

LANDS END FIRE PROTECTION DISTRICT

Board Meeting

October 23, 2018

Chairman Jeff Prinster called the meeting to order at 7:00 PM with Kemitt White, Eric Brown, Chuck Nelson and Linda Weber present. Sam Craven filled in for Chief Brian Lurvey.

All in attendance recited the Pledge of Allegiance.

Chairman Jeff Prinster welcomed everyone to the meeting.

MEETING MINUTES

Valerie Herrera read the minutes from the September 25, 2018 meeting. Minutes were approved.

OLD BUSINESS

None

NEW BUSINESS

CHIEF'S REPORT by Sam Craven

Personnel – We have 17 volunteers currently with one member currently on probation. On October 29th we will be interviewing several new applicants (5 or 6) and we will also be conducting agility testing. The agility test will not be a pass or fail and will not affect the interview process.

Vehicles – We will be working on Brush 111 pump at the start of 2019 as a high priority.

Grants: Brian did a presentation to the MCFML district for the purchase of Extrication Equipment to be placed in the new Ambulance. We will hear the outcome in November.

EMS Billing – We are still working with the billing company on bills that are outstanding. Linda has been looking at possibly switching companies and hopefully soon will know more information.

Calls – There were 11 calls in September 2017 and 13 calls in September 2018, which is an 18% increase. Total year to date calls in 2017 was 138 and 195 year to date in 2018, which is a 41% increase.

Target Solution – They are an online training system. They feature EMS training, firefighter training and track education hours to ensure compliance for recertification requirements. Courses are available 24/7 so it makes it easy to utilize. They have already done the demo and liked how it works. The cost would be \$1,000 per person per year.

Sam mentioned that the ISO rating would go down if we had living quarters on site. Living quarters would keep EMT's here at the station. A lot of our volunteers live too far away but would like to be here. If we had a PPC and living quarters on site we could accommodate more EMT's and make us more appealing for volunteers. There was discussion about what type of quarters we would need and Cumberland was suggested as a possibility.

Eric Brown said that he had been listening to the scanner and said that even though they were doing a training session they sounded very professional.

Treasurer's Report by Kemitt White

Kemitt presented current account information.

There was discussion about the propane tank at station 112 and how much propane we would need. The current tank is 1,000 gallons and is in need of more fuel to take us through the winter months. Kemitt asked Valerie to call about getting prices for 100 gallons of propane.

DOLA Grant: Linda Weber went to a DOLA (Department of Local Affairs) Grant class today. They have a Financial Assistance Program and will help us start a fund for new equipment we may need. Grant dollars are awarded for the planning, construction, and improvement of public facilities. There are 3 different types of grants they do:

- Administrative Planning Grants up to \$25,000 with a 50/50 match. Project types include preliminary design, engineering or feasibility studies.
- Tier 1 up to \$200,000 with a 50/50 match.
- Tier 2 over \$200,000 and up to \$1,000,000 or \$2,000,000 depending on fund availability with a 50/50 match.

Some projects that could fall within the guidelines would be our drainage issues, \$60,000 for cracked concrete issues and paving the parking lot. DOLA's requirement is that we need the monies to be in our budget ahead of time. Linda recommended that we add money to the 2019 budget now. Our 50% in kind could include any services or materials donated. Linda suggested adding \$20,000 to our Capital Outlay. Rick Weber said that he thinks \$20,000 would be adequate. Linda made a motion to accept budget line items 106 - \$20,000 and 803 - \$30,000. Kemitt seconded and the motion carried.

2019 Budget Resolution: Linda made a motion to adopt the Budget resolution and Chuck seconded. Motion carried

Public Comment:

Rick Weber asked if it was legal to have a contingency line. We have a Miscellaneous line with \$1,000. Rick also said that accountability is a good idea.

Linda Weber made a motion to adjourn. Eric seconded. Motion carried. Meeting adjourned at 8:00 P.M.

Respectfully Submitted,

Valerie Herrera

Board/Fire Chief Assistant

LANDS END FIRE DISTRICT

ATTEST
