

**KIT CARSON COUNTY COMMISSIONERS
MINUTES
MAY 22, 2019**

8:00 AM BRONCO PLAINS LAND USE
8:30 AM WORK SESSION
11:00 AM JEFF CURE – COUNTY ATTORNEY – *work session*
12:00 PM LUNCH
12:55 PM 8:00 AM MEETING TO CONVENE WITH PLEDGE OF ALLEGIANCE
• REVIEW CONSENT AGENDA ITEMS: PAYABLES, MINUTES, SIDE ITEMS
1:00 PM DAWN JAMES – PUBLIC HEALTH
• PERSONNEL, DENTAL CONTRACT, AND PURCHASE ORDERS

AGENDA:

- Minutes – May 15, 2019
- Accounts Payable

NEW ITEMS:

PURCHASE ORDERS:

- | | | | | |
|----------|-----------------|--------------------|------------|-------------------------|
| • PO#753 | Burlington Ford | Commissioners | \$1,167.30 | Outback Express – tires |
| • PO#754 | Grady's | Grounds & Building | \$4,680.13 | Refrigerator in Jail |

MONTHLY REPORTS:

OLD ITEMS:

- Sheriff Department Computer Program - *tabled*

PERSONNEL ITEMS:

FYI:

- CDOT meeting June 27, 9:30-11:30 am, Ambulance Shed

TABLED:

ADDITIONAL ITEMS

- *Subdivision Exemption – Kathryn A. Linn*
- *Zuercher Software License and Service Agreement*
- *Revised MLC Contract*
- *Road Agreement - Cheyenne Ridge Wind Project*

BOARD OF PUBLIC HEALTH AGENDA:

- See prior to meeting time at 1:00 p.m.

BOARD OF DEPARTMENT OF HUMAN SERVICES AGENDA:

- No agenda for this meeting.

The Board of County Commissioners meeting was called to order at 8:07 AM in the Kit Carson County Courthouse Commissioners Room. The Pledge of Allegiance was recited. Those present were Cory Wall, Gary Koop, Dave Hornung, Jennifer Hewon, Kayla Byers, Chris Haas, Brandon Smith, Kelly Alvarez, Paula Weeks, and Susan Corliss.

BRONCO PLAINS LAND USE

The Board of County Commissioners reviewed the conceptual site plan for Bronco Plains Wind LLC for the wind towers sites that was presented to the Planning Board. Discussion was held over the 60' blades, the EPC has been contacted about the water and where it will be trucked in from, road studies will be conducted in June, and the project manager will be here beginning in September.

Dave Hornung moved to sign the Bronco Plains Wind LLC conceptual site plan conditional upon the Road Agreement, which is in progress, and FAA completed by July, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

SUBDIVISION EXEMPTION – KATHRYN LINN

Subdivision Exemption for Kathryn A. Linn, consisting of 2.50 acres located in the South Half of the Southwest Quarter Section 30, Township 8S, Range 51W for a single family dwelling.

Dave Hornung moved to approve the Subdivision Exemption for Kathryn A. Linn, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

The Board of County Commissioners recessed 8:30 AM and continued in work session.

The Board of County Commissioners recessed at 12:05 PM for lunch.

The Board of County Commissioners meeting reconvened at 1:10 PM in the Kit Carson County Courthouse Commissioners Room. Those present were Cory Wall, Gary Koop, Dave Hornung, Dawn James, Paula Weeks, and Susan Corliss.

BOARD OF PUBLIC HEALTH:

May 22, 2019 Agenda
This Agenda is subject to addition/correction & final approval.

