



# COLORADO

## Division of Homeland Security & Emergency Management

Department of Public Safety

Mitigation and Recovery Program Report

April 28, 2015

*DHSEM is coordinating the following mitigation and recovery efforts with government, private-nonprofit organization, and other critical partners.*



*On April 23, 2015 Catholic Charities held a state-wide Disaster Case Management Program training session.*

### **Assistance for Individuals, Households and Small Businesses**

**Program** FEMA Disaster Case Management Program (DCM)  
**Lead State Agency** DHSEM  
**DHSEM POC** Robyn Knappe, State Voluntary Agency Liaison (VAL)  
**Program Update**

- Disaster Case Management (DCM)
  - On Thursday, April 23, 2015, the Disaster Case Management Program (DCMP) held a state-wide training session. The day-long event was hosted by Catholic Charities at its Denver headquarters and was attended by the full DCM team and staff from the Boulder, Larimer, Weld and balance of state DCM offices. As a part of the program, Mitigation Specialist Scott Baldwin presented an overview of the Hazard Mitigation Grant Program (HMGP) acquisition process and both Baldwin and Mitigation and Recovery Manager Marilyn Gally participated in a wide-ranging question and answer session. The agenda also included a CDBG-DR update and question and session with Alison O'Kelly of DOLA, and a presentation on FEMA's 8 Step Review Process by Senior Environmental Specialist Portia Ross. Jonathan Gunderson of CDPHE provided the group with follow-up tips, exercises and online resources related to

his January presentation on Resiliency. Janet Strickland of Catholic Charities (formerly of FEMA) discussed the process of closing out or transitioning difficult cases. Robyn Knappe closed out the session with a discussion of the possible extension of the DCMP grant to December 2015 and a tentative scheduling of the next state-wide training for June 18, 2015.



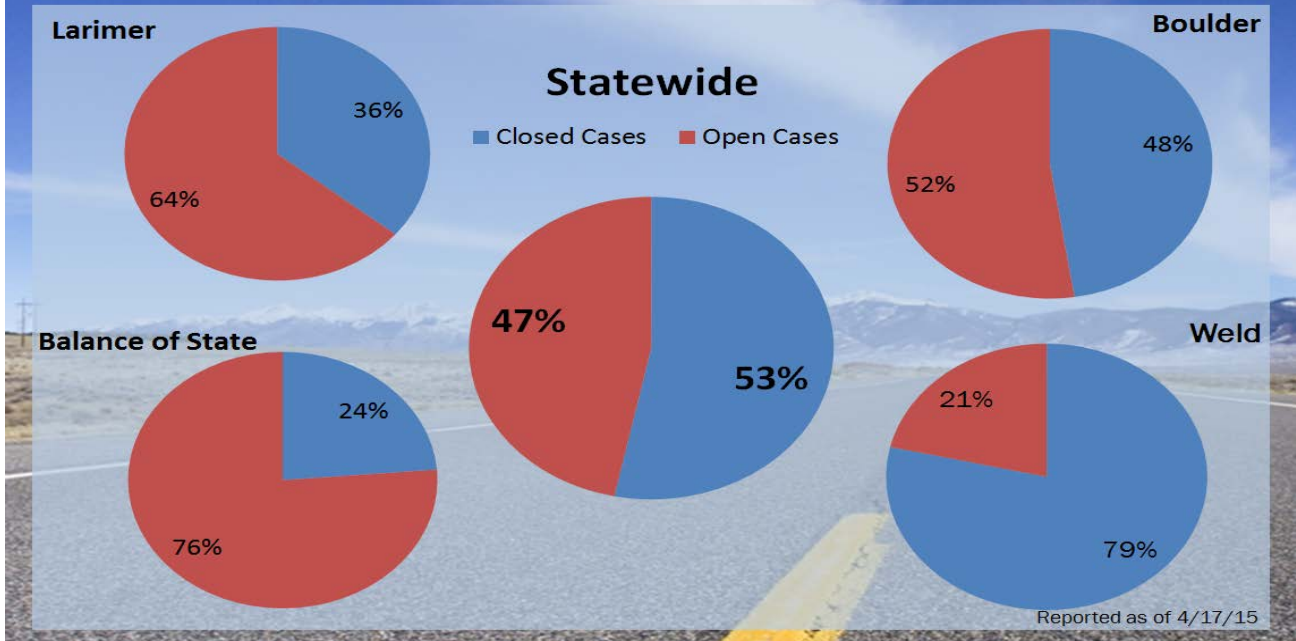
*Scott Baldwin, Hazard Mitigation Specialist, and Robyn Knappe, State Voluntary Liaison, presenting at the DCMP training session.*



