

**KIT CARSON COUNTY COMMISSIONERS
MINUTES
FEBRUARY 27, 2019**

8:00 AM	WORK SESSION
9:00 AM	COMMISSIONER MEETING TO CONVENE WITH PLEDGE OF ALLEGIANCE <ul style="list-style-type: none">• REVIEW CONSENT AGENDA ITEMS: PAYROLL, PAYABLES, MINUTES, SIDE ITEMS
9:30 AM	TOM RIDNOUR - NEW COMPUTER PURCHASES
10:30 AM	TONY RODRIGUEZ - DHS - CCAP FUNDING, VISITATION ROOM, ETC.
11:00 AM	JEFF CURE – COUNTY ATTORNEY
12:00 PM	LUNCH
1:00 PM	DAWN JAMES - MOU WITH MEDICAL OFFICER FOR PUBLIC HEALTH MEETING TO ADJOURN WHEN BUSINESS IS COMPLETE

AGENDA:

- Minutes – February 27, 2019
- Accounts Payable
- Payroll

NEW ITEMS:

- RSVP for Prairie Development email invite
- Landfill Pickup Title – Selling at Auction

PUBLIC HEALTH:

- MOU with Dr. Hoppe as Medical Officer for 2019
- ~~Orange Sheet for Jennifer Wells – New Hire SEP~~
- Discuss Personnel Change

PURCHASE ORDERS:

- | | | | | |
|----------|-------------------|---------|------------|--|
| • PO#711 | Omnigo Software | Sheriff | \$7,179.00 | Software Renewal for Sheriff, Jail |
| • PO#712 | Visual Labs, Inc. | Sheriff | \$5,592.00 | Software Fee Smartphone Body Camera System |
| • PO#713 | Herman Lumber | Grounds | \$1,045.00 | Formica Countertop for Elections office |

MONTHLY REPORTS:

- February VSO Report

OLD ITEMS:

PERSONNEL ITEMS:

FYI

-

TABLED:

ADDITIONAL ITEMS

- *Final 2017 Single Audit - received*
- *2019 January HUTF Report*

The Board of County Commissioners meeting was called to order at 9:45 AM in the Kit Carson County Courthouse Commissioners Room. The Pledge of Allegiance was recited. Those present were Cory Wall, Gary Koop, Dave Hornung, Paula Weeks, and Susan Corliss.

CONSENT AGENDA

The following items were reviewed by the Board of County Commissioners: Minutes of February 20, 2019, Payroll, and Accounts Payable.

Dave Hornung moved to approve minutes of February 20, 2019, and to pay the Accounts Payables in the amount of \$104,170.79 and Payroll in the amount of \$305,099.52, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

RSVP FOR PRAIRIE DEVELOPMENT EMAIL INVITE

The Board of County Commissioners will not be able to attend the Prairie Development meeting.

LANDFILL PICKUP TITLE – SELLING AT AUCTION

1997 Ford Pickup – Title 26E107228 – Landfill

Gary Koop moved to sign the Kit Carson County title for the pickup that will be going to a local auction coming up on March 2, 2019, seconded by Dave Hornung. The motion carried by unanimous vote by Cory Wall.

FINAL 2017 SINGLE AUDIT

Dave Hornung moved to accept the Final 2017 Single Audit as received by email as on this morning, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

PURCHASE ORDERS

Purchase Order #711

Dave Hornung moved to approve the Purchase Order #711 for the Sheriff's Department to Omnigo Software Renewal Invoice #R2019-7958 for Software Renewal for the Sheriff's Office and Jail, totaling \$7,179.00, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

Purchase Order #712

Gary Koop moved to approve the Purchase Order #712 for the Sheriff's Department to Visual Labs, Inc. Invoice #1012 for Software fee for smartphone body camera system from February 18, 2019 through February 17, 2020, totaling \$5,592.00, seconded by Dave Hornung. The motion carried by unanimous vote by Cory Wall.

