



# COLORADO

## Division of Homeland Security & Emergency Management

Department of Public Safety

Mitigation and Recovery Program Report  
2015

April 7,

*DHSEM is coordinating the following mitigation and recovery efforts with government, private-nonprofit organization, and other critical partners.*

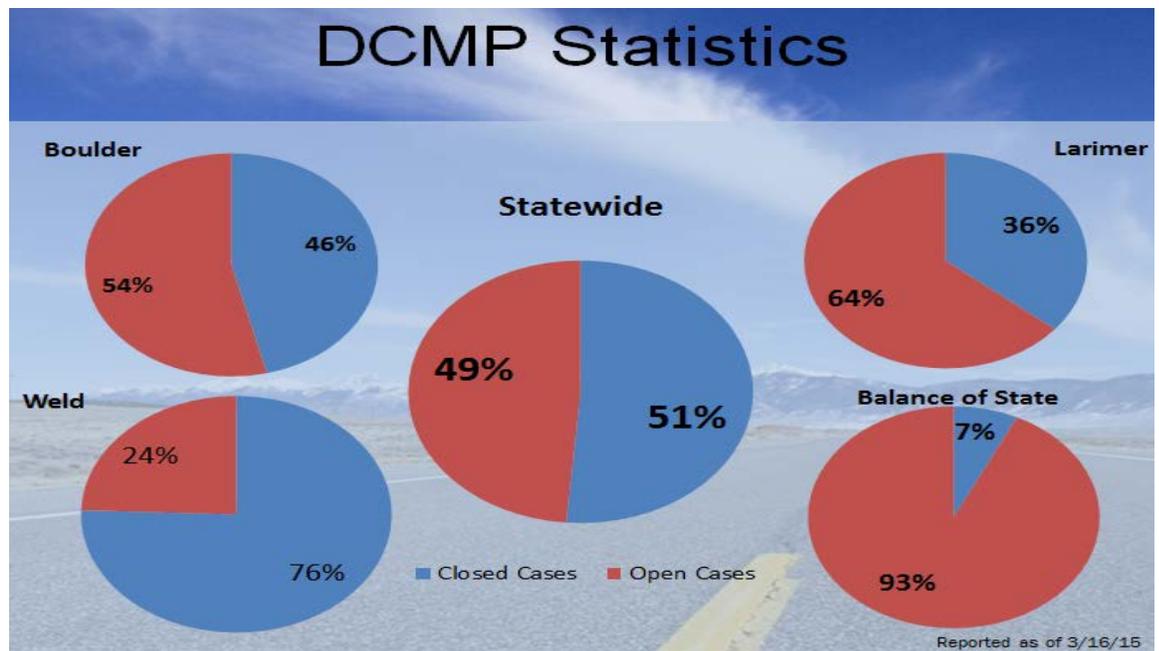
### Assistance for Individuals, Households and Small Businesses

**Program** FEMA Disaster Case Management Program (DCM)  
**Lead State Agency** DHSEM  
**DHSEM POC** Robyn Knappe, State Voluntary Agency Liaison (VAL)  
**Program Update**

- Disaster Case Management (DCM)
  - The Disaster Case Management Team visited the Boulder County Long Term Flood Recovery Group (LTFRG) office in Longmont on April 2, 2015. The group attended the regular monthly case manager meeting and later completed its standard monitoring visit tasks, including case record reviews, for the DCM Program. The LTFRG office houses our DCM program staff along with case managers, a construction manager and support staff from other non-governmental organizations (NGOs). A highlight of the case manager meeting was a detailed discussion of the status of several CDBG-DR cases. A discussion of the CDBG-DR process and the upcoming buyout and acquisition programs followed. The group was asked to prepare questions on these topics—both of which are on the agenda for DCM Training session scheduled for April 23, 2015 at Catholic Charities' Denver office. The first round of monitoring visits will wrap up with a Balance of State review later this month.



- The DCM program manager and financial specialist also met recently with Catholic Charities (March 26) and Lutheran Family Services (April 3) management and finance/budget teams to discuss the status of their respective grants. Grant expenditures through February 2015 were reviewed, along with billing and payment processing. No issues were reported. Additional discussion items included the possibility of grant extensions to December 2015 and the need to begin transition planning and coordinate financial projections with program plans. The meetings were well received by the sub-grantees and future visits will be scheduled to monitor grant financial status, coordinate plans and discuss any issues that may arise.
- Progress pie charts will be distributed monthly. The following percentages capture all closed and all open cases per disaster case management center, and also include a statewide overview:



## Hazard Mitigation

**Program** FEMA Hazard Mitigation Grant Program (HMGP)  
**Lead State Agency** DHSEM  
**DHSEM POC** Scott Baldwin, Mitigation Specialist  
**Guidance** FEMA HMGP guidance documents may be found at <http://www.fema.gov/hazard-mitigation-grant-program>

