

**KIT CARSON COUNTY COMMISSIONERS
MINUTES
MAY 29, 2019**

8:00 AM WORK SESSION
8:30 AM PAULA WEEKS
10:00 AM PUBLIC HEARING – KNIGHTS OF COLUMBUS – SPECIAL EVENTS LICENSE
10:30 AM TONY RODRIGUEZ – BOARD OF HUMAN SERVICES
• CONTRACTS, BOARDS, & PERSONNEL
11:00 AM JEFF CURE – COUNTY ATTORNEY
11:00 AM TIM PAUTLER – REPUBLICAN WATER CONSERVATION DISTRICT
12:00 PM LUNCH
12:55 PM 10:00 AM MEETING TO CONVENE WITH PLEDGE OF ALLEGIANCE
• REVIEW CONSENT AGENDA ITEMS: PAYABLES, MINUTES, SIDE ITEMS
1:00 PM JON WAGNER – CTSI – LOSS ANALYSIS

AGENDA:

- Minutes – May 22, 2019
- Accounts Payable
- Payroll

NEW ITEMS:

- Resolution 19-040 – Republican River Water Conservation District Fee

PURCHASE ORDERS:

MONTHLY REPORTS:

OLD ITEMS:

- Orange Sheet – Chris Graff

PERSONNEL ITEMS:

FYI:

- CDOT meeting June 27, 9:30-11:30 am, Ambulance Shed

TABLED:

ADDITIONAL ITEMS

- *MLC Contract*
- *Grounds & Buildings Orange Sheets – Ruben Rodriguez & Edwardo Burciaga*
- *Ambulance Orange Sheets – Robert Renfrew (2), Sara Smith*

BOARD OF PUBLIC HEALTH AGENDA:

PURCHASE ORDERS:

- PO#755 ASD Public Health \$1,015.59 Mirena – Birth Control

BOARD OF DEPARTMENT OF HUMAN SERVICES AGENDA:

- See agenda prior to meeting time of 10:30 AM

The Board of County Commissioners meeting was called to order at 10:00 AM in the Kit Carson County Courthouse Commissioners Room. The Pledge of Allegiance was recited. Those present were Cory Wall, Gary Koop, Dave Hornung, Mark Burghart, Dale Crist, Chris Castillo, Donald Daniel, Paula Weeks, and Susan Corliss.

Dave Hornung moved to open the Public Hearing for Knights of Columbus Special Events Liquor License, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

KNIGHTS OF COLUMBUS – SPECIAL EVENTS APPLICATION JULY 26 & 27, 2019

Representatives from the Burlington Knights of Columbus, Mark Burghart, Dale Crist, Chris Castillo, and Donald Daniel, presented their application for a Special Events Liquor License for a beer garden during the Kit Carson County Pro Rodeo. The Board of County Commissioners reviewed a letter from Lyle Garner requesting a no vote on the beer garden.

Dave Hornung moved to approve the Knights of Columbus Council 5768 Application for a Special Events Liquor License for Friday, July 26, 2019, from 6:00 p.m. to 11:00 p.m. and on Saturday, July 27, 2019 from 3:00 p.m. to 11:00 p.m. located southeast of the arena, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

Dave Hornung moved to close the Public Hearing at 10:25 AM, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

Dave Hornung moved to go into the Board of Human Services meeting at 10:30 AM, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

BOARD OF HUMAN SERVICES - AGENDA

Personnel - Director Tony Rodriguez

- Discuss Potential Hire & Application Pool
- Anticipated Openings - Fall 2019

External Program Contracts - Director Tony Rodriguez

- Centennial Mental Health - Annual CELK Agreement Renewal
- Centennial Mental Health - Program Area 3 Prevention Services
- Prairie Family Center - PSSF Program Expansion Update

Fiscal Report - Director Tony Rodriguez

- Discuss Anticipated TANF surplus for fiscal year
- Mitigation Letter submitted to CDHS for consideration

Committee Assignments

- Director Rodriguez - NE County CCAP Allocation Committee for upcoming fiscal Year by NE Director Group
- Sex Offender Management Board - Strategic Communication Sub Committee work

DHS - PERSONNEL

Tony Rodriguez reported that they will continue accepting applications for the caseworker position.