*Janet Strickland, Catholic Charities, and Robyn Knappe, State Voluntary Liaison, at the Disaster Case Management Program training session.*

- Progress pie charts will be distributed monthly. The following percentages capture all closed and all open cases per disaster case management center, and also include a statewide overview:

# DCMP Statistics



## Hazard Mitigation

**Program** FEMA Hazard Mitigation Grant Program (HMGP)  
**Lead State Agency** DHSEM  
**DHSEM POC** Scott Baldwin, Mitigation Specialist  
**Guidance** FEMA HMGP guidance documents may be found at <http://www.fema.gov/hazard-mitigation-grant-program>

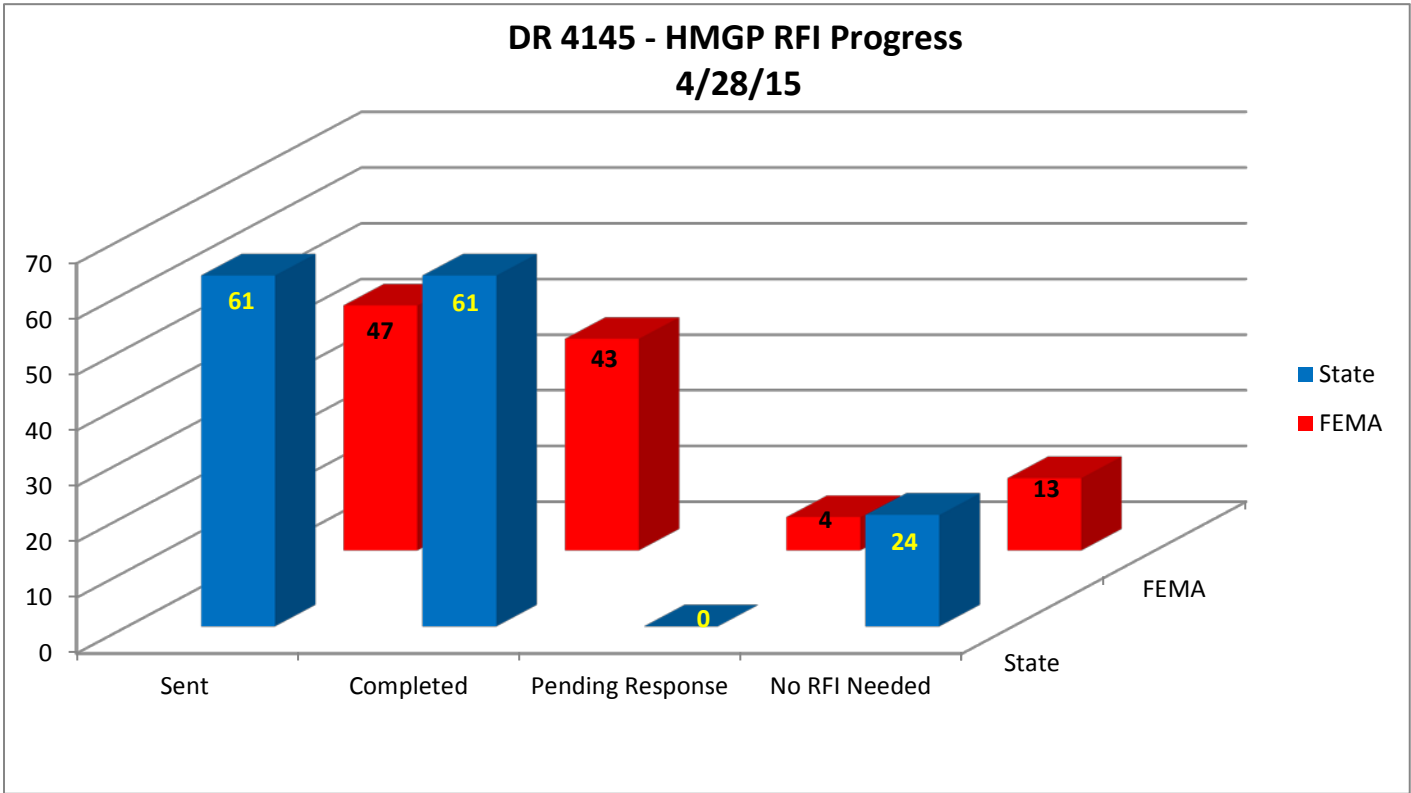
### Program Update

The State is currently working four disasters that involve HMGP funding: DR-4067, DR-4133, DR-4134 and DR-4145