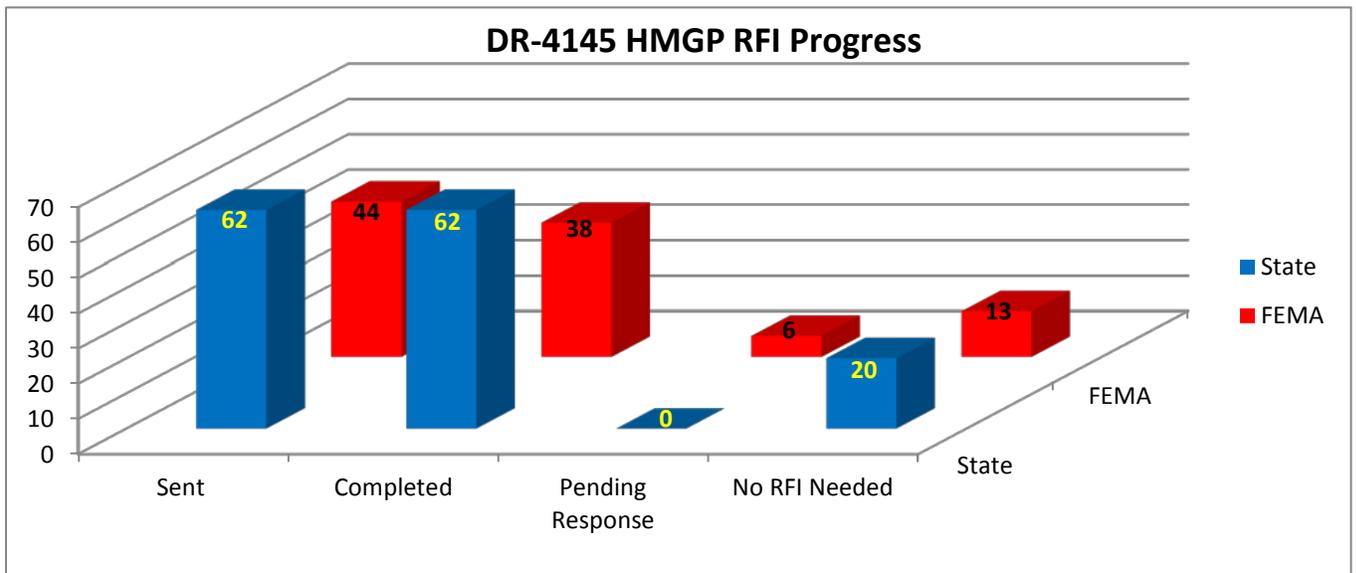
**Program Update**

HMGP is open for five disasters: DRs 1762, 4067, 4133, 4134, and 4145.

- The Mitigation team has submitted ninety-eight HMGP applications to FEMA for formal review. FEMA is working on reviewing the applications and providing the State with a FEMA request for

information (RFI). The State is then forwarding the FEMA RFI to the sub-applicant and assisting them with questions and helping guide them through the RFI process.

- If a FEMA RFI is generated, it will be communicated to the sub-applicant via DHSEM email. Sub-applicant responses to FEMA RFIs in thirty days are mandatory. Sub-applicants are highly advised to provide their FEMA RFI response to the State within fourteen calendar days of receipt. This will allow for State review and comment prior to FEMA submission. Failure to provide responses to the State within the fourteen-day period will result in responses being sent to FEMA without review. Failure to respond to a FEMA RFI within the thirty-day deadline will result in project removal from the HMGP. Projects can only be reinstated in the HMGP through an extended appeal process.
- The graph below is for Disaster 4145 only. The State RFI process has been completed for all other open disasters.



- Monthly HMGP conference calls will be held on the second Friday of the month at 9 a.m. to discuss HMGP program and process updates. The next call is scheduled for Friday, April 10, 2015, with call-in and agenda information emailed directly to current sub-applicants.
- Weekly HMGP acquisition conference calls will be held every Thursday (April 9, 2015 is next call) at 1 p.m. This call presents the sub-grantee a great opportunity to ask questions and gain a better understanding of the acquisition process.
- Bi-weekly 5% & Generator conference calls will be held every Tuesday (April 14, 2015 is next call) at 10 a.m. Sub-applicants are encouraged to attend to learn more about project specific information and the State Grant Agreement process.
- The State received three FEMA RFIs last week related to the HMGP Acquisition project. The State has been working closely with the sub-applicant providing guidance and assisting with any questions they might have. The State expects to receive the remaining FEMA RFIs for acquisitions soon.

- A few of the State staff from the HMGP program are in Riverton, WY this week for a FEMA Region VIII Benefit Cost Analysis Training. This training is a great opportunity to gain experience and learn firsthand from FEMA on how the Benefit Cost process works.

**Program** Mitigation Planning  
**Lead State Agency** DHSEM  
**DHSEM POC** Patricia Gavelda, Mitigation Planner  
**Program Update**

- Completing State review of Boulder County HMP (Hazard Mitigation Plan) Update.
- Three local HMPs remain in APA (Approvable Pending Adoption) status (Grand: 7 of 14 adoptions received to date; Teller: 0 of 4 adoptions received to date; Park: 0 of 6 adoptions received to date).
- Northeast Region HMP Update FEMA-required revisions in process by contractor, Northeast regional representatives and DHSEM/MARS.
- One County HMP in planning process (Douglas).
- Provided technical assistance as requested from various HMGP Planning Grant and other local mitigation planning jurisdictions, and coordinated with FEMA and DHSEM staff regarding same.
- Coordinating with FEMA upcoming mitigation training to be offered in Colorado.
- Updated State Hazard Mitigation Plan (SHMP) Phase II HMGP planning application.