Purchase Order #713

Dave Hornung moved to approve the Purchase Order #713 for Grounds & Buildings to Herman Lumber Document #592788 for Formica countertop for the Elections' Office, totaling \$1,045.00, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

FEBRUARY VSO REPORT

The VSO February Report was presented to the Board of County Commissioners to be reviewed. There were 9 telephone calls, 3 office visits, 1 outreach visit, 1 community event, 4 written correspondences, and 1 SF180 military record with a total of \$1,075.00 in salary on the report.

Gary Koop moved to approve VSO February Report, seconded by Dave Hornung. The motion was carried by unanimous vote by Cory Wall.

2019 JANUARY HUTF REPORT

The Board of County Commissioners reviewed the January HUTF report and money from the State providing the county with a total of \$298,051.20 for the month of January, which is an increase of \$60,502.08 from January of 2018.

JEFF CURE – COUNTY ATTORNEY

As required by Federal Guidelines, it is necessary to have a public whistleblowers policy. Discussion was held on the best way to meet this requirement. The contact person will be the County Attorney's office with this information being posted on the website. Jeff will work with Paula on the exact wording of the policy. Other items discussed were Crossing Trails Wind Project, the Flagler Tower purchase of land, and hemp production questions in the county.

The Board of County Commissioners meeting recessed at 12:00 PM for lunch.

The Board of County Commissioners meeting was reconvened at 1:08 PM in the Kit Carson County Courthouse Commissioners Room. Those present were Cory Wall, Gary Koop, Dave Hornung, Tom Ridnour, Shawn Franz, Paula Weeks, and Susan Corliss.

911 TEXT

The Board of County Commissioners had questions about the 911 Text for Kit Carson County. Sheriff Tom Ridnour and Shawn Franz explained how the application works and that this would be something to consider in the future but was not budgeted for in 2019.

The Board of County Commissioners meeting recessed at 1:24 PM.

February 27, 2019

Agenda

This Agenda is subject to addition/correction & final approval.

Action Items:

- MOU with Dr. Hoppe (new year)

Personnel update:

- ~~Orange Sheet for Jennifer Wells New Hire SEP.~~
- Discuss personal change

Purchase Order approval: (all purchase orders have been sent over to courthouse)

Other:

Dave Hornung moved to open the Board of Public Health meeting at 1:25 PM in the Kit Carson County Commissioners' Meeting Room. Those present were Cory Wall, Gary Koop, Dave Hornung, Dawn James, Paula Weeks, and Susan Corliss.

MOU WITH DR. HOPPE

The Board of County Commissioners reviewed the agreement with Dr. Wayne Hoppe to serve as the public health medical officer to provide medical advice and orders for the provision of public health.

Dave Hornung moved to sign the MOU for the Public Health Medical Officer with Dr. Wayne Hoppe to be paid \$750 quarterly for a total of \$3,000.00 for his services, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

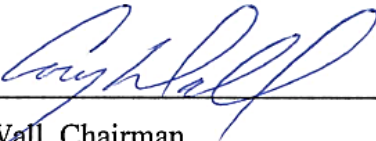
ORANGE SHEET - EVETT

Dave Hornung moved to approve the Public Health New Hire – Orange Sheet for Destiny Evett at \$29.09 per hour for Step .5 and Grade 60 with annual wage of \$60,500.00 at an FTE of .3 Nursing, 0.4 EPR, and 0.3 Tobacco being an Exempt Full Time Employee with Benefits effective March 11, 2019, with a trial period September 12, 2019, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

Dave Hornung moved to adjourn the Board of Public Health meeting at 1:30 PM, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

The Board of County Commissioners meeting adjourned at 1:40 PM.


Submitted by: Susan Corliss, County Clerk & Recorder



Cory Wall, Chairman

3/6/2019
Date

Attest:



Crystal Richards, Deputy County Clerk and Recorder