- A total of ninety-eight HMGP applications have been submitted to FEMA for formal review. FEMA is working on reviewing the applications and providing the State with a FEMA request for information (RFI). The State is then forwarding the FEMA RFI to the sub-applicant and assisting them with questions and helping guide them through the RFI process. A breakdown of projects by disaster is shown below:

Disaster	Number of Projects
4067	4
4133	2
4134	7
4145	85
Total Projects	98

- FEMA RFI response is mandatory.** If a FEMA RFI is generated, it will be communicated to the sub-applicant via DHSEM email. Sub-applicants are highly advised to provide their FEMA RFI response to the State within twenty calendar days of receipt. This will allow for State review and comment prior to FEMA submission. Failure to provide responses to the State within the twenty-day period will result in responses being sent to FEMA without review. Response to a FEMA RFI within thirty days is mandatory. Failure to respond to a FEMA RFI within the thirty-day deadline will result in project removal from the HMGP. Projects can only be reinstated in the HMGP through an extended appeal process.
- The graph below is for Disaster 4145 only. The State RFI process has been completed for all other open disasters.



- Weekly HMGP acquisition conference calls will continue to be hosted every Thursday (April 30, 2015 is next call) at 1 p.m. This call presents the sub-grantee a great opportunity to ask questions and gain a better understanding of the acquisition process.
- Bi-weekly 5% & Generator conference calls will continue to be hosted every other Tuesday (May 5, 2015 is next call) at 10 a.m. Sub-applicants are encouraged to attend to learn more about project specific information and the State Grant Agreement process.
- A total of 39 projects have been awarded for HMGP DR-4145 with a combined sum of \$3,205,766 of federal funds to date.



*Matt Carrera, Mitigation & Recovery Disaster Specialist*

- The Mitigation Section is excited to welcome Matt Carrera who has joined the team as a Mitigation & Recovery Disaster Specialist. Carrera has been involved with emergency management since 1999 which includes Emergency and Rapid Response Service section of the USEPA and fourteen years as a Firefighter/Training Chief. He has an undergraduate degree in Public Administration from Regis University and holds professional certifications through the Division of Fire Prevention and Control, USEPA, and FEMA. Carrera previously worked for the South Adams County Fire Protection District before joining the DHSEM in 2015.

**Program** Mitigation Planning  
**Lead State Agency** DHSEM  
**DHSEM POC** Patricia Gavelda, Mitigation Planner  
**Program Update**

- El Paso County Hazard Mitigation Plan (HMP) Update submitted to FEMA for review on April 24, 2015.
- Three HMPs currently under FEMA review (Fremont, Boulder, El Paso).
- Arapahoe County HMP Update FEMA required revisions conference call with locals, contractor, DHSEM/MARS-Durango, and FEMA scheduled for May 4, 2015.
- Northeast Region HMP Update FEMA required revisions nearly complete by locals and contractor.
- Three county HMPs in planning process (Douglas, Costilla, Montezuma); Montezuma County HMP kickoff meeting held April 22, 2015 in Cortez. Costilla County Comprehensive/HMP Update project nearing completion (tentatively May 2015).
- Four local HMPs remain in Approvable Pending Adoption (APA) status (Grand = 7 of 14 adoptions received to date; Teller = 0 of 4 adoptions received to date; Park = 0 of 6 adoptions received to date; Mesa = 0 of 11 adoptions received to date).
- Hazard Mitigation Grant Program (HMGP) planning grant contracts (13) are being processed and executed as received by the State. Local Request for Proposals (RFPs) for these plans are being distributed; additional HMPs will begin process as contractors are selected.
- Provided technical assistance as requested from various HMGP Planning Grant and other local mitigation planning jurisdictions, and coordinated with FEMA, DHSEM, and DOLA staff regarding same.

