioners Account Number 6700006937

James P. Zwetzig, County Commissioner

Mark A. Arndt, County Commissioner

Jon J. Becker, County Commissioner

Susan L. Bailey, County Clerk and Recorder

Robert A. Sagel, County Treasurer

Section 2. No withdrawal request shall be effective unless execute by two of the above-named individuals.

Section 3. All previous authorizations relating to the same subject matter are hereby repealed.

APPROVED this 8th day of January, 2019.

THE BOARD OF COUNTY COMMISSIONERS MORGAN COUNTY, COLORADO

s/James P. Zwetzig
James P. Zwetzig, Chairman

s/Mark A. Arndt
Mark A. Arndt, Commissioner

s/ Jon J. Becker
Jon J. Becker, Commissioner

(SEAL)

ATTEST:

s/ Susan L. Bailey
Susan L. Bailey

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Chairman Zwetzig read aloud the resolution as prepared.

Commissioner Arndt made the motion to approve Resolution 2019 BCC 05, a Resolution of Financial Authority of County Officials and Employees, Bank of Colorado as presented. Commissioner Becker seconded the motion and motion carried 3-0.

Consideration of Approval – 2019 MORGAN COUNTY FEE SCHEDULE

Morgan County Administrative Services Manager Karla Powell presented to the Board for approval, the 2019 Morgan County Fee Schedule. Ms. Powell stated she made contact with all departments and indicated there were only minor changes this year, indicating those changes in the Solid Waste Management fee schedule, and a change in the Sheriff's Office, whereas there is an additional fee being implemented, and a clarification of an additional fee as well as a change in recorded documents.

Commissioner Becker made the motion to approve the 2019 Morgan County Fee Schedule as outlined by Morgan County Administrative Services Manager Karla Powell and as printed with Commissioner Arndt seconding the motion and motion carried 3-0.

Consideration of Approval – VEHICLE PURCHASE – State Bid #113483, Admin Trip 2019 Chevrolet Impala LS

Morgan County Public Works Director Bruce Bass presented to the Board for approval, State Bid #113483, for the purchase of one 2019 Chevrolet Impala LS with John Elway Chevrolet. Mr. Bass stated the purchase price of the vehicle would be \$21,457.00. Mr. Bass explained this on the replacement scheduled and is a budgeted item for 2019 and is for the Administration Trip vehicle.

Commissioner Becker asked if the County is only accepting state bids at this time or is the County bidding with other local vendors, with Mr. Bass stating typically the County is utilizing the state bid process given the County is an arm of the state, and the volume of pricing, the pricing seems to be best versus the local vendors. He stated it has been some time since it has been checked with local vendors but in the past they were not able to compete. Commissioner Becker stated that taking the vehicles we look at and group them together at one time and allow the local vendors to bid on them, would be a great idea, to allow them to have the opportunity to bid. Mr. Bass stated in order to follow that process, it could be put together at the time of budget preparation, but the problem is it would have had to be completed prior to this time of year, and sees an issue with having to have an approved budget, and asked about having the authority to do so without having the funds approved for the next year's budget. Commissioner Becker stated he does understand and does like to be able to provide the local vendors the opportunity the chance to bid on these types of purchases. Mr. Bass stated he would be happy to look further into working out a process that would work in conjunction with the budget cycle. Commissioner Arndt stated he has the same mindset as to allowing the local vendors to have the option to participate in the bidding process, stating it has been many years since it has been done. Further discussion followed as to allowing the local vendors an opportunity to bid, in finding a way for them to participate in these purchases, with drop shipping of the vehicles at a local dealer mentioned. Mr. Bass stated the state bid process now discourages that procedure, feeling that is giving the local companies an advantage over what should be allowed. Chairman Zwetzig stated that the local vendors are eligible and capable to submit pricing through the state bid with Mr. Bass stating that was correct. Mr. Bass noted the County does interact with the local businesses regarding repair services and in ordering of necessary parts and equipment.

Commissioner Arndt made the motion to approve State Bid #113483, for the purchase of one 2019 Chevrolet Impala LS in the amount of \$21,457.00 from John Elway Chevrolet as presented by Morgan County Public Works Director Bruce Bass noting the conversation held in regards to the ability for local vendors to submit bids for these types of purchases. Chairman Zwetzig seconded the motion. The motion carried 2-1 with Commissioner Becker the dissenting vote.