## Infrastructure

**Program** FEMA Public Assistance Program (PA)  
**Lead State Agency** DHSEM  
**DHSEM POC** Johan Barrios, Recovery Specialist  
**Guidance** <http://www.fema.gov/public-assistance-local-state-tribal-and-non-profit/>  
**Program Update**

- In the last week, twelve requests for reimbursements (RFRs) were submitted, and twenty-one RFRs have been recommended for payment. The total amount of RFRs is now at 905, of which 626 are recommended for payment and 184 were returned to the sub-grantees for additional information. The remaining ninety-five are in progress. The total amount requested is \$126.6 million, and \$109 million is considered initially eligible. \$70.7 million has been recommended for payment, \$30 million has been returned to sub-grantees for additional information, and \$25.9 million is still in progress.
- Eight requests for scope changes were submitted in the last week, and sixteen were completed or deferred to closeout. The total amount of scope change requests is now 265 of which 180 are completed or deferred to closeout, and forty-three were returned to the sub-grantees for additional information. The remaining forty-two are in progress.
- There have been thirty-three payments made in the last week for total of \$1.6 million, including federal and state share.
- **Announcements:**
  - Next PA call will be April 24, 2015 at 9 a.m. Call in information and presentation will be sent out prior to the call.

- As discussed on the last call, the State will be releasing information on force account labor (FAL) costs and cost reasonableness. The release of this information was delayed due to programmatic changes being discussed with FEMA. We hope to have this guidance ready in the coming weeks.
- The hiring of project specialists and finance specialists is still in progress. Two existing DHSEM employees were transferred over into these positions, three new hires began in March, and one new hire began in April. The remaining candidates are in the background process.

**Program** HUD CDBG-DR Infrastructure (CDBG-DR)  
**Lead State Agency** DHSEM  
**DHSEM POC** Justine Willman, Recovery Specialist  
**Guidance** Action Plan - <http://dola.colorado.gov/cdbg-dr/content/action-plans>  
**Forms** <http://dola.colorado.gov/cdbg-dr/content/impacted-areas>  
**Program Update**

- Community Development Block Grant – Disaster Recovery (CDBG-DR) Infrastructure Guidelines and Notice of Intent (NOIs) / Application are posted on the DOLA CDBG-DR website. Applications will be due by 5 p.m. on May 29, 2015. See [www.dola.colorado.gov/cdbg-dr](http://www.dola.colorado.gov/cdbg-dr) for a link to the online Notice of Intent / Application and supporting documents.
- The following table summarizes the grant award status of the CDBG-DR Infrastructure Program:

Infrastructure (\$19.4M)	Count		Dollar Amount	
	This Week	Cumulative	This Week	Cumulative
Projects accepted through NOI	0	53	\$0	\$17,781,861
Applications Received	0	54	\$0	\$17,551,905
Award Letters	0	50	\$0	\$15,416,218
Under Contract	1	6	\$79,481.00	\$657,823.13

- Ongoing CDBG-DR activities include:
  - Acquisition contract for Boulder County (Jamestown) fully executed as of March 6, 2015.
  - Contract for Milliken fully executed as of March 6, 2015.
  - Contract for Manitou Springs fully executed as March 6, 2015.
  - Fish Creek Utilities contract for Town of Estes Park and Upper Thompson Sanitation District fully executed as of March 10, 2015.
  - Contract for Nederland was fully executed as of March 31, 2015.
  - Contract for City of Boulder was sent to Grantee for execution of April 1, 2015
  - Contract for Larimer County was sent to Grantee for execution on April 1, 2015
  - Contract for City of Evans was sent to DOLA for their review on February 27, 2015. Additional contract for City of Evans was sent to DOLA for review on March 18, 2015. Received comments back and need to make a few minor corrections.
  - Additional contract for Upper Thompson Sanitation District was sent to DOLA for their review on March 27, 2015. Finalizing contract and sending to Grantee for final execution.

- Contract for City of Loveland was sent to DOLA for their review on March 27, 2015. Finalizing contract and sending to Grantee for final execution.
- Contract for Town of Lyons was sent to DOLA for their review on March 27, 2015. Received comments back and need to make a few minor corrections.
- Working on additional contract for City of Loveland; they are in environmental review.
- Working on draft contract for Frederick; receiving their release of funds in middle to late April.
- Working on draft contract for El Paso County; they are in environmental review.
- Working on draft contract for City of Louisville; they are in environmental review.
- Working on draft contract for Town of Lyons; they are in environmental review.
- Upcoming Activities:
  - DHSEM sent out notices on Thursday, March 19, 2015 to NOI applicants on the projects that have been selected to move to full application due May 29, 2015.

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