## Infrastructure

**Program** FEMA Public Assistance Program (PA)  
**Lead State Agency** DHSEM  
**DHSEM POC** Johan Barrios, Recovery Specialist  
**Guidance** <http://www.fema.gov/public-assistance-local-state-tribal-and-non-profit/>  
**Program Update**

- In the last week, twelve requests for reimbursements (RFRs) were submitted, and thirteen RFRs have been recommended for payment. The total amount of RFRs is now at 975 of which 707 are recommended for payment and 172 were returned to the sub-grantees for additional information. The remaining 96 are in progress. The total amount requested is \$133.6 million, and \$115.6 million is considered initially eligible. \$73.8 million has been recommended for payment, \$21.5 million has been returned to sub-grantees for additional information, and \$20.3 million is still in progress.
- Four requests for scope changes were submitted in the last week, and ten were completed or deferred to closeout. The total amount of scope change requests is now 279 of which 202 are completed or deferred to closeout, and 39 were returned to the sub-grantees for additional information. The remaining 38 are in progress.
- There have been sixty-one payments made in the last week for total of \$1,558,215.71 including federal and state share.
- **Announcements:**
  - Next PA call will be May 29, 2015 at 9 a.m. Call in information and presentation will be sent out prior to the call.
  - Force account labor (FAL), Request for Reimbursement (RFR), and cost reasonableness guidelines were released last week and discussed on last Friday's call. They can be found at <https://co.emgrants.com/site/other.cfm>. Please email [cdps\\_pa4145@state.co.us](mailto:cdps_pa4145@state.co.us) if you have any additional questions.
  - The hiring of project specialists and finance specialists is still in progress. Two existing DHSEM employees were transferred over into these positions; six additional new hires have begun work. The remaining candidates are in the background process.



*On March 25, 2015, Mitigation and Recovery staff visited the City of Evans to conduct site inspections for Public Assistance projects and answer questions.*

**Program** HUD CDBG-DR Infrastructure (CDBG-DR)  
**Lead State Agency** DHSEM  
**DHSEM POC** Justine Willman, Recovery Specialist  
**Guidance** Action Plan - <http://dola.colorado.gov/cdbg-dr/content/action-plans>  
**Forms** <http://dola.colorado.gov/cdbg-dr/content/impacted-areas>  
**Program Update**

- Community Development Block Grant – Disaster Recovery (CDBG-DR) Infrastructure Guidelines and Notice of Intent (NOIs) / Application are posted on the DOLA CDBG-DR website. Applications will be due by 5 p.m. on May 29, 2015. See [www.dola.colorado.gov/cdbg-dr](http://www.dola.colorado.gov/cdbg-dr) for a link to the online Notice of Intent / Application and supporting documents.
- The following table summarizes the grant award status of the CDBG-DR Infrastructure Program:

	Count		Dollar Amount	
	This Week	Cumulative	This Week	Cumulative
Infrastructure (\$19.4M)				
Projects accepted through NOI	0	53	\$0	\$17,781,861
Applications Received	0	54	\$0	\$17,551,905
Award Letters	0	50	\$0	\$15,416,218
Under Contract	0	6	\$0	\$657,823.13

- Ongoing CDBG-DR activities include:
  - Contract for City of Boulder was sent to Grantee for execution of April 1, 2015.
  - Contract for Larimer County was sent to Grantee for execution on April 1, 2015. Sent to DOLA for final execution on April 20, 2015.
  - Contract for Town of Lyons was sent to Grantee for execution on April 7, 2015. Sent to DOLA for final execution on April 20, 2015.
  - Contract for City of Loveland was sent to Grantee for execution on April 8, 2015.
  - Contract for Upper Thompson Sanitation District (five projects) was sent to Grantee for execution April 9, 2015.
  - Two contracts for City of Evans were sent to Grantee for execution on April 15, 2015
  - Contract for City of Loveland was sent to Grantee for execution on April 24, 2015.
  - Contract for Town of Jamestown was sent to Grantee for execution on April 24, 2015.
  - Working on draft contract for Frederick; receiving their release of funds in late April.
  - Working on draft contracts for the following agencies while they are in environmental review: El Paso County – Acquisition; City of Louisville; Town of Lyons – Acquisition (four properties); City of Colorado Springs – Acquisition; Larimer County – Big Elk Meadows; City of Manitou Springs – Wildcat Gulch Culvert; Estes Valley Recreation & Park District; Town of Estes Park – FEMA PA Match (four projects); and, Boulder County – Acquisitions.



*The City of Evans held a public hearing on April 15, 2015 to receive input to the State’s amendment to the current Community Development Block Grant – Disaster Recovery (CDBG-DR) Action Plan.*

- Upcoming CDBG-DR activities include:
  - Distribute NOI/Application Requests for Information on Wednesday, April 29, 2015.
  - Issue Environmental Review Worksheet Guidance Wednesday, April 29, 2015.

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