Action Items:

- 2019-2020 Contract
 - SEP
 - EPR
 - OPPI
 - Senior Dental
 - WWC/Cancer Prevention

Personnel update:

- Orange Sheet – Lindsey Richards
- Orange Sheet – Shelly Blazier
- Orange Sheer – Hillary Dwyer

Purchase Order approval: (all purchase orders have been sent over to courthouse)

- PO#752 GSK Public Health \$ 1,440.60 Shingrix

Other:

BOARD OF PUBLIC HEALTH:

Dave Hornung moved to go into the Board of Public Health meeting at 1:10 PM, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

DEPARTMENT 050 WWC CANCER PREVENTION CONTRACT 2018*3283 – AMENDMENT #1

Dawn James shared that Public Health Department 050 for the Cancer Prevention and Early Detection (CPED) and Health Navigation and Clinical Services (HN&CS) will be receiving an additional \$7,900.00 for the program. The purpose is to implement strategies to address cancer prevention and early detection at one or more levels of the socio-ecological framework, depending on the needs of the underserved population served by and living within the service area.

Dave Hornung moved to sign CPED Contract Amendment #CT FAAA FHLS 2018000023283 for July 1, 2019 through June 30, 2020 with a contract price of \$1,506.00 of Federal Funds and \$6,384.00 of State Funds, seconded by Gary Koop. The motion carried by unanimous vote of Cory Wall.

SENIOR DENTAL CONTRACT FOR 2019-2020

Dawn James presented the Public Health Department 60 for the Colorado Dental Health Care Program for Low-Income Seniors (Senior Dental Program) budget for the program. The qualified grantee shall only use Senior Dental Grant Program funds to provide dental services to adults who are 60 years of age or older, who are economically disadvantaged, who are lawfully present in the state, who do not qualify for Medicaid or the OAP Health and Medical Care Program, and who do not have private dental coverage.

Gary Koop moved to sign Senior Dental Contract for July 1, 2019 through June 30, 2020 with a grant award of \$39,387.00, seconded by Dave Hornung. The motion carried by unanimous vote of Cory Wall.

OFFICE OF PLANNING, PARTNERSHIPS & IMPROVEMENT (OPPI) - #2019*0277 Amendment #2

The Office of Planning, Partnerships and Improvement and the local public health agency are accountable in assuring state moneys are being used effectively to provide Core Public Health Services for Local Core Public Health Services, Maternal and Child Health Services, and Child Fatality Prevention System. This is the Core Contract

Dave Hornung moved to approve the Office of Planning, Partnerships, and Improvement (OPPI) Department 025 Contract Amendment 2019*0277 Amendment #2 in accordance with Master Contract 18 FAAA 97470 for the effective period of July 1, 2019 to June 30, 2020 in the additional amount of Federal Funding of \$8,019.00 and State Funding of \$40,873.00 for a total of \$48,892.00, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

EPR CONTRACT – Contract #CT 2020*252

Dawn James presented the EPR Contract for Department 030, this project serves to support public health agencies to upgrade their ability to respond to a range of public health threats, including infectious diseases, natural disasters, and biological, chemical, nuclear and radiological events.

Gary Koop moved to sign ERP Contract #CT 2020*252 for a contract price of \$19,360.00 in Federal Funds effective July 1, 2019 through and including June 30, 2020, seconded by Dave Hornung. The motion was carried by unanimous vote by Cory Wall.

SEP CONTRACT AMENDMENT # 1 CONTRACT # 19-110332A1

The purpose of the Single Entry Point (SEP) Agency contract is for long-term care information, screening, assessment of need, and referral to appropriate long-term care program and case management services for clients within the Kit Carson County Public Health and Environment Department 044 designated district.

Dave Hornung moved to approve the Amendment #1 for a modification to the statement of work to the Single Entry Point contract #19-110332 with a budget of \$289,613.00 of which Federal Funds are in the amount of \$144,807.00 effective July 1, 2019 through June 30, 2020, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

ORANGE SHEETS – RICHARDS, BLAZIER, & DWYER

Dave Hornung moved to approve the Department of Public Health & Environment New Hire – Orange Sheet FTE 0.6 NFP for Lindsey Richards at \$35.00 per hour on a Part Time hourly basis of 26 hours per week without benefits beginning June 1, 2019, with a six month trial period ending on December 1, 2019, at Step 50 and Grade 43 with annual wage of \$43,500.00, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

