

KIT CARSON COUNTY COMMISSIONERS

MINUTES JANUARY 16, 2019

8:00 AM BRONCO PLAINS WIND PROJECT – ROAD AGREEMENT DISCUSSION
9:00 AM WORK SESSION
10:30 AM NICOLE RICHARDS – AMBULANCE DISTRICT – CHANGE ORDER FOR NEW AMBULANCE
11:00 AM JEFF CURE – COUNTY ATTORNEY
12:00 PM LUNCH
1:00 PM COMMISSIONER MEETING TO CONVENE WITH PLEDGE OF ALLEGIANCE
• REVIEW CONSENT AGENDA ITEMS: PAYABLES, MINUTES, SIDE ITEMS
1:00 PM DELLA CALHOON – WILD FIRE PROTECTION PLAN 4TH QTR 2018 REPORT
1:30 PM ABBEY MULLIS – PRISON APPRAISAL
2:00 PM KAREN DUSATKO – FAIR VENDOR BOOTHS
3:00 PM TONY RODRIGUEZ – DHS DIRECTOR – NOVEMBER FINANCIALS
3:30 PM DAWN JAMES – PUBLIC HEALTH PERSONNEL CONTRACTS
MEETING TO ADJOURN WHEN BUSINESS IS COMPLETE

AGENDA:

- Minutes – January 8, 2019
- Accounts Payable

NEW ITEMS:

- Great Copier Service Contract – Elections
- KCC Ambulance License Renewals
- Fair Contracts
 - 2019 PRCA Contract
 - 2019 WPRA Contract
 - Nikki Wall – Fair Promotions
 - Judd Napier – Bullfighter Contract
- Structure Agreement – Strode Pit
- 2019 CHP Designated Rep
- 2019 Fair Concert Rider

PUBLIC HEALTH:

- Letter of Agreement – General Public Health Nurse
- Letter of Agreement – Nurse Family Partnership
- PO#687 Curascript Public Health \$1,995.00 Nexplanon – Birth Control

PURCHASE ORDERS:

- PO#685 Cindy McCombs Ambulance \$6,300.00 EMT/EMR Class
- PO#686 Hill County Dog Center Sheriff \$14,680.00 Dual Purpose Detection Dog/4 wk Training

MONTHLY REPORTS:

- Assessor's Quarterly Report
- CAPP & CWCP Report for December

OLD ITEMS:

PERSONNEL ITEMS:

FYI:

- Sheriff has found a grant to reimburse us for the K9

TABLED:

ADDITIONAL ITEMS:

- *Colorado Parks & Wildlife Impact Assistance Grant*
- *Mileage Reimbursement – County Cars*
- *December 2018 HUTF Report*

The Board of County Commissioners meeting was called to order at 11:22 AM at the Kit Carson County Courthouse – Commissioners' Room. Those present were Gary Koop, Cory Wall, Dave Hornung, Jeff Cure, Dawn James, Paula Weeks, and Susan Corliss.

Dave Hornung moved to open the Board of Public Health meeting at 11:22 AM in the Kit Carson County Courthouse – Commissioners' Room for the purpose of a contract only, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall. Those present were Dave Hornung, Cory Wall, Gary Koop, Jeff Cure, Dawn James, Paula Weeks, and Susan Corliss.

**DAWN JAMES – PUBLIC HEALTH PERSONNEL CONTRACTS:
LETTER OF AGREEMENT – GENERAL PUBLIC HEALTH NURSE**

Dawn James presented a General Public Health Nurse Agreement for the purpose of hiring Judi Mitchek as a General Public Health Nurse Contractor. Kit Carson County Public Health and Environment will reimburse at a rate of \$35.00 per hour as needed for no more than 30 hours per week and mileage for home visitations at \$.32 per mile monthly.

Dave Hornung moved to sign the General Public Health Nurse agreement with Judi Mitchek effective from January 21, 2019, for four months with the option of renewal, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

LETTER OF AGREEMENT – NURSE FAMILY PARTNERSHIP

Dawn James presented a Nurse Family Partnership (NFP) Department 054 Agreement for the purpose of hiring Lindsey Richards as a NFP Contractor. Kit Carson County Public Health and Environment will reimburse at a rate of \$35.00 per hour as needed for no more than 30 hours per week and mileage for home visitations at \$.32 per mile monthly.

Dave Hornung moved to sign the Nurse Family Partnership agreement with Lindsey Richards effective from January 21, 2019, for four months with the option of renewal, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

Purchase Order #687

Gary Koop moved to approve the Purchase Order #687 for Public Health to Cura Script PH PO#2915 for Nexplanon – Birth Control totaling \$1,995.00, seconded by Cory Wall. The motion carried. Dave Hornung voted against.