CENTENNIAL MENTAL HEALTH - ANNUAL CELK AGREEMENT RENEWAL

The Board of Commissioners reviewed the CORE Contract for Child Protection Agreement for Mental Health Services between Cheyenne, Elbert, Lincoln, and Kit Carson Counties (CELK) with Centennial Mental Health (CMH). The services are available from CMH for any person eligible for core services for child protection or youth in conflict referred by Kit Carson County Department of Human Services. Referrals shall be on a form mutually agreed upon by Centennial and DHS and shall include a copy of the Family Services Plan for the family, if appropriate, and other supporting documents to facilitate the assigned mental health professionals through understanding of the reason for referral.

Gary Koop moved to sign the CORE Contract for Child Protection Agreement for Mental Health Services between Cheyenne, Elbert, Lincoln, and Kit Carson Counties with Centennial Mental Health (CELK) from June 1, 2019 to May 31, 2020 with the contract price not to exceed \$15,000.00 with Elbert County being the fiscal agent for this agreement, seconded by Dave Hornung. The motion carried by unanimous vote by Cory Wall.

CENTENNIAL MENTAL HEALTH - PROGRAM AREA 3 PREVENTION SERVICES

The Board of Commissioners reviewed the Program Area 3 Prevention Services Agreement to entering into an agreement with Centennial Mental Health to provide therapeutic and supportive services for post-adoptive families in Kit Carson County.

Gary Koop moved to sign the Program Area 3 Prevention Services Agreement for mental health services with Centennial Mental Health from June 1, 2019 to May 31, 2020 with the contract price not to exceed \$4,000.00, seconded by Dave Hornung. The motion carried by unanimous vote by Cory Wall.

PRAIRIE FAMILY CENTER – PSSF PROGRAM EXPANSION UPDATE

Prairie Family Center is looking at increasing programs for the Promoting Safe and Stable Families program. The proposed budget has items that need to be addressed before the final contract and budget is presented. There is a June 10th deadline for the budget amount.

Dave Hornung moved to approve the PSSF budget up to but no more than \$90,000.00 for the 2019-2020 contract with Prairie Family Center, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

ANTICIPATED TANF SURPLUS FOR FISCAL YEAR

There will be approximately \$47,000 TANF surplus for 2018-2019 year. Director Rodriguez will send a letter to the Colorado Department of Human Services requesting to apply the TANF funds to Child Welfare to cover the over spent expenses in that program.

COMMITTEE ASSIGNMENTS

Director Rodriguez has been asked to serve on the SOMB - Strategic Communication Sub-Committee and CCAP - Allocation Sub-committee representing NE Counties.

Dave Hornung moved to adjourn the Board of Human Services meeting at 10:55 AM, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

The Board of County Commissioners reconvened the meeting at 11:00 AM.

TIM PAUTLER – REPUBLICAN RIVER WATER CONSERVATION DISTRICT

Tim Pautler explained the need to wait for any fees to be implemented to the new members of the district prior to the implementation of the expansion of the Republican River Water Conservation District.

19-040

RESOLUTION - REPUBLICAN RIVER WATER CONSERVATION DISTRICT FEE

Dave Hornung moved to adopt Resolution 19-040 respectfully request that no vote on any of the new proposed Fee Assessment structures, that will affect the “New Irrigated Acres”, be taken until such time that East Cheyenne GWMD and Cheyenne County are legally represented at the table, and that the appropriate time and location would be at the February RRWCD meeting held in Burlington, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

RESOLUTION NO. 19-040

STATE OF COLORADO)
) ss.
COUNTY OF KIT CARSON)

At a regular meeting of the Board of County Commissioners for Kit Carson County, Colorado, held at the Court House in Burlington on Tuesday the 29th day of May, 2019, there were present:

- Cory Wall..... Chairman
- David L. HornungCommissioner
- Gary Koop.....Commissioner
- Jeff Cure..... County Attorney
- Tim Pautler..... Republican River Ground Water Conservation District
- Susan Corliss County Clerk
- Paula Weeks.....County Administrator

when the following proceedings, among others, were had and done, to-wit:

RESOLUTION TO REQUEST A NO VOTE ON ANNUAL FEE ASSESSMENT ON THE "NEW IRRIGATED ACRES", BE TAKEN UNTIL SUCH TIME THAT EAST CHEYENNE GWMD AND CHEYENNE COUNTY ARE LEGALLY REPRESENTED AT THE TABLE, AND THAT THE APPROPRIATE TIME AND LOCATION WOULD BE AT THE FEBRUARY RRWCD MEETING HELD IN BURLINGTON.