Dave Hornung moved to approve the Department of Public Health & Environment Salary Adjustment – Orange Sheet FTE 0.6 NFP for Shelly Blazier at \$31.78 per hour on a Part Time hourly basis of 26 hours per week beginning June 1, 2019, at Step 00 and Grade 43 with annual wage of \$43,000.00 with 60% benefits paid by the county and 40% by Blazier, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

Gary Koop moved to approve the Department of Public Health & Environment New Hire – Orange Sheet FTE 0.9 SEP and 0.10 for Hillary Dwyer at \$18.03 per hour as a Full Time Exempt employee with benefits beginning July 1, 2019 with a six month trial period ending on January 1, 2020, at Step 50 and Grade 37 with annual wage of \$37,500.00, seconded by Dave Hornung. The motion was carried by unanimous vote by Cory Wall.

PURCHASE ORDERS

Purchase Order #752

Gary Koop moved to approve the Purchase Order #752 for Public Health to GSK PH PO#3156 for Shingrix vaccine totaling \$1,440.60, seconded by Dave Hornung. The motion carried by unanimous vote by Cory Wall.

Dave Hornung moved to adjourn the Board of Public Health meeting at 1:35 PM, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

The Board of County Commissioners meeting reconvened at 1:40 PM.

CONSENT AGENDA

The following items were reviewed by the Board of County Commissioners: Minutes of May 15, 2019, and Accounts Payable.

Dave Hornung moved to approve minutes of May 15, 2019, and to pay the Accounts Payables in the amount of \$80,192.97, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

PURCHASE ORDERS

Purchase Order #753

Gary Koop moved to approve the Purchase Order #753 for ECOG from General Fund to Burlington Ford and Lincoln for six tires, balancing and tire disposal for the Outback Express bus totaling \$1,167.30, seconded by Dave Hornung. The motion carried by unanimous vote by Cory Wall.

Purchase Order #754

Gary Koop moved to approve the Purchase Order #754 for the Grounds & Buildings to Pueblo Hotel Supply dba Grady's Invoice #33515 for the refrigerator in the jail totaling \$4,680.13, seconded by Dave Hornung. The motion carried by unanimous vote by Cory Wall.

MLC – CONTRACT

The Board of County Commissioners received a revised Master Lease Purchase Agreement with Municipal Leasing Consultants, LLC for the purchase of the software & hardware for the Sheriff's Department.

Dave Hornung moved to void the MLC contract signed on May 15th and sign the revised Municipal Leasing Consultants, LLC Master Lease Purchase Agreement to finance approximately \$219,000.00 with \$13,430.64 of interest to be paid in three payments on January 14th of 2020, 2021, and 2022 in the amount of \$77,476.88 each year with final schedule of payment to be provided following receipt of the Zuercher contract by MLC, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

ZUERCHER SOFTWARE LICENSE AND SERVICE AGREEMENT

The Board of County Commissioners reviewed the contract for the public safety software requested by the Sheriff Department.

Gary Koop moved to sign the Zuercher Software License and Service Agreement in the amount of \$167,093.00 including the first year of maintenance with the project to be completed by January 31, 2020, seconded by Dave Hornung. The motion carried by unanimous vote by Cory Wall.


ROAD AGREEMENT - CHEYENNE RIDGE WIND PROJECT

The Master Road Use Agreement was reviewed by County Attorney, Jeff Cure, and the Board of County Commissioners, noting that the Haul Route map has not been submitted and must be approved independently.

Gary Koop moved to approve Cheyenne Ridge Wind Project Road Agreement as presented, seconded by Dave Hornung. The motion carried by unanimous vote by Cory Wall. The Road Agreement was fully executed by signatures of Cory Wall, KCC BOCC Chairman, and Matt Gilhousen, Authorized Representative of the Cheyenne Ridge Wind Project.

The Board of County Commissioners meeting adjourned at 2:00 PM.

Submitted by: Susan Corliss, County Clerk and Recorder



Cory Wall, Chairman

5/29/2019
Date

Attest:


Susan Corliss, County Clerk & Recorder