Dave Hornung moved to adjourn the Board of Public Health meeting at 11:28 AM, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

The Board of County Commissioners returned to work session with Jeff Cure.

The Board of County Commissioners recessed for lunch at 12:00 PM for lunch.

The Board of County Commissioners meeting reconvened at 1:15 PM. Those present were Gary Koop, Cory Wall, Dave Hornung, Della Calhoon, Paula Weeks, and Susan Corliss.

DELLA CALHOON – OEM – 4th QUARTER REPORT

Della Calhoon presented Calendar Year 2018 EMPG-LEMS 4th Quarter Grant Activities Work Plan – Part I with documentation for activities during October through December of 2018. The financial report will be submitted in a couple of weeks.

Dave Hornung moved to sign 2018 4th Quarter EMPG-LEMS Grant Activities October through December Work Plan, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

DELLA CALHOON – WILD FIRE PROTECTION PLAN

The Board of County Commissioners reviewed the Wildfire Protection Plan and Agreement with the State of Colorado Department of Safety that was presented.

Dave Hornung moved to sign the 2019 Wildfire Protection Plan and Agreement, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

ABBEY MULLIS – PRISON APPRAISAL

Abbey Mullis presented the appraisal proposal and contract for the Kit Carson Correctional Facility. ProView Valuations will complete the appraisal for the Kit Carson Correctional Facility as of June 30, 2018 for the 2019 tax year by April 30, 2019. The appraisal fees will be \$25,000.00 plus expenses and mileage.

Dave Hornung moved to sign the ProView Valuation for the Kit Carson Correctional Facility, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

KAREN DUSATKO – FAIR VENDOR BOOTHS

Karen Dusatko reported on the reply email from Diane McCracken, DOR Sales Tax Division, about the CRS statutes that require the booth applications to have Special Events or Sales Tax license turned in with them. The letter to vendors will be updated and presented to the commissioners again including this information and stating that their license is required with their booth application. This information will be shared at a future Fair Board meeting.

TONY RODRIGUEZ – DHS DIRECTOR – NOVEMBER FINANCIALS

Tony Rodriguez and Melissa Ross presented the November Financial Reports for the Department of Human Services.

SWEEPER FOR COUNTY USE

Dave Hornung moved to purchase Broce RCT-350 Broom 8' Poly Brush Sweeper from Power Equipment Company for a total price of \$21,000.00 with agreement that six items to be fixed before delivery or pick up, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

CONSENT AGENDA

The following items were reviewed by the Board of County Commissioners: Minutes of January 8, 2019, and Accounts Payable.

Dave Hornung moved to approve minutes of January 8, 2019, and to pay the Accounts Payables in the amount of \$95,373.43, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

GREAT COPIER SERVICE CONTRACT – ELECTIONS

Gary Koop moved to sign the Printer Service Agreement for the Election's Office with Great Copier Service for the Samsung X4250LX at a rate of black copies at \$0.0066 and color copies at \$0.055 per copy, seconded by Dave Hornung. The motion was carried by unanimous vote by Cory Wall.

KCC AMBULANCE LICENSE RENEWALS

The Board of County Commissioners reviewed the documentation on seven ambulances for the Kit Carson County Ambulance Service for the 2019 Ambulance Certification.

Dave Hornung moved to approve certification for Kit Carson County Ambulance Service rotating rigs between the Burlington Shed and Stratton Shed with Certificate #167-Advance Life Support units KC1, KC 3, KC9, KC10, and KC11, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

2019 PRCA CONTRACT

Gary Koop moved to sign the 2019 PRCA Rodeo Approval Application contract fee of \$450 and PCRA dues of \$800 for the rodeo July 25, 26, and 27, 2019 together with a total purse of \$20,250 due at the end of the fair, seconded by Dave Hornung. The motion was carried by unanimous vote by Cory Wall.

2019 WPRA CONTRACT

Gary Koop moved to sign the WPRA/PRCA Event Application with purse money of \$2,250 for the rodeo July 25, 26, and 27, 2019 together with the payment of \$150 due with the application, seconded by Dave Hornung. The motion was carried by unanimous vote by Cory Wall.

NIKKI WALL – FAIR PROMOTIONS

Dave Hornung moved to sign the contract with Nikki Wall for the Kit Carson County Fair & Pro Rodeo Promotions from February 1, 2019 to August 1, 2019 for a flat rate of \$500.00 for Advertising and 15% of collected Rodeo Sponsorship Money, seconded by Gary Koop. The motion was carried. Cory Wall abstained from the vote.

JUDD NAPIER – BULLFIGHTER CONTRACT

The Board of County Commissioners reviewed the contract for Judd Napier for the 2018 Kit Carson County Professional Rodeo as clown and bullfighter.