Consideration of Approval – VEHICLE PURCHASE – State Bid #113488, DHS 2019 Dodge Caravan

Morgan County Public Works Director Bruce Bass presented to the Board for approval, State Bid #113488, for the purchase of one 2019 Dodge Caravan from Larry H. Miller. Mr. Bass stated the purchase price of the vehicle would be \$22,136.00. Mr. Bass explained this on the replacement scheduled and is a budgeted item for 2019 and is for the DHS.

Commissioner Arndt made the motion to approve State Bid #113488, for the purchase of one 2019 Dodge Caravan in the amount of \$21,136.00 from Larry H Miller as presented by Morgan County Public Works Director Bruce Bass. Chairman Zwetzig seconded the motion and motion carried 2-1 with Commissioner Becker being the dissenting vote.

Consideration of Approval – VEHICLE PURCHASE – State Bid #113488, Jail Transport 2019 Dodge Caravan

Morgan County Public Works Director Bruce Bass presented to the Board for approval, State Bid #113488, for the purchase of one 2019 Dodge Caravan from Larry H. Miller. Mr. Bass stated the purchase price of the vehicle would be \$24,022.00. Mr. Bass explained this on the replacement scheduled and is a budgeted item for 2019 and is for the Jail Transport.

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Commissioner Arndt made the motion to approve State Bid #113488, for the purchase of one 2019 Dodge Caravan in the amount of \$24,022.00 from Larry H Miller noting the difference in pricing is due to the additional parts necessary for the jail transport vehicle as presented by Morgan County Public Works Director Bruce Bass. Chairman Zwetzig seconded the motion and motion carried 2-1 with Commissioner Becker being the dissenting vote.

Consideration of Approval – VEHICLE PURCHASE – State Bid #113488, Investigator 2019 Dodge Durango AWD Pursuit

Morgan County Public Works Director Bruce Bass presented to the Board for approval, State Bid #113488, for the purchase of one 2019 Dodge Durango AWD Pursuit through Larry H. Miller. Mr. Bass stated the purchase price of the vehicle would be \$32,673.00. Mr. Bass explained this on the replacement scheduled and is a budgeted item for 2019 and is for the Investigator explaining the vehicle it is to replace is not set to expire on the replacement schedule but is a budgeted item.

Commissioner Becker asked Mr. Bass the question when they are looking at the specialty vehicles being purchased for the Sheriff's Office if the local vendors have the ability to place the order for these specialty vehicles with Mr. Bass stating they do have the ability to order these vehicles using the same codes with the package included. He also stated there is a delete package on the vehicle itself, and this is a state bid with it being built through the factory and the factory uses aftermarket vendor for the builds, stating the County is currently using a vendor located in Greeley explaining that Wireless Advanced as being the vendor and that allows for consistency in the parts being used and allows for reusing the parts which then reduces the costs in any rebuilds that may be necessary.

Commissioner Becker asked if the computer packages are being placed in the patrol vehicles, with Mr. Bass stating fleet does not install any of the equipment and stated that is the responsibility of the Sheriff's Office, and will have that part of the installation of the builds, but do not pay for those items, explaining the procedures that are being used. Commissioner Becker noted on his no votes for these vehicles, stating this may not be the best price out there but did not have the ability to review these bids prior to them being presented, and appreciates the work done by the fleet department, and feels the dissenting vote is the best at this time, given he was not able to have the information available.

Commissioner Arndt made the motion to approve State Bid #113488, for the purchase of one 2019 Dodge Durango AWD Pursuit in the amount of \$32,673.00 from Larry H Miller noting the difference in pricing is due to the additional parts necessary for the patrol vehicle, as presented by Morgan County Public Works Director Bruce Bass. Chairman Zwetzig seconded the motion and motion carried 2-1 with Commissioner Becker the dissenting vote.

Chairman Zwetzig stated he believes the comments made by Commissioner Becker are well taken and the Board will look into the matter further.

Consideration of Approval – BID AWARD – RFP 2018-1220-003 – Fuel Filters

Morgan County Public Works Director Bruce Bass presented to the Board for approval Bid Award RFP 2018-1220-003 Fuel Filters. Mr. Bass stated he received nine actual returns in response to this bid process, one from Parts Smart Carquest for Carquest filters, Sailsbery Supply for Baldwin filters, Central Auto Parts for NAPA filters, MHC Kenworth - Greeley for Fleetguard filters, Transwest Truck for Baldwin filters, US Distributing Inc. for AC Delco filters, O'Reilly Auto Parts for Wix filters, A&A Auto Parts Stores for WIX filters and Western Automotive Warehouse Distributors for Ecogard filters. Mr. Bass outlined his bidding procedures in detail and further summarized the individual bids submitted from each vendor. Mr. Bass stated that the bid will be for annual supply for automotive filters for the period of January 1, 2019 through December 31, 2019. At this time Mr. Bass recommended the bid be awarded to Central Auto in the amount of \$572.09 for the filters as submitted indicating this vendor did submit the lowest bid.