WHEREAS, the Colorado general Assembly established the Republican River Water Conservation District ("District") in 2004 and set its boundaries based on the recommendation of the State Engineer's Office:
and,

WHEREAS, the Colorado general Assembly, in the 2019 Legislative Session, passed legislation to expand the original boundary to include that part of the Plains Ground Water Management District ("PGWMD"), all in Kit Carson County, and that portion of the East Cheyenne Ground Water Management District ("ECGWMD") in Cheyenne County, that impacts Colorado's allocation under the compact; and
WHEREAS, the legislation does not go into effect until August 3, 2019, at which time, both ECGWMD and Cheyenne County will have representatives seated to represent those entities; and

WHEREAS, the District must determine when to implement the existing Fee Assessment, as well as the consideration of a "New Fee Assessment Structure" on those Irrigated Acres; and

WHEREAS, by Resolution 2018-01, dated January 11, 2018, the Board of Directors of the PGWMD, petitioned the RRWCD to proceed in good faith to research, consider and propose one or more alternative Fee Assessment structures that would, to the maximum extent that is practicable, account for water usage and depletions without significantly increasing or decreasing RRWCD revenue from current levels; and
WHEREAS, it is believed that the RRWCD has in fact taken a very hard look at different options that would be a fair representation of water usage throughout the basin, that would reflect the amount of annual water put into the Compact Compliance Pipeline and would actually demonstrate a "Conservation" component; and

WHEREAS, the District has scrupulously avoided any appearance of "taxation without representation" and has never in its history imposed a Fee Assessment on any Irrigated Acre without legal voting representation of affected parties; and

RESOLUTION NO. 19-040

WHEREAS, the Board of Kit Carson County Commissioners believes that these issues are of particular importance to those land owners now being affected by the new legislation, and the consideration of a new Fee Structure.

THEREFORE, by this resolution, the Board of Kit Carson County Commissioners does declare its support, and respectfully request that no vote on the initial implementation of the annual Fee Assessment on the "New Irrigated Acres", be taken until such time that East Cheyenne GWMD and Cheyenne County are legally represented at the table, and that the appropriate time and location would be at the February RRWCD meeting held in Burlington.

BE IT FURTHER RESOLVED, by this resolution, the Board of Kit Carson County Commissioners does declare its support, and respectfully request that no vote on any of the new proposed Fee Assessment structures, that will affect the "New Irrigated Acres", be taken until such time that East Cheyenne GWMD and Cheyenne County are legally represented at the table, and that the appropriate time and location would be at the February RRWCD meeting held in Burlington.

ADOPTED THIS 29th day of May, 2019 at Burlington, Colorado.

Motion made by Dave Hornung, seconded by Gary Koop, motion carried.



BOARD OF COUNTY COMMISSIONERS

Cory Wall
Cory Wall, Chairman

Gary Koop
Gary Koop, Commissioner

David L. Hornung
David L. Hornung, Commissioner

STATE OF COLORADO)
)ss.
COUNTY OF KIT CARSON)

I, Susan Corliss, County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid, do hereby certify that the annexed and foregoing Resolution is truly copied from the Records of the Proceedings of the Board of County Commissioners of said Kit Carson County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County at Burlington, this 29th day of May, 2019.

Attest:
Susan Corliss
Susan Corliss, County Clerk

JEFF CURE – COUNTY ATTORNEY

Jeff Cure had nothing new to report this week.

The Board of County Commissioners recessed at 12:00 PM for lunch.

The Board of County Commissioners meeting reconvened at 1:10 PM in the Kit Carson County Courthouse Commissioners Room. Those present were Cory Wall, Gary Koop, Dave Hornung, Jon Wagner – CTSI, Paula Weeks, and Susan Corliss.