Gary Koop moved to sign the 2019 Profession Rodeo Clown & Bullfighter contract with Judd Napier for July 25-27, 2019 at \$600.00 per performance for 3 performances for a total amount of \$1,800.00 including hotel room, seconded by Dave Hornung. The motion was carried by unanimous vote by Cory Wall.

STRUCTURE AGREEMENT – STRODE PIT

Castle Rock Construction Company of Colorado, LLC sent a Structure Agreement notifying the Board of County Commissioners that Kit Carson County Road 6 is within 200 feet of the Strode gravel pit.

Dave Hornung moved to sign the Notary for Structure Owner Agreement for Castle Rock Construction’s use of the Strode Pit, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

2019 CHP DESIGNATED REP

Dave Hornung moved to appoint Cory Wall as Official Representative to all County Health Pool Members’ meetings and Gary Koop as Alternate Representative, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

2019 FAIR CONCERT RIDER

The Board of County Commissioners reviewed the Nitty Gritty Dirt Band Rider finding that there was a difference in the stage in size in the Rider, so tabled the 2019 Fair Concert Rider.

PURCHASE ORDERS

Purchase Order #685

Dave Hornung moved to approve the Purchase Order #685 for the Ambulance Department to Cindy McCombs for teaching EMT/EMR Class totaling \$6,300.00, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

Purchase Order #686

Gary Koop moved to approve the Purchase Order #686 for the Sheriff's Department to Hill County Dog Center Invoice #4920 for Dual Purpose Detection Dog/ 4 week training totaling \$14,680.00, seconded by Dave Hornung. The motion carried by unanimous vote by Cory Wall. Noting that Sheriff Ridnour has found a grant to reimburse the county for the K9 that he will be applying for.

ASSESSOR'S QUARTERLY REPORT

The Board of County Commissioners reviewed the Assessor's Report.

Gary Koop moved to accept the Assessor's Report for September, October, November, and December 2018, seconded by Dave Hornung. The motion carried by unanimous vote by Cory Wall.

CAPP & CWCP REPORT FOR DECEMBER

Dave Hornung moved to approve December CAPP & CWCP Report as presented, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

COLORADO PARKS & WILDLIFE IMPACT ASSISTANCE GRANT

The Board of Commissioners reviewed the Colorado Parks and Wildlife Impact Assistance Grant Application for tax year 2018 with State Wildlife Areas of 368 acres for the amount requested of \$272.52.

Dave Hornung moved to sign the Colorado Parks and Wildlife Assistance Grant, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

MILEAGE REIMBURSEMENT – COUNTY CARS

The Board of County Commissioners did a final review of the Reorganization and Policies noting that mileage reimbursement that was voted on November 26, 2008, #17776 had been left off. The Mile Reimbursement Policy reads:

Employees, elected officials and board members that have a scheduled meeting, class, or a business function in which the employee is representing Kit Carson County are encouraged to use county vehicles when available. If the county vehicles are not available, mileage will be reimbursed at a set rate of \$.32/mile. When submitting reimbursement for mileage, please provide the details of the meeting, a map of the mileage and a meeting agenda to Accounts Payable on a standard county reimbursement voucher with your signature and the Department Head signed approval.

Dave Hornung moved to add the Mileage Reimbursement to the Policies and the table of contents in Reorg will be corrected in 2020, seconded by Gary Koop. The motion carried by unanimous vote by Cory Wall.

2018 DECEMBER HUTF REPORT

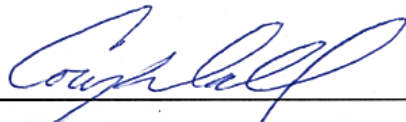
The Board of County Commissioners reviewed the December HUTF report and money from the State providing the county with a total of \$166,189.29 for the month of December, which is a increase of \$88,278.45 from December of 2017.

SIMPLY SMILES – 2019 – CORRECTION FROM 10/31/18 MINUTES

Dave Hornung moved accept the \$700 proposal from Simply Smiles requiring a \$200 deposit and balance at the event for balloons and face painting during the 2019 Kit Carson County Fair and Pro Rodeo on Thursday, July 25th, ~~Saturday, July 27th~~, seconded by Gary Koop. The motion was carried by unanimous vote by Cory Wall.

The meeting adjourned at 3:45 PM.

Submitted by: Susan Corliss, County Clerk & Recorder

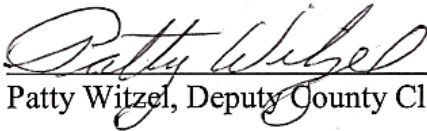


Cory Wall, Chairman

1/23/2019

Date

Attest:



Patty Witzel, Deputy County Clerk and Recorder