Chairman Zwetzig asked if the filters that have been bid if he considers them comparable products, with Mr. Bass explaining they are paired as close to OEM as possible and believes they do meet the requirements, stating that the WIX filters have been used, Baldwins have been used and have had no issues, the Ecogard has not been used, so has no knowledge. Chairman Zwetzig stated in comparing numbers he wants to be sure that quality is being compared as well and Mr. Bass stated he has no concerns in regards to the quality of the filters being recommended.

Commissioner Becker made the motion to approve Bid RFP 2018-1220-003 Fuel Filters to Central Auto for the period of January 1, 2019 through December 31, 2019 in the amount submitted, \$572.09 as recommended by Morgan County Public Works Director Bruce Bass and authorized the Administrative Services Manager to execute the necessary contract to be ratified at a later date with Commissioner Arndt seconding the motion. At this time motion carried 3-0.

Consideration of Approval – BID AWARD – RFP 2018-1220-001 Stationery Bid

Morgan County Administrative Services Manager Karla Powell presented to the Board for approval, the RFP 2018-1220-001 Stationery Bid. Ms. Powell stated that they received five bids bid from Centennial Printing in the amount of \$42,979.32, DocuMart in the amount of \$36,830.89, Color-Pro in the amount of \$71,075.92, One Source in the amount of \$30,602.10 and Impressions By Bird in the amount of \$30,370.00. The contract will be from January 1, 2019 through December 31, 2019. At this time, Ms. Powell recommended the bid be awarded to Impressions By Bird, the local vendor.

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Commissioner Arndt made the motion to approve award the RFP 2018-0220-001 Stationery Bid to Impressions By Bird in the amount of \$30,370.00 noting this is the one procedure that is statutorily required to be completed annually and authorized the Administrative Services Manager to execute the necessary contract to be ratified at a later date. Commissioner Becker seconded the motion and motion carried 3-0.

Consideration of Approval – BID AWARD – RFP 2018-1220-002 Jackson Lake Water (1) Share

Morgan County Administrative Services Manager Karla Powell presented to the Board for approval, the RFP 2018-1220-002 Jackson Lake Water (1) Share as a lease. Ms. Powell stated that they received only one bid from Fort Morgan Water Company, Ltd in the amount of \$500.00. Ms. Powell stated Fort Morgan Water Company, Ltd. has leased this share in the past.

Commissioner Becker made the motion to approve award the RFP 2018-1220-002 Jackson Lake Water (1) Share Bid Award in the amount of \$500.00 for the term of January 1, 2019 through December 31, 2019 to Fort Morgan Water Company, Ltd as recommended by Morgan County Administrative Services Manager Karla Powell and authorized the Administrative Services Manager to execute the necessary contract to be ratified at a later date. Commissioner Arndt noted this agreement will be in the form of a lease agreement. Commissioner Arndt seconded the motion and motion carried 3-0.

COUNTY OFFICIAL AND DEPARTMENT HEAD REPORTS

Commissioners reviewed the calendar dated January 4, 2019 through January 15, 2019 with changes.

Public Works Director Bruce Bass provided an update as to the workings of the Fleet/Road/Bridge Department.

Commissioner Arndt at this time welcomed Commissioner Jon Becker back to his seat as County Commissioner and looks forward to making Morgan County great. Commissioner Becker thanked Commissioner Arndt stating he is very happy to be back in this seat as Commissioner for District 2 and feels this will be a great opportunity to work with the elected officials, County employees and in serving the citizens of Morgan County.

Being no further business the meeting was then adjourned at 10:32 a.m.

Respectfully Submitted,

Susan L. Bailey
Clerk to the Board

(Minutes ratified January 29, 2019)

THE BOARD OF COUNTY COMMISSIONERS MORGAN COUNTY, COLORADO

s/James P. Zwetzig
James P. Zwetzig, Chairman

s/Mark A. Arndt
Mark A. Arndt, Commissioner

s/ Jon J. Becker
Jon J. Becker, Commissioner

(SEAL)

ATTEST:

s/ Susan L. Bailey
Susan L. Bailey