JON WAGNER – CTSI – LOSS ANALYSIS

Jon Wagner presented the CTSI packet for the annual Kit Carson County report for 2018 CAPP and CWCP claims. Kit Carson County had claims with CAPP Loss Ratio of 330% and CWCP Loss Ratio of 18%. CAPP had 15 claims in the last five years with an average of \$24,582. The County Workers' Compensation Pool (CWCP) Loss Ratio for 2018 was 18% of the pool with 40 claims in the past five years with an average per claim of \$5,364.

CONSENT AGENDA

The following items were reviewed by the Board of County Commissioners: Minutes of May 22, 2019, Payroll, and Accounts Payable.

Dave Hornung moved to approve minutes of May 22, 2019, and to pay the Accounts Payables in the amount of \$37,778.95, Special Accounts Payable in the amount of \$695.00, and Payroll in the amount of \$314,332.68, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

CORRESPONDENCE

The Board of County Commissioners received a thank you from the family of Doris Hansen.

ORANGE SHEETS

Dave Hornung moved to approve the Admin Department Raise Orange Sheet for Chris Graff at \$15.38 per hour for Step 00 Grade 32 with annual wage of \$32,000.00 as a Non-Exempt Full Time Employee with Benefits effective June 1, 2019, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

Gary Koop moved to approve the Grounds & Building Department Raise Orange Sheet for Ruben Rodriguez at \$15.38 per hour for Step 00 Grade 32 with annual wage of \$32,000.00 as a Non-Exempt Full Time Employee with Benefits effective June 1, 2019, seconded by Dave Hornung. The motion carried by unanimous vote by Cory Wall.

Dave Hornung moved to approve the Grounds & Building Department Raise Orange Sheet for Eduardo Burciaga at \$12.10 per hour as a seasonal part-time summer Non- Exempt employee without Benefits, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

Gary Koop moved to approve a New Hire – Orange Sheet for Sara Smith for the Ambulance Reserves as a First Responder EMS 116 with Call Pay at .95 per hour, Run Pay of \$80.00, Other Pay of Weekend/Holiday of \$50.00, Stand-By at \$15.00 per hour, and Games – High School Varsity at \$20.00, Jr. High, JV, and Youth at \$15.00 per game effective April 30, 2019 with a 6 months Trial Period ending October 30, 2019, seconded by Dave Hornung. The motion was carried by unanimous vote by Cory Wall.

Dave Hornung moved to approve the Ambulance Department New Hire Orange Sheet for Robert Renfrew at \$14.66 per hour for Step 50 Grade 30 with annual wage of \$30,500.00 as a Non-Exempt Full Time Employee without Benefits effective June 1, 2019, with a trial period ending November 28, 2019, and Ambulance Reserves as a First Responder EMS IV with Call Pay at 1.05 per hour, Run Pay of \$100.00, Other Pay of Supervisor Pay of \$40.00 effective May 27, 2019 with a 6 months Trial Period ending November 27, 2019, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

The Board of County Commissioners recessed at 2:33 PM.

BOARD OF PUBLIC HEALTH AGENDA:

Purchase Order approval - Only: (all purchase orders have been sent over to courthouse)

- PO#755 ASD Public Health \$ 1,015.59 Mirena – Birth Control
- Other:

Dave Hornung moved to go into the Board of Public Health meeting at 2:33 PM for the purpose of a purchase order only, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

PURCHASE ORDERS

Purchase Order #755

Gary Koop moved to approve the Purchase Order #755 for Public Health to ASD PH PO#3175 for Mirena – Birth Control totaling \$1,015.59, seconded by Cory Wall. The motion carried with Dave Hornung voting against.

Dave Hornung moved to adjourn the Board of Public Health meeting at 2:34 PM, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

The Board of County Commissioners meeting reconvened at 2:35 PM.

MLC – LEASE APPLICATION FORM

The Board of County Commissioners received the Lease Application Form with Municipal Leasing Consultants, LLC for the purchase of the software & hardware for the Sheriff's Department.

Dave Hornung moved to sign the Municipal Leasing Consultants, LLC Lease Application Form to finance \$167,093 with two more years of maintenance of \$44,987, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

The Board of County Commissioners meeting adjourned at 2:45 PM.

Submitted by: Susan Corliss, County Clerk and Recorder



Cory Wall, Chairman

Attest:


Susan Corliss, County Clerk & Recorder

