

PROCESS FOR PAYING CITY OF LEADVILLE MARIJUANA EXCISE TAX

1. The City of Leadville Marijuana Excise Taxes are due the 20th of every month for unprocessed retail marijuana transfers made the previous month.
2. Complete the City Excise Tax Return after submitting your State taxes online.
3. Print out the State Excise Tax return as this will need to be attached to your City Excise Tax Return.
4. The City Excise Tax Return should utilize the same numbers submitted to the State for cultivations.
5. Payment by check or money order is preferred; payment must be postmarked by the 20th of the month and mailed to the City of Leadville, 800 Harrison Avenue, Leadville, CO 80461, ATTN: Finance Director.
6. To make a cash payment please make an appointment by calling 719-486-5329 or 2092.
7. The Marijuana Excise Tax Return form will be posted on the City Web Site <https://www.colorado.gov/leadville> under "Doing Business".
8. Accompany payment with a completed, signed City Excise Tax Return and a copy of the State Excise Tax Return.
10. If you have questions, email financedirector@leadville-co.gov, or adminsivices@leadville-co.